

List of Required Documents for VPK Program

Age Requirements

- An original or certified copy of the child's birth record.
- An original or certified copy of the child's certificate of baptism or religious record accompanied by an affidavit sworn to by the child's parent.
- An insurance policy on the child's life that is in force for at least two years.
- A passport or certificate of arrival in the United States.
- An immunization record signed by a health officer or doctor.
- A valid military dependent identification card or federal, state, or local government card.
- A parent may submit a notarized affidavit of the child's age accompanied by a letter on official letterhead signed by a public health officer or physician stating that the child's age shown in the affidavit is true and correct.

Residency Requirements

- Utility, cable, internet, cellular or home phone bill within 12 months of the child application.
- Pay stub dated within 12 months of the child application.
- Residential rental lease agreement or receipt for rental payment dated within 12 months of child application.
- Government-issued document (Florida ID, Driver's License)
- Military order issued to the parent, if the parent is a service member of the US Armed Forces, showing that the parent will reside in Florida when the child attends VPK.
- Federal government order showing that the child's parent is a federal employee assigned to work in Florida when child attends the VPK program.
- Florida Migrant Education Program Certificate of Eligibility (COE) form.
- COE form from the Florida Department of Education.
- Notarized affidavit by the parent of the child's residential address accompanied by a letter from the landlord, property owner or property lessee confirming the child resides at the same address shown in the parent's affidavit.
- Documentation of residency for a homeless child based on other documents (e.g., letter from a homeless shelter, homeless referral, student residency questionnaire issued by the local school district or notarized statement from the child's parent).