

NOTICE OF JOB OPPORTUNITY

Employer: Education Services of Alaska

Job Title: School Counselor

Details: Education Services of Alaska headquarters located in Juneau, Alaska.

One (1) temporary, full-time School Counselor position available. Dates of need 10/01/2026 – 05/15/2027. Position available in the following locations: 168 3rd Avenue, Eagle, Alaska 99738 and multiple worksites within the county of Kusilvak Census Area. Workers are responsible for daily transportation to and from the worksites.

Duties: Provide social services and assistance to improve the social and psychological functioning of students and their families and to maximize the academic functioning of children. Responsible for coordinating and implementing a comprehensive school counseling program to include academic advisement, personal/social counseling, career development, and parent/community involvement. Provides an ongoing program of individual, small group, and large group counseling services in the areas of academic advisement, career awareness, and social/personal development per the national standards established by the American School Counselor Association. Consults and works collaboratively with administrators, teachers, school personnel, district personnel, parents, and various community agencies to meet the counseling and educational planning needs of students, including schoolwide needs. Collaborates with teachers, parents, and school administrators to develop plans and strategies to improve students' academic performance and social development. Interprets and utilizes school records, including cognitive, aptitude, and achievement tests, for educational planning. Reviews and evaluates student records and transcripts. Addresses individual student needs and refers students to appropriate school and community resources as necessary. Meet with families to discuss issues such as access to special education resources or frequent absences. Provides preventive and responsive services, including crisis counseling as needed, and addresses student mental health needs as appropriate. Facilitates the involvement of parents in the education of their students, including assisting in parent/teacher/counselor conferences. Assists students in developing self-understanding, self acceptance, and effective interpersonal skills. Provides information about appropriate community resources. Performs and other duties as assigned. Works under the supervision of the Lead Special Education Teacher.

Requirements: Bachelor's or foreign degree equivalent in Social Work, Counseling, Psychology or a related field is required. No minimum experience required. On the job training provided. **Workdays and Schedule:** Monday through Friday, 8am to 4pm, including ½ hour duty free lunch break. Employer will offer at least (no less than) 40 hours per week.

Pay: \$35.16 per hour. **Additional benefits offered:** health insurance, and optional housing at a rate of \$20-\$27.50 per day, to be deducted from paycheck, if housing is elected. Workers paid bi-weekly. Single workweek used to compute wages due. **Deductions:** Employer will make all deductions from the worker's paycheck required by law, and optional housing if elected by employee, and health insurance premiums if employee participates in the plan.

Inbound/Outbound transportation & subsistence: If the worker completes 50% of the work contract period, the employer will reimburse the worker for transportation and subsistence from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, the employer will provide or pay for worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer or where the employer has appropriately reported a worker's voluntary abandonment of employment. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the

distances involved. Daily subsistence provided at a rate of at least \$16.78 per day during travel to a maximum of \$68.00 per day with receipts.

Visa & related expenses: Workers will be reimbursed in the first workweek for all visa, visa processing, border crossing and other related fees, including those mandated by the government (except passport fees) by check separate from payroll. Tools: Employer will provide workers at no charge all tools, supplies, and equipment required to perform the job. $\frac{3}{4}$ Guarantee: Employer guarantees to offer work for hours equal to at least $\frac{3}{4}$ of the workdays in each 12-week period of total employment period.

How to apply: Please email applications and/or resumes to aerrcsupport@alaskaacsa.org or directly to the State Workforce Agency located at 10002 Glacier Highway, Suite 100, Juneau, AK 99811, phone: 907-465-4562, or the State Workforce Agency nearest to you.

THIS NOTICE IS BEING POSTED BECAUSE AN APPLICATION FOR TEMPORARY EMPLOYMENT CERTIFICATION HAS BEEN FILED FOR THE POSITION DESCRIBED ABOVE. ANY PERSON MAY PROVIDE DOCUMENTARY EVIDENCE BEARING ON THIS APPLICATION TO THE:

U.S. Department of Labor
Employment and Training Administration
Office of Foreign Labor Certification
200 Constitution Avenue, NW, Room N-5311
Washington, DC 20210
Attn: Certifying Officer

- To apply:
1. Submit your resume and cover letter to mnight@chevakschool.org; Michelle Night at the Kashunamiut School District.
 2. Must include 3 references, work experience and education.
 3. Must pass a background screening.