



Court Advocate

Hope House is seeking a compassionate, reliable, and trauma-informed professional to join our team as a full-time Court Advocate. This role provides critical support to adult survivors of domestic violence as they move through the criminal and civil legal systems.

- **Hope House – Independence (On-Site)**
- **Full-Time, Non-Exempt, Hourly**
- **Starting Rate of Pay:** \$21.15/hour
- **Schedule:** 40 hours per week, mostly Monday – Friday business hours with some evenings required. Rotating on-call shifts are also required, which will include evenings, weekends, and overnights.

POSITION SUMMARY

The PRN Shelter Advocate provides support, advocacy, and resource/referral services directly to survivors of domestic violence. The Court Advocate also works closely with area law enforcement and city prosecutors.

KEY RESPONSIBILITIES

- Answer the 24-hour crisis hotline on a rotating basis
- Provide immediate crisis intervention, safety planning, and lethality assessments to survivors
- Assist survivors filing orders of protection
- Provide survivors with information, support, and assistance in court systems throughout eastern Jackson county
- Provide resource referrals and follow-up support
- Act as a liaison between survivors and the criminal justice system.
- Initiate phone contact with survivors before, during, and after case disposition
- Collect and compile case and victim information from police reports and court dockets
- Maintain ongoing communication and collaboration with law enforcement, prosecutors, judges, and other court personnel
- Maintain accurate documentation in accordance with quality and grant requirements

MINIMUM QUALIFICATIONS

- Bachelor's degree in social work or related human services field **and/or** relevant training and experience
- Valid driver's license and reliable transportation



PREFERRED QUALIFICATIONS

- Bilingual (English/Spanish)
- Experience working with survivors of domestic violence
- Experience in crisis response, advocacy, or customer service in high-stress environments

WORK ENVIRONMENT

This position is on-site at our Independence campus and at the Independence police department. Court Advocates frequently interact with individuals in crisis and must be comfortable working with law enforcement and other community partners.

Regular travel between Hope House, the police department, and court settings is required.

Hope House prohibits discrimination and is committed to equal employment opportunities for all qualified applicants and employees.