Enspyre LLC — NASA SEWP VI Ordering Guide

Categories A and C · Contracts 80TECH26D0583 and 80TECH26D0387

Enspyre LLC (dba Enspyre Management Services) 3636 S Iron Street, Suite B321, Chicago, IL 60609
UEI: RZAKC9KNLF89 · CAGE: 82UU7

Contract	Category	Period of Performance
80TECH26D0583	A — IT/Communications/Audio-Visual (ITC/AV) Solutions	November 2026 – October 2036
80TECH26D0387	C — Mission-Based ITC/AV Service Solutions (Small Business set-aside)	November 2026 – October 2036

SEWP Program Support

How to obtain a quote

Contact	Role	Phone	Email
Corneilius Hill	President/CEO, SEWP VI Program Manager	708.466.1985	hillc@enspyrellc.com
Ezekiel Garnett	COO, SEWP VI Deputy Program Manager	773.844.3969	ewgarnett@enspyrellc.com

Submit a Request for Quote (RFQ) or Market Research Request (MRR) through the NASA SEWP online Quote Request Tool (QRT), or contact either person above directly. Enspyre responds to every RFQ issued against Category A (80TECH26D0583) or Category C (80TECH26D0387) per SEWP's Fair Opportunity process (FAR 16.505(b)) and Attachment C, the Contract Holder User Manual (CHUM).

Installation, warranty, and technical/software support

Policy and procedural questions regarding installation, basic warranty, extended warranty, technical support, and software support are directed to the same Program Manager / Deputy Program Manager contacts above. Enspyre confirms warranty and support terms with the manufacturer or authorized distributor for each specific order (Carahsoft, TD SYNNEX, CDW-G, or Ingram Micro) and communicates them to the ordering customer in writing before delivery.

Troubleshooting a problematic order

Contact Corneilius Hill or Ezekiel Garnett (above) immediately. Enspyre's Incident Response Procedure and Third-Party Product and Component Defect Management Process govern escalation to the supplying distributor or OEM, with the customer notified of status within one business day.

Payment and credit card terms

Enspyre accepts the Government Purchase Card (GPC) on orders placed under either contract.

Credit card fee: 0%. Enspyre adds no surcharge, convenience fee, or processing fee to card-paid orders under 80TECH26D0583 (Category A) or 80TECH26D0387 (Category C). This rate was provided to the NASA SEWP CHRM on Case 1232925 and confirmed by the SEWP Program Management Office on 17 September 2026.

Card acceptance is subject to the purchase-card and micro-purchase thresholds set by the ordering agency, not by Enspyre. Orders not paid by card are invoiced to the payment office named on the Delivery Order, on the terms stated in that order. Direct any payment or invoicing question to the Program Manager or Deputy Program Manager listed above.

SEWP fee

The NASA SEWP contract access fee is **0.34%**. It is included in the prices Enspyre quotes under 80TECH26D0583 (Category A) and 80TECH26D0387 (Category C) and is not added to an order as a separate line item. Enspyre pays the fee to NASA SEWP as the contracts require.

About Enspyre LLC

Enspyre LLC (dba Enspyre Management Services) is a Chicago, IL-based small business providing Information Technology, project management, and energy solutions to federal, state/local, and commercial customers. Enspyre holds SBA 8(a) and HUBZone certifications, is ISO 9001:2015 certified, and has completed a CMMC Level 1 self-assessment posted to SPRS under CAGE 82UU7. Enspyre sources all hardware and software through authorized federal distributors and OEMs — Carahsoft, TD SYNNEX, CDW-G, and Ingram Micro — and holds no product inventory of its own.

About NASA SEWP VI

NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced "soup," provides Information Technology, Communications, and Audio-Visual (ITC/AV) solutions and services to all Federal agencies and their approved contractors. Established in 1993, SEWP was the first Government-Wide Acquisition Contract (GWAC) in the federal acquisition space and has since expanded in scope to meet evolving customer needs.

Fair Opportunity. Per FAR 16.505(b)(1), each Contract Holder is given fair opportunity to be considered for orders exceeding $10,000 issued under this multiple-award contract. The method of obtaining fair opportunity is at the discretion of the ordering agency's Contracting Officer, who documents the rationale for placement and price of each order; the SEWP online Quote Request Tool is the recommended mechanism.

What's in scope. SEWP VI covers the full suite of ITC/AV solutions and services across three scope categories — Category A (ITC/AV Solutions), Category B (Enterprise-Wide ITC/AV Service Solutions), and Category C (Mission-Based ITC/AV Service Solutions). Enspyre holds Categories A and C. To confirm whether a specific requirement is in scope, send an overview or bill of materials to help@sewp.nasa.gov.

Ordering process. Each agency's internal Purchase Request (PR) and Delivery Order (DO) process is defined by that agency, not by the SEWP PMO. Any valid Federal Agency DO form and Delivery Order number may be used. The SEWP PMO reviews, processes, and tracks issued DOs and forwards them to the Contract Holder. Any modification to an order routes through the SEWP PMO.

This ordering guide is published in compliance with the NASA SEWP VI Contract Holder User Manual (CHUM) and SOW Attachment A, Section A.6.

How to Contact SEWP

- SEWP PMO Hours: Mon–Fri, 7:30 AM – 6 PM (ET)
- Email: help@sewp.nasa.gov
- Customer Help Desk: (301) 286-1478
- Website: www.sewp.nasa.gov

This ordering guide is updated within 10 business days of any material contract modification, per SOW A.6. Current as of 2026-09-30.