



**Local Government Association of Zambia**

# Annual Report

2024

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Association of Zambia**

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# ACRONYMS

<b>AMICAALL</b>	Alliance of Mayors and Municipal Leaders Initiative for Community Action on
<b>AIDS</b>	at the Local Level
<b>CLGF</b>	Commonwealth Local Government Forum
<b>CDF</b>	Constituency Development Fund
<b>D4D</b>	Decentralisation for Development
<b>FCM</b>	Federation of Canadian Municipalities
<b>GAC</b>	Global Affairs Canada
<b>GESI</b>	Gender Equality and Social Inclusion
<b>GIZ</b>	Deutsche Gesellschaft für Internationale Zusammenarbeit /German International Cooperation
<b>CLGTI</b>	Chalimbana Local Government Training Institute
<b>KRA</b>	Key Result Area
<b>LGAs</b>	Local Government Associations
<b>LGAE</b>	Local Government Award for Excellence
<b>LGAZ</b>	Local Government Association of Zambia
<b>LGEC</b>	Local Government Gender Equality Committee
<b>MoFNP</b>	Ministry of Finance and National Planning
<b>MLGRD</b>	Ministry of Local Government and Rural Development
<b>NAC</b>	National AIDS Council
<b>PAC</b>	Project Advisory Committee
<b>PMI-WILL</b>	Partnerships for Municipal Innovation-Women in Local Leadership
<b>SDGs</b>	Sustainable Development Goals
<b>SOLACE</b>	Society of Local Authorities Chief Executives
<b>UCLG</b>	United Cities and Local Governments
<b>UCLGA</b>	United Cities and Local Governments of Africa
<b>UNAIDS</b>	Joint United Nations Programme on HIV/AIDS
<b>USAID</b>	United States Agency for International Development
<b>VNR</b>	Voluntary National Review
<b>WDCs</b>	Ward Development Committees
<b>WB</b>	World Bank
<b>ZAFOD</b>	Zambia Federation of Disability Organization
<b>ZNWL</b>	Zambia National Women's Lobby

# Foreword

It is with a great deal of pleasure for me to present the 2024 Annual Report for the Local Government Association of Zambia (LGAZ). 2024 was another exciting year with local government claiming a measure of limelight in matters of national development following the devolution of five additional functions under Cabinet circular number CM31 of 2024. These functions relate to district fisheries services and district livestock services under Ministry of Fisheries and Livestock; district community development and district social welfare under Ministry of Community Development; and district agriculture services under the Ministry of Agriculture. This brought the total number of functions devolved to thirteen in addition to those devolved under Cabinet Circular number 02 of 2023 relating to pontoons, ferries, jetties and piers; harbours; and vehicle licensing under Ministry of Transport and Logistics, Community sport under Ministry of Youth, Sport and Art; cultural matters under Ministry of Tourism; district archives under Ministry of Home Affairs and Internal Security, district health services including ambulance services under Ministry of health; and veterinary services under Ministry of Fisheries and Livestock.



LGAZ President - Vincent Lilanda

Further, the increase in the Constituency Development Fund (CDF), whose management falls under local authorities, raised people's expectations for better service delivery. Accordingly, the Association voiced its views on the implementation of CDF and the decentralisation process through relevant Parliamentary Committees, with the call on member local authorities to ensure adherence to laid down procedures in the implementation process.

Another notable event during the year under review was the elective Joint 68th LGAZ Annual Conference and 21st General Assembly of the Alliance of Mayors and Municipal Initiative for Community Action on AIDS at the Local Level (AMICAALL) held in Lusaka during the period 6-9 August 2024. The conference convened under the theme **"Visionary Local Leadership in the Face of Current and Emerging Developmental challenges: A call to action."** The conference was graced by the President of the Republic of Zambia Mr. Hakainde Hichilema who gave a keynote address with a call to action for enhanced service delivery.

The elections that ensued, ushered into office the new Executive. I wish, therefore, to place on record my sincere appreciation to the entire membership of the Association for giving me yet another mandate to lead this glorious organization. In the same vein, I wish also to extend the same appreciation on behalf of other leaders who were elected to sit on the Presidency of LGAZ, the AMICAALL National Steering Committee and the Local Government Gender Equality Committee.

Prior to the date of the Joint Conference, the Republican President was kind enough to accommodate us within his busy schedule to discuss matters of mutual interest in furtherance of local governance and decentralisation. The meeting was held under a very cordial atmosphere.

I am pleased to also report that we successfully carried out several activities under the year's Annual Work Plan as readers will note in the chapters that follow which highlight the status of implementation. Our enhanced advocacy for increased women participation in key decision-making positions stands out as we continue to amplify the voice for gender equality and social inclusion.

At international local government level, the Association continued to maintain active membership of

the Commonwealth Local Government Forum (CLGF) and the United Cities and Local Governments Africa (UCLG-Africa). We also participated in the annual United Cities and Local Governments (UCLG) Capacity and Institutional Building Working Group proceedings. Further, through my office, LGAZ continued to serve as a member of the Pan-African Council of UCLG-Africa as well as Co-Vice President of UCLG-Africa Southern African Region.

All the achievements we recorded in the year would not have been possible without the support of government through the Ministry of Local Government and Rural Development (MLGRD) to whom I wish to express a profound sense of appreciation.

Further, I wish to express our sincere gratitude to our cooperating partners for their financial, technical and in-kind support needed in the implementation of planned activities and programmes. These are GIZ, USAID, Global Affairs Canada (GAC), the Federation of Canadian Municipalities (FCM) and the UN System.

I am certain that going forward, we will achieve much more in our concerted effort to advocate for a strengthened system of local government which is so essential to our communities in the delivery of quality municipal and developmental services.

My message to the entire membership of LGAZ is to maintain unity of purpose which is our core value in advancing the Association's objectives.



**Vincent Lilanda**  
**President, LGAZ**



# 1 INTRODUCTION

Since its founding in 1947, LGAZ has not departed from its principal objective of representing and lobbying for the interests and autonomy of local government authorities in Zambia. The Association has continued to play the role of an intermediary between central government and individual local authorities by reflecting the real concerns, experiences, capacity and potential of member local authorities. The Association's advocacy role is not restricted to individual interests of cities, municipalities or towns but to the entire system of local government and the local communities.

This central position makes it imperative for central government to develop a constructive relationship with LGAZ.

## 2 Key Developments in the Local Government Sector

In 2024, Government increased the allocation to the CDF to K4,779,160,147 in the National Budget from K4,416,968,713 in 2023. This represented a 9% increase and translated into an allocation of K30.6 million per Constituency for 2024 from K28.3 million in 2023.

Related to the increase in the CDF was the introduction of the CDF (Amendment) Bill, N.A.B No. 21 of 2023 over which the Association was requested to appear before the Committee on Local Governance and Committee on Local Government Accounts to provide its views. The Association appreciated the measures taken by government to remove the bottlenecks in the implementation of CDF. It is the Association's view that any future revisions to the guidelines and relevant pieces of legislation guiding the implementation of CDF, will not water down controls.

The Association echoed also its position on the need by member local authorities to adhere to laid down procedures to avoid audit queries.

The Association continued to appeal to Government to put in place an effective monitoring and evaluation framework for CDF to ensure value for money and to enhance transparency and accountability. Further, as a way of ensuring timely implementation of CDF related projects, the Association continued to appeal to government to increase staffing levels for departments handling CDF in local authorities in view of the broadened scope.

The need for an inclusive and well-coordinated capacity building programme for key actors in CDF implementation process to ensure they cope with the increased scope, could not be over-emphasised. Most importantly, is the strengthening of Ward Development Committees (WDCs) as a measure to improve the utilisation of CDF, enhance effective community participation, accountability and to enable them to play a meaningful role in development.

Devising an allocative formula for CDF distribution also remains cardinal in ensuring prudent utilisation of scarce resources among constituencies considering that these are not homogeneous. Some are more developed than others and their developmental needs are therefore different. Accordingly, it is the Association's expectation that the principles of equity and prudence will apply.

The Association further commends the Government for heeding the call to remove the capital component from the Local Government Equalisation Fund (LGEF) which is adequately catered for under the CDF. It is the Association's view that the removal of the capital component from the LGEF would give local authorities discretion to make decisions on recurrent expenditure which is a cornerstone for decentralisation by devolution as well as to free more resources towards meeting service delivery mandate and other operational activities.

Successful implementation of decentralisation entails having a systematic approach to ensure strengthened local governance structures and communities. Accordingly, the Association participated in the consultative process to review the Intergovernmental Fiscal Architecture (IFA), which once fully implemented, will provide for specific measures towards a stable, transparent and predictable fiscal arrangement between central government and local government. This will further

entail the identification of local level expenditure responsibilities, the prudent assignment of local own source revenues including verifiable intergovernmental transfers and the debt management aspect, among others.

We wish to note, with appreciation, the National Decentralisation Conference convened by Cabinet Office with support from Cooperating Partners under the theme **“Unlocking Sustainable Local Economic Development through Devolution.”** The conference provided an opportunity to showcase progress in the implementation of the National Decentralisation Policy.



*Second from right: LGAZ Executive Director, Ms. Mapatanji Namumba, participating in a plenary session during the National Decentralisation Conference at Mulungushi International Conference Centre.*

## DEVELOPMENTS IN THE ASSOCIATION'S ORGANISATIONAL STRUCTURE

### THE ANNUAL CONFERENCE



*The President of the Republic of Zambia, Mr. Hakainde Hichilema, addressing delegates during the 68th LGAZ Annual Conference and 21st General Assembly.*

The Joint 68th Local Government Association of Zambia (LGAZ) Annual Conference and the 21st AMICAALL General Assembly took place in Lusaka from 6-9 August 2024 under the theme “Visionary Local Leadership in the Face of Current and Emerging Developmental challenges: A call to action.”

The conference was graced by the President of Republic of Zambia, Mr. Hakainde Hichilema who underscored the importance of collective action between central and local government

in driving decentralisation and local development. The President emphasised this call to action because both central and local government were one and as such it was essential that they joined

hands to deliver development to the expectant communities across the country. The President called for unity as the local leadership continued to serve their communities which was key in the attainment of national development goals.

The Conference was an elective one which ushered into office the new leadership of the Association and the Alliance of Mayors and Municipal Leaders Initiative for Community Action on AIDS at the Local Level (AMICAALL) and the Local Government Gender Equality Committee.

Mazabuka Mayor His Worship Councillor Vincent Lilanda was re-elected as President. For Provincial Vice Presidents, the following were elected:

- i. Vice President Central Province- Cllr. Fred Choongo, Council Chairperson for Chisamba (re-elected)
- ii. Vice President Copperbelt- Cllr. Johnson M. Kang'ombe, Mayor for Chingola
- iii. Vice President Eastern Province- Cllr. Maxon Nkhoma, Council Chairperson for Chipangali
- iv. Vice President Luapula Province- Cllr. Terrion Chungu, Council Chairperson for Mwansabombwe
- v. Vice President Lusaka Province – Cllr. Christopher Habeenzu, Mayor for Chongwe (re-elected)
- vi. Vice President Muchinga Province- Cllr. Kanungwe C. Kanyanyamina, Council Chairperson for Kanchibiya
- vii. Vice President Northern Province- Cllr. Nick Nkole, Council Chairperson for Mporokoso
- viii. Vice President North-Western Province- Cllr. Presly Makayi, Council Chairperson for Kabompo (re-elected)
- ix. Vice President Southern Province- Cllr. Coy Makaya, Council Chairperson for Kalomo (re-elected).
- x. Vice President Western Province- Cllr. Joel M. Namakando, Council Chairperson for Limulunga

Further, Mr. Tommy Siamuntu, Council Treasurer for Chasefu was elected as Hon. Treasurer of the Association.

For AMICAALL, Chilanga Council Chairperson Cllr. Champion Tembo was re-elected as Chairperson with Ikelenge Council Chairperson Cllr. Joe Chizuza being elected as Vice Chairperson.

Under the Local Government Gender Equality Committee, Lufwanyama Council Chairperson Cllr. Annie K. Kalamatila and Shang'ombo Council Chairperson Councillor Inonge Mubika were re-elected as Chairperson and Vice Chairperson respectively.

In attendance were, the UN Resident Coordinator Ms. Beatrice Mutali, the German Ambassador to Zambia, Dr. Anne Wagner-Mitchell and the U.S. Acting Deputy Chief of Mission to Zambia Madam Katrisa B. Bhone.



*The President of the Republic of Zambia, Mr. Hakainde Hichilema being welcomed by the high table delegation.*



The UN Resident Coordinator Madam Mutali underscored the critical role local authorities played in addressing developmental challenges adding that empowered local authorities were essential for localizing and mainstreaming the Sustainable Development Goals (SDGs).

The German Ambassador to Zambia H.E Dr. Anne Wagner-Mitchell called for robust local economic strategies for improved revenue collection to ensure the financial sustainability of local authorities. The U.S. Acting Deputy Chief of Mission to Zambia Madam Bhone reaffirmed her government's commitment as Zambia's partner in fostering effective governance and enhancing citizen engagement through democratic processes.

Then Minister of Local Government and Rural Development Hon. Gary Nkombo, MP was also in attendance.

Further, delegates from sister Associations including the Association of Local Authorities in Namibia (ALAN) and the Malawi Local Government Association (MALGA) were in attendance.

The conference continued to serve as a catalyst for policy dialogue and advocacy on matters of national interest with a bearing on local government.



*US Embassy Zambia Acting Deputy Chief of Mission, Katrisa Bohne, addressing delegates during the Annual Conference.*

## THE EXECUTIVE COMMITTEE



*LGAZ President, Cllr. Vincent Lilanda, (R) and LGAZ Executive Director, Ms. Mpatanji Namumba, (R) during the Executive Committee in Kitwe.*

The Executive Committee convened twice in Solwezi and Kitwe on 5th April and 6th December 2024 respectively to make strategic decisions in shaping the work of the Association. The Executive Committee adopted inter alia, the audited financial accounts for the years ended 31st December 2021, 2022 and 2023 respectively.

Other key strategic decisions taken by the Executive committee were the adoption of the Gender Equality and Social Inclusion Strategy (GESI) as well as the paperless way of operating as the Association's contribution towards climate action.

# 3 Progress on the Implementation of the 2024 Annual Work Plan

This section highlights progress on the implementation status of the 2024 annual work plan based on the 2021-2025 LGAZ Strategic Plan and Key Results Areas (KRAs). A summary of the progress made is part of the report in **Annexure I**.

## 3.1 Research and Advocacy

Advocacy which is anchored on evidence-based is essential for achieving the goals of the Association research. Accordingly, during the year under review, the Association maintained active collaboration with its cooperating partners in the development of research initiatives that are key in transforming the local government landscape. In this context, the following activities and programs were carried out:

- **National Legislation:** The Association made submissions on the amendment bill of the Local Authorities Superannuation Fund (LASF) Act aimed at adjusting the accrual rate for retirement benefits, revising commutation factors, and updating the schedules used in calculating these benefits. In view of the on-going pension reforms, it was the Association's view that the Government continues filling the financing gap for LASF to clear the pension liabilities for members who have retired and those who will be retiring during the reform process especially that the Fund was not registering new members which is one of the success factors for any thriving pension scheme.
- Further the Association proposed amendments to the Lands Act Cap 184 of the Laws of Zambia. Proposals were submitted to the Ministry of Lands and Natural Resources for consideration.
- The Association also made submissions on the Electoral Reforms to the Electoral Commission of Zambia. One of the key aspects recommended was the need to actualise Gender Equality and Social Inclusion through the adoption of strategies that compel political parties as gatekeepers, to play a compulsory role in promoting women participation in political leadership. In terms of legislation not consistent with the constitution, the association proposed amendments to the Local Government Act No. 2 of 2019. The Act was analysed primarily in relation to its effectiveness in supporting decentralisation by devolution, local governance, and most importantly, conformity with the Republican Constitution (Amendment) Act No. 2 of 2016 as the overall legal framework to which all subsidiary legislation is expected to clearly align with.
- The Association further made submissions to revise the CDF guidelines so that they align with the CDF Act.
- The Association made several engagements with government through the MLGRD and Cabinet Office (Decentralisation Secretariat), MoFNP and the Emoluments Commission.

## 3.2 Resource Mobilisation

The following activities were implemented under the resource mobilization KRA:

- i. The Association continued to foster strategic partnerships beneficial to its member local authorities. In collaboration with the USAID Local Impact Governance Project, capacity building programmes were conducted on strategies local authorities could use to engage with citizens to enhance own source revenue mobilisation. Thirty-four (34) Local authorities in

Central, Muchinga, and Eastern provinces benefited from this capacity building programme with significant progress recorded in Petauke, Nyimba and Chipata districts.

- ii. Enhancing Own Source Revenue (OSR) base is important as it provides finance over which local authorities have more discretion and entrenches their financial autonomy. As Central Government transfers became increasingly constrained, broadening local authorities' revenue base from own sources is not an option. It is, therefore, imperative for local authorities to innovate and make the most of the available OSR to sustain service delivery and accomplish their statutory mandate. Some of the best practices regarding enhancing OSR were documented and considered during the 2024 Local Government Awards for Excellence with Chipata City Council scooping the first prize under the city category. The best practices in this regard can be accessed on the Association's website [www.lgazambia.org.zm](http://www.lgazambia.org.zm).
- iii. At Association level, work commenced to develop a Financial Sustainability Strategy (FSS) to serve as vital blueprint for its long-term sustainable financial position. The FSS reflects LGAZ commitment to strengthen its financial foundation by diversifying revenue streams, enhancing internal financial management, and building strategic partnerships.



*Association of Manitoba Municipalities Executive Director, Denys Volkov, making a presentation during a workshop on the review of the strategic plan.*

### 3.3 Capacity Building

The focus of this KRA is to support capacity building initiatives of human resources in the local authorities for them to effectively carry out their mandate including building their capacity in cross cutting issues, pandemics and disasters as well as to facilitate the development of relevant training packages for the Association.

Accordingly, the Association organised several capacity building programmes on GESI, for local authorities, provincial local government gender equality committees and other organs of the Association under the Partnership for Municipal Innovation Women in Local Leadership Project (PMI-WILL). Further, training was held under AMICAALL aimed at building local authorities' capacity to enhance the coordination of the local response. For example, trainings were undertaken in transformative leadership for stakeholders from health, education, district administration, social welfare, and community development sectors, alongside private sector actors, faith-based organizations, and adolescents.



LGAZ is optimistic that 2025 and beyond will see more training programmes conducted in partnership with relevant stakeholders to support key reform programmes such as the decentralisation programme.

### 3.4 Information Sharing

To increase effectiveness and efficiency in its work, the association continued to facilitate smooth information flow on various aspects of its work.

This was achieved through constitutional meetings which played a significant role in facilitating knowledge and Information sharing to member local authorities and key stakeholders.

Other core platforms the Association used included the newsletter, website and other social media platforms like Facebook and twitter.

#### Website and Social Media Platforms

LGAZ continued to enhance its digital presence through consistent updates on the official website and various social media platforms, including LinkedIn, Facebook, and Twitter. These platforms served as effective channels for disseminating information, engaging stakeholders, and promoting transparency in the Association's activities.

#### The Learning/Knowledge Hub

The learning hub served as a trusted source of relevant resources on local government and decentralisation as the following illustrate:

- Putting local authorities in the driving seat for knowledge generation
- Capturing and sharing of good practice and innovation.
- Highlighting the innovative potential of local authorities

Below is a graph showing user engagement with the knowledge hub in 2024.



**Note:** We had the most interactions in the month of September 2024, with top hits coming from the Knowledge Hub page and LGAZ Publications. The months of March and May experienced the fewest visitation due to scheduled site maintenance.

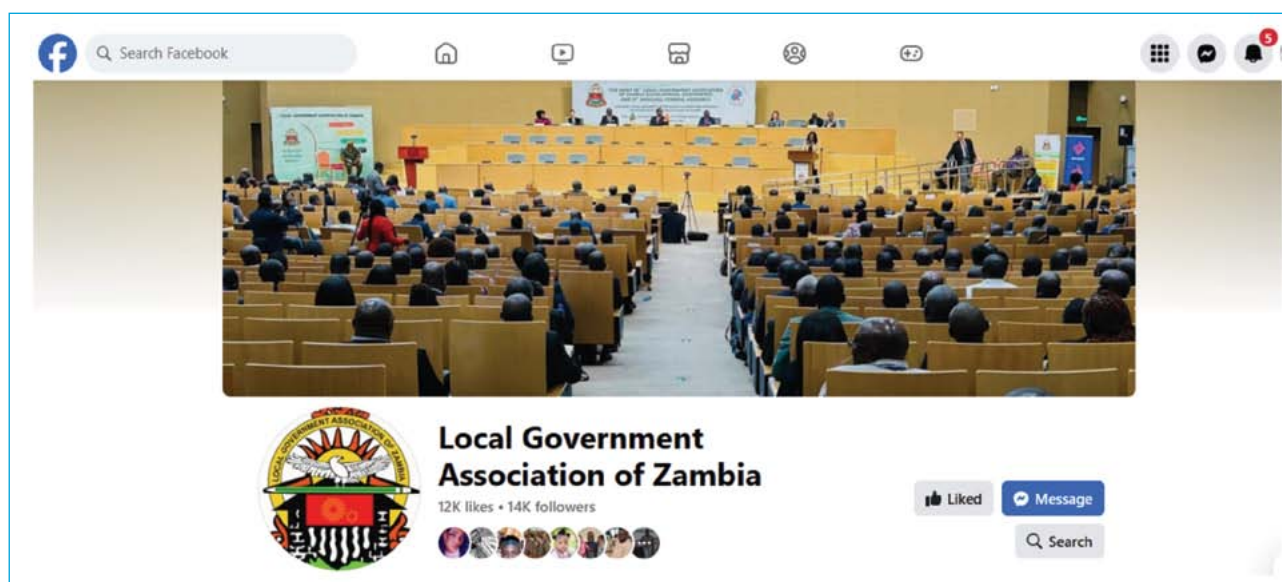


## LGAZ APP

Deployment on Android Store: The mobile application was successfully deployed on the Google Play Store, making it accessible to Android users. This allowed a broader audience to benefit from the Knowledge and Information Hub. Download our LGAZ APP on the Google Play Store.

## Facebook

Our Facebook page continued to record high engagements with over 14,000 followers and 90% post engagement.



The Association continuously refined content strategies to further enhance audience reach and engagement. Efforts were underway to improve multimedia content, including the use of infographics, and video highlights to ensure that stakeholders remained well-informed and actively involved in LGAZ initiatives.

**Newsletter** – A special conference edition of the newsletter was produced including five (5) issues of the newsflash on key activities and programmes.

**Annual Report** – The 2024 Annual Report has been produced to highlight strides made in the implementation of the annual work plan in the year under review.

Other core activities implemented under this KRA were:

- i. **The Annual Conference** - The Annual Conference was successfully held from Tuesday 6th –Friday 9th August 2024, at Mulungushi International Conference Center, Kenneth Kaunda Wing in Lusaka. The conference was held under the theme, 'Visionary Local Leadership in the Face of Current and Emerging Developmental Challenges: A Call to Action.' The conference declaration is attached to the report as Annexure II.
- ii. **The Executive Committee** – Two (2) meetings of the Executive Committee were held in Solwezi at the Royal Solwezi Hotel and at Garden Court Hotel, Kitwe on 5th April and 6th December 2024 respectively.
- iii. **The Presidency**- Two (2) meetings of the Presidency were convened in May and October to deliberate on various policy issues in between meetings of the Annual Conference and the Executive Committee.

- iv. The LGGEC – Several programmes and capacity building workshops were convened for the LGGEC at both national and provincial levels supported under the under PMI-WILL project and the USAID Local Impact Project.
- v. Provincial Committees – Provincial Committees convened at different intervals to discuss matters of mutual interest. The submissions from provinces informed conference proceedings.

### 3.5 Strategic Networking and Alliance Building



**Mr. Frank Nyoni, from WARMA making a presentation during the engagement meeting.**

The Association collaborated with several actors in national development, among these being government, cooperating partners and like-minded organisations on matters of mutual interest affecting the operations of local authorities.

For example, meetings were held with the Water Resources Management Authority (WARMA) on the need to collaborate in the protection of water bodies related matters across the country. Another meeting was held with the Ministry of Green Economy and Environment (MGEE) on the need

to actively involve local authorities in national climate action interventions. The Association also held meetings with development partners such as GIZ, USAID and the World Bank Zambia.

### 3.6 Institutional Strengthening

Under this KRA, LGAZ collaborated with the Association of Manitoba Municipalities (AMM) of Canada in the formulation of the Financial Sustainability Strategy (FSS).

The FSS outlines strategies to strengthen the association's financial independence, resilience, and long-term viability. LGAZ serves as the representative body for local authorities in the country, advocating for their interests, promoting capacity building, and supporting decentralized governance. To continue fulfilling this critical role, LGAZ is expected to secure its own financial future amidst challenges such as inconsistent revenue streams and rising operational costs.

This strategy sets out a clear vision for LGAZ to become a financially sustainable institution. It aims to enhance revenue generation, improve operational efficiency, and establish sound financial management practices.

# 4 The AMICAALL Programme and Key Developments



**AMICAALL Chairperson, (Centre) Cllr. Champion Tembo, chairing the AMICAALL National Steering Committee in Kitwe. On his left is AMICAALL Vice Chairperson, Joe Chizuka, and on his right is AMICAALL National Coordinator, Ms. Mpatanji Namumba.**

The overall objective of the Alliance of Mayors and Municipal Initiative for Community Action on AIDS at the Local Level (AMICAALL) is to support the political and technical capacity of local government to effectively lead the multi-sectoral response to HIV and AIDS at the local level in accordance with the Abidjan Declaration. The following activities were implemented under the AMICAALL programme:

## 4.1. The AMICAALL Programme Steering Committee

Two (2) meetings of the AMICAALL Programme Steering Committee were held on 4th April and 5th December 2024 in Solwezi and Kitwe respectively. The AMICAALL Programme Steering Committee implements decisions of the General Assembly.

Further, following their election in August, the newly elected AMICAALL National Programme Steering Committee members underwent a comprehensive three-day Transformative Leadership Training which took place in Kabwe. The workshop was organized by the Joint United Nations Programme on HIV and AIDS (UNAIDS) and the National HIV/AIDS/STI/TB Council (NAC). The workshop objectives were:

- i. To strengthen the multisectoral HIV and AIDS response coordination function in local authorities and the role of civic leaders in fast-tracking the response.
- ii. To equip civic leaders with relevant governance and leadership skills for effective HIV and AIDS response at ward, district and AMICAALL/LGAZ structures.
- iii. To enable civic leaders understand the 2021 High Level Political Commitment on HIV and AIDS: Ending Inequalities and Ending AIDS by 2030.
- iv. To orient the new elected leaders on the objective of the Alliance.



## 4.2 The General Assembly

The 21st General Assembly of the Alliance convened from 6th to 9th August 2024 at Mulungushi international Conference Centre.



*Delegates during the AMICAALL General Assembly*



# 5 Grant Aided Projects

This section provides the implementation status of grant aided projects.

## 5.1 Reducing Adolescent Pregnancy and new HIV Infections in Zambia



**UNAIDS Country Director, Mr. Isaac Ahemesah (second from right) flanked by UNAIDS and AMICAALL staff after a meeting.**

Adolescents in Zambia face unique and pressing healthcare challenges, particularly in Sexual and Reproductive Health and Rights (SRHR). This demographic grouping, comprising 33% of the population aged 10-24 years, encounters issues such as unintended pregnancies, high rate of STIs and HIV, school dropouts, and Sexual and Gender-Based Violence (SGBV). For instance, one in three girls aged 15-19 has been pregnant or given birth, and rural girls are twice as likely to experience early childbearing as their urban counterparts.

To address these issues, the Reducing Adolescent Pregnancies and New HIV Infections in Zambia (RAPHIZ) programme was launched under the 2gether4SRHR Joint Fund from Swedish Joint UN regional funding, the UN in Zambia, through UNAIDS, UNFPA, UNICEF, and WHO, working with AMICAALL to scale up integrated SRHR, HIV, and GBV services for adolescents and young people in Monze and Katete districts. The two districts were chosen due to their high burden of adolescent health related challenges.

AMICAALL participated in joint scoping missions and stakeholder meetings in the two districts. These visits revealed key gaps such as limited contraceptive availability, inadequate adolescent-friendly infrastructure, and insufficient staff capacity. However, progress was also noted, including existing outreach and community-based health promotion efforts. The mission underscored the importance of multisectoral collaboration, engaging traditional leaders, health facilities, and local communities, to overcome barriers and ensure sustainable impact.



**LGAZ staff (L) conducting an interview with an adolescent in Katete.**

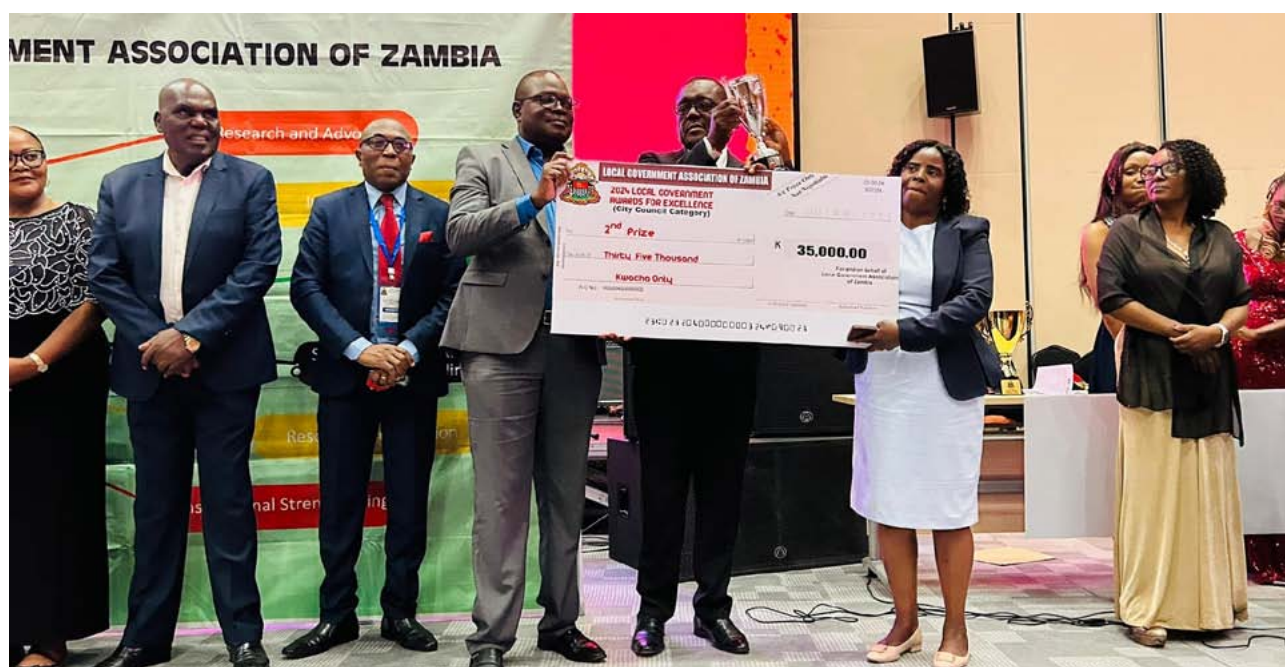


## 5.2 USAID – Local Impact Project

Through support from the United States Agency for International Development (USAID) Local Impact Governance Project, LGAZ continued to enhance the knowledge and learning hub for improved knowledge sharing, access to information and learning on decentralisation and local governance among local authorities. The association utilized the virtual hub and collected 245 local and international publications on decentralisation, local governance, citizen engagement, and service delivery and uploaded them to the virtual knowledge and information hub for wider sharing with stakeholders.

This initiative not only enhanced information sharing within the LGAZ membership but also provided external stakeholders with direct access to the hub via local authorities' websites. Conversely, 35 local authorities' websites are now accessible through the LGAZ Knowledge and Information Hub, creating a two-way channel for exchanging knowledge and resources.

- **The Local Government awards for Excellence (LGAE):** USAID also supported the Local Government Awards for Excellence (LGAE) intended to recognize local authorities' innovations in municipal operations and service delivery.



*Kitwe City Council Town Clerk, Patrick Kambita and Team pose for a photo with the Minister after scooping the LGAE second prize in the City Council category.*

### **Collaboration, Learning, and Adaptation (CLA)**

The Association leveraged its local, regional, and global partnerships to market its work. During the year under review, the following internal and external events were utilised:

- Zambia Devolution Support Programme: LGAZ in partnership with the World Bank organised a series of virtual meetings on Project Implementation and Monitoring and Evaluation (PIM) and Output-Based Budgeting Processes (OBB). The meetings targeted finance and planning officers from all local authorities.

## 5.2 Partnerships for Municipal Innovation – Women in Local Leadership Project (PMI-WILL)



*Members of the Local Government Gender Equality Committee pose for a photo ahead of the International Women's Day matchpast.*

This section presents progress on the implementation of the Partnerships for Municipal Innovation - Women in Local Leadership (PMI-WILL) project being implemented in collaboration with the Federation of Canadian Municipalities (FCM) with financial support from the Canadian government. The project seeks to advance the rights for women and girls, particularly those from marginalised groups such as persons with disabilities and under-served communities. To actualize this goal, the project is structured into two main components indicated in the table below.

Component	Geographical Coverage
1. Increased participation of women as leaders and decision makers at the local level	Country wide
2. Enhanced capacity of local authorities to deliver inclusive, gender responsive services	Chifunabuli, Kafue, Kasama, Lunte and Nakonde

### 1. Progress Report

#### Component: Increased participation of women as leaders and decision makers at the local level

##### Item 1: Identification of women potential leaders

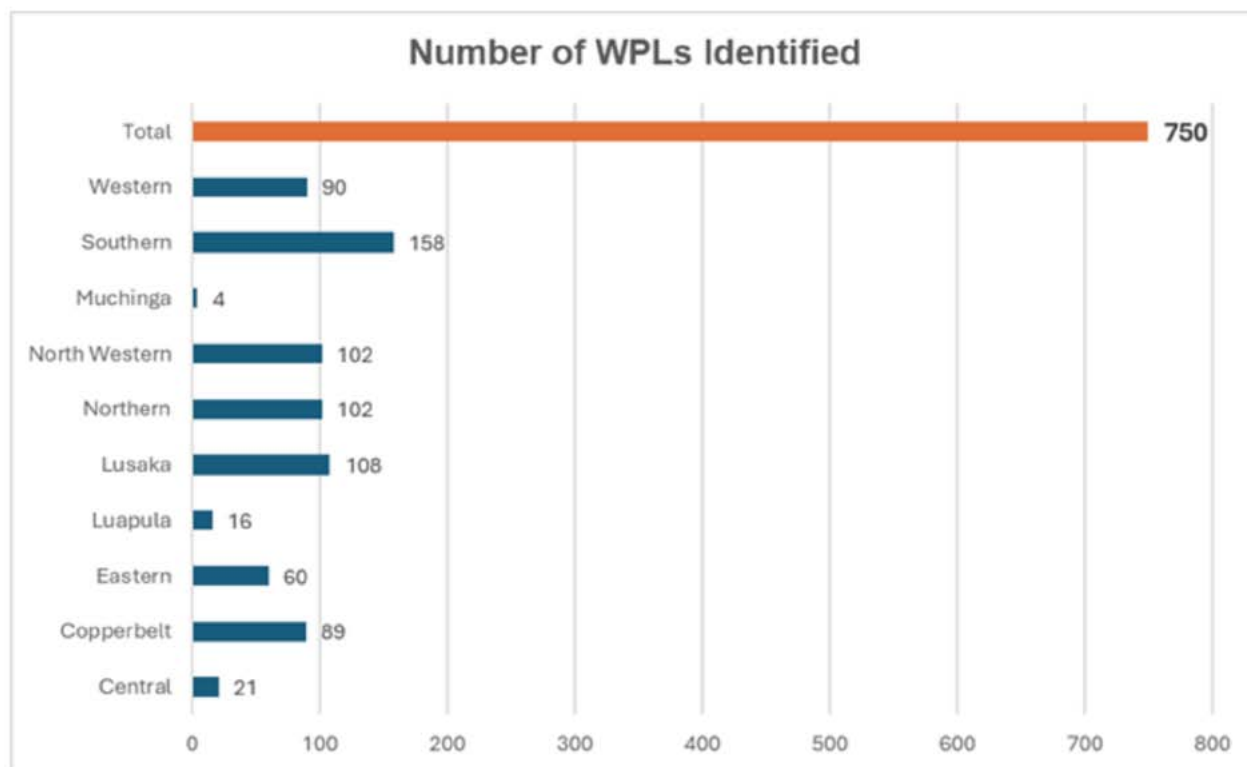
One of the key interventions undertaken towards increasing participation of women in local leadership and decision-making structures, involved the identification and enrolment of women potential leaders (WPLs), with a target of 1,200 women. This target is to be met by identifying at least 10 women per district, with highly populated districts such as Lusaka, Livingstone, Kitwe, and Ndola contributing even up to 15 women. From another perspective, each province is required to identify 120 WPLs.

As at 31st December 2024, 750 WPLs were identified across the country, representing a progress rate of 62.5 percent. This included 5 persons with disabilities.

The table below highlights the status of enrolment per province. The top performing provinces are Southern (with 158 WPLs), Northern (102 WPLs), Lusaka (102 WPLs), and North -Western (102). The lowest coverage being Central (with 21 WPLs), Luapula (16 WPLs) and Muchinga (4 WPLs).

The key challenges in reaching the target included low community response, low coverage in rural and remote areas, and low contributions by key players such as women's organisations, churches and political parties.

To address these challenges, the project engaged traditional leaders and communities, political parties and churches using target approaches such media campaigns and community outreach initiatives.



## Item 2: Training and Mentorship of women potential leaders (serving and new)



**Women potential leaders undergoing mentorship workshop.**

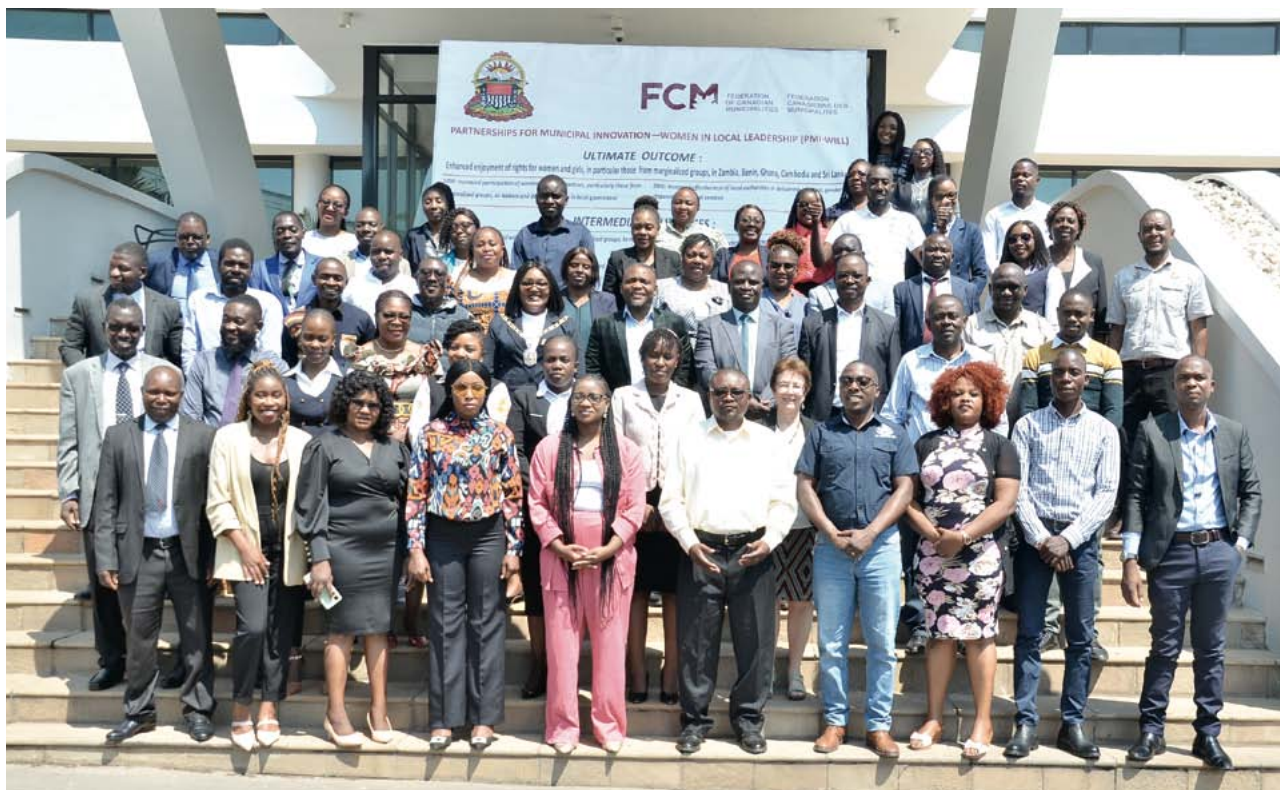
The project was also implementing a flagship capacity development intervention aimed at enhancing the capacities of women to run for local elected office through training and mentorship sessions. The target groups for these sessions were both serving women councillors and potential leaders.

During the review period, 329 women were trained which brought the total number of women trained since inception of the trainings to 449, representing a progress rate of 37.4 percent against a target of 1200 women. Besides training, other capacity building initiatives included mentorship sessions which were delivered both in-person and online.

Collectively, the training and mentorship sessions equipped women with the necessary knowledge and skills to succeed as electoral candidates and civic leaders.



### Item 3: Technical Support to Address Systemic Gender Barriers in Local Authorities



*Participants to the training on Sexual Harassment under the PMI-WILL project pose for a photo with Kitwe Mayor Cllr. Mwaya Mpasa.*

In a bid to support local authorities to address sexual harassment and other systemic gender at the local government workplace, the project conducted a two-day training workshop to equip senior management staff with knowledge and skills they needed to develop policies and other administrative mechanisms for addressing sexual harassment. The training brought together 50 members of staff drawn from selected 10 local authorities that had expressed interest in participating in the PMI-WILL project. The target local authorities are: Chifunabuli, Kafue, Kasama, Lunte, Nakonde, Sinda, Pemba, Luangwa, Mansa and Lusangazi. The project was also helping the local authorities in drafting their sexual harassment policies. The local authorities being supported would be serving as models for inclusive and gender responsive workplace environments. The good practices from models will be documented for knowledge and experience sharing with other local authorities.

### Item 4: Formulation of the Advocacy Task Force for Female Representation

The project continued supporting the Local Government Gender Equality Committee (LGGE) to fulfil its core mandate of promoting and monitoring gender equality in local government. Part of the LGGE mandate is to conduct advocacy and influence policy making on female representation in key decision-making roles.

To better conduct and scale up targeted advocacy and policy influencing on gender equality, the LGGE established an ad hoc seven (7) member task force comprising the following leaders and male Gender Champions.

S/N	Name	Sex	Designation
1)	Cllr. Annie Kapandula	Female	Local Government Gender Equality Committee (LGGEC) Chairperson
2)	Cllr. Tatila Mbozi	Female	LGGEC member
3)	Cllr. Vincent Lilanda	Male	LGAZ President
4)	Cllr. Chota Kanungwe	Female	Vice President – Muchinga
5)	Cllr. Theresa Kolala	Female	LGGEC member
6)	Cllr. Patrick Chishala	Male	Gender Champion
7)	Cllr. Christopher Habeenzu	Male	Gender Champion

### Component: Increased participation of women as leaders and decision makers at the local level

#### Item 1: Municipal Service Improvement Initiatives

The project was supporting selected five local authorities - namely Chifunabuli, Kafue, Kasama, Lunte and Nakonde – in strengthening their capacities to deliver inclusive gender responsive services. This support included training and financial resources of approximately ZMW1.1 million per local authority to facilitate their respective service improvement initiatives.

The table below highlights the service initiatives prioritized by each local authority. Implementation of service initiatives will commence by June 2025.

Local Authority	Nature of Service Initiative	Category
Chifunabuli, Lunte & Nakonde	Establishment of a Skills Development for marginalised people	Construction
Kafue	Establishment of a mental wellness and skills training centre	Construction
Kasama	Solid waste management in marginalised communities with full involvement of women and unemployed youths	Non-construction.

# 6 Networks

At international local government level, LGAZ continued to maintain active membership on the Commonwealth Local Government Forum (CLGF), the United Cities and Local Governments of Africa (UCLG Africa) and the United Cities and Local Governments (UCLG).

## 6.1. The United Cities and Local Governments (UCLG) Capacity and Institution Building (CIB) held from 27-29 May 2024 in Barcelona, Spain

The Association participated in the Capacity and Institution Building (CIB) Working Group Annual Meeting which took place in Barcelona from 27-29 May 2024. The focus of discussions were on decentralised cooperation, peace, resilience as well as the vital role of international municipal cooperation.

## 6.2. Regional and National Events

LGAZ was represented at the following high-level regional and national events:

- Connective Cities events on Sustainable and Low-Cost Housing for Sub-Saharan Africa which was held in Namibia
- Local Government and Sustainable Development Goals (SDGs) Conference held in Berlin
- The Malawi Local Government Association conference
- At local level, LGAZ participated in the National Decentralisation Conference which convened under the theme “Unlocking Sustainable Local Economic Development through Devolution.”
- The Association also participated in the Institute of Local Government Administrators of Zambia (ILGAZ) Symposium, the Annual General Meeting of the Society for Local Government Chief Executives (SOLACE), and the Zambia Local Authorities Sports Association (ZALASA) annual event.

# 7 Financial Highlights for the Year Ended 31st December 2024

## STATEMENT OF COMPREHENSIVE INCOME

	31-Dec-24 ZMW	31-Dec-23 ZMW
Membership Fees	2,303,900	2,293,900
Other Income	12,967,020	10,881,620
<b>Total Income</b>	<b>15,270,920</b>	<b>13,175,520</b>
Operating Costs	(7,416,851)	(3,341,513)
Projects, workshops and conferences	(9,217,801)	(9,723,529)
<b>Total Expenditure</b>	<b>(16,634,652)</b>	<b>(13,065,042)</b>
Other Comprehensive Income/(loss)	-	-
<b>Operating surplus for the year</b>	<b>(1,363,732)</b>	<b>110,478</b>

## STATEMENT OF FINANCIAL POSITION

	31-Dec-24 ZMW	31-Dec-23 ZMW
Non-Current Assets	3,352,756	3,423,097
Current Assets	2,939,068	3,853,454
<b>Total Assets</b>	<b>6,291,824</b>	<b>7,276,551</b>
Non-Current Liabilities	-	-
Current Liabilities	2,300,663	1,563,900
<b>Total Liabilities</b>	<b>2,300,663</b>	<b>1,563,900</b>
Capital Grant	788,554	1,146,312
Revaluation Reserves (Land)	1,468,798	1,468,798
Accumulated fund	1,733,809	3,097,541.0
	3,991,161	5,712,651
<b>Total Fund and Liabilities</b>	<b>6,291,824</b>	<b>7,276,551</b>

## STATEMENT OF CASH FLOWS

	31-Dec-24 ZMW	31-Dec-23 ZMW
Cash flows from operating activities	(62,663)	(916,158)
Cash flows from investing activities	-	-
Cash flows from financing activities	(343,691)	(319,095)
Net increase(decrease) in cash and cash equivalents	(406,354)	(1,235,253)
Cash and cash equivalents at beginning of period	2,170,233	3,405,486
Cash and cash equivalents at end of period	1,763,879	2,170,233

### 7.1 PERFORMANCE OVERVIEW

For the year ended 31st December 2024, the Association recorded a significant operating loss of K1.364 million, compared to a modest surplus of K0.111 million in 2023—representing a negative variance of 1,334%. This downturn was largely driven by a sharp increase in operating costs, the continued depreciation of the Zambian Kwacha against major foreign currencies, and a decline in financial support from cooperating partners.

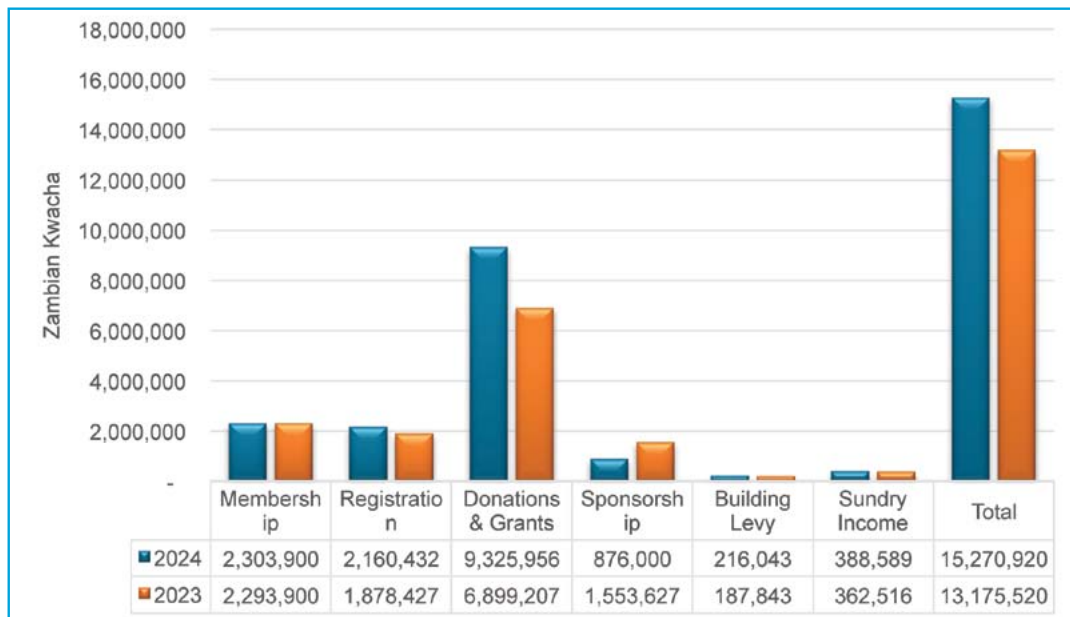
### 7.2 INCOME – 16% growth

Total income for 2024 rose to K15.271 million from K13.176 million in 2023, representing a 16% increase—down from the 25% growth recorded the previous year. This growth was primarily driven by increased funding under the Partnerships for Municipal Innovation – Women in Local Leadership (PMI-WILL) Project, implemented in partnership with the Federation of Canadian Municipalities (FCM) and funded by Global Affairs Canada (GAC).

Other income rose to K12.967 million from K10.882 million in 2023, reflecting a 19% increase. Of this, K8.990 million (up from K6.899 million in 2023) was received from FCM for the PMI-WILL Project. Additional contributions came from GIZ D4D (K0.194 million) and USAID's Local Impact Governance Project (K0.142 million).

Revenue from registration and event sponsorship during the 2024 Annual Conference accounted for 21% of total income, down from 26% in 2023.

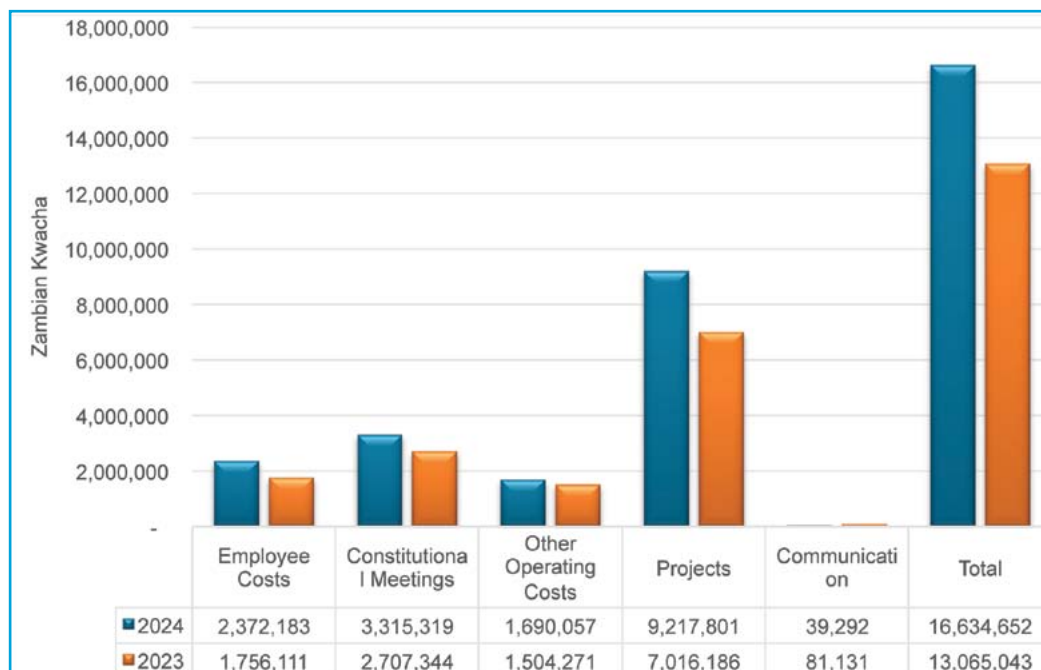
Membership subscription fees remained the Association's primary revenue source. While there was no change in the fee structure, a marginal increase of K10,000 was recorded due to the addition of the Society for Local Authorities Chief Executives (SOLACE) as an associate member.

**Figure 1: Total Income for the year ended 31 December 2024**

### 7.3 EXPENDITURE – overall increase of 27%

In 2024, the total expenditure increased to K16.635 million from K13.065 million in 2023 presenting a 27% rise. This increase was attributed to inflationary pressures, the Kwacha's depreciation, and intensified project activity under the PMI-WILL initiative.

Project and workplan-related expenditure reached K12.523 million in 2024 (75% of total expenditure), up from K9.724 million in 2023 (74%). Operating costs grew by 23%, from K3.342 million in 2023 to K4.102 million in 2024, accounting for 25% of total expenditure. Notably, employee-related costs made up 14% of total expenditure and 58% of operating costs.

**Figure 2: Total Expenditure for the year ended 31 December 2023**



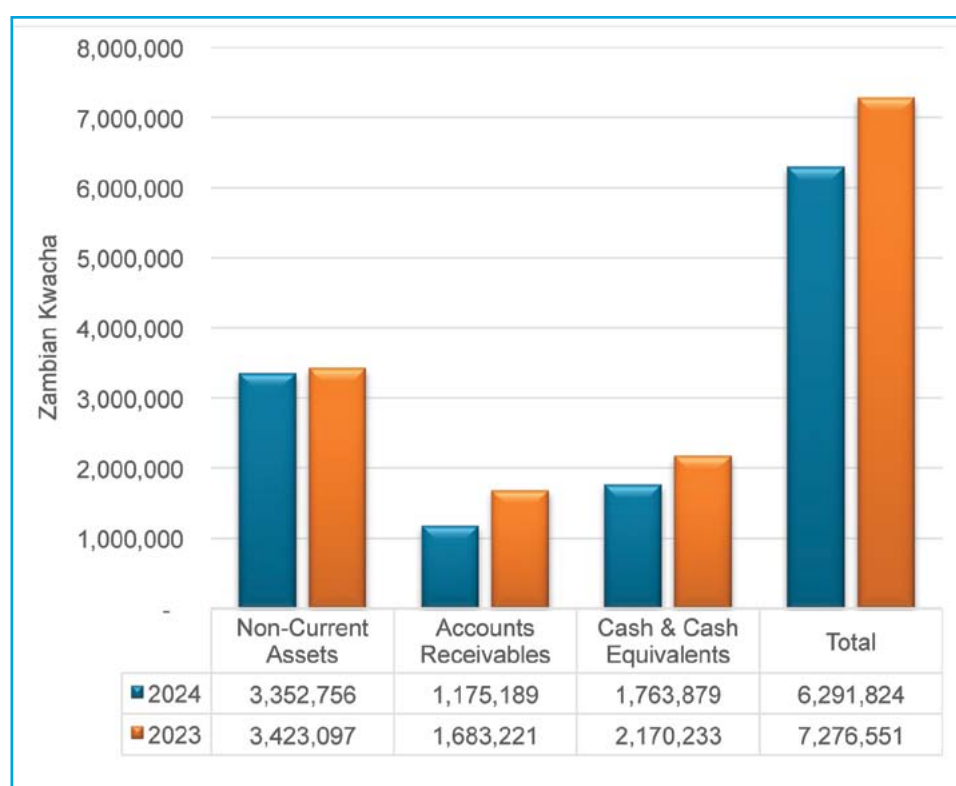
## 7.4 TOTAL ASSETS

Total assets declined by 14% to K6.292 million in 2024, from K7.277 million in 2023. This reduction was primarily due to depreciation of fixed assets and reduced cash inflows.

Cash and cash equivalents fell to K1.764 million from K2.170 million the previous year, reflecting reduced partner funding and the absence of project management income. Collection efficiency remained below 60%, despite 2024 being an election year for the Association.

Accounts receivable decreased by 30% to K1.175 million as of 31st December 2024, from K1.683 million in 2023. This improvement was due to intensified collection efforts during the 2024 Annual Conference. Outstanding member subscription dues stood at K1.024 million at year-end, compared to K1.208 million in 2023. As a result, collection efficiency improved to 56% from 47% in 2023, with 33 local authorities having unsettled dues compared to 49 the previous year.

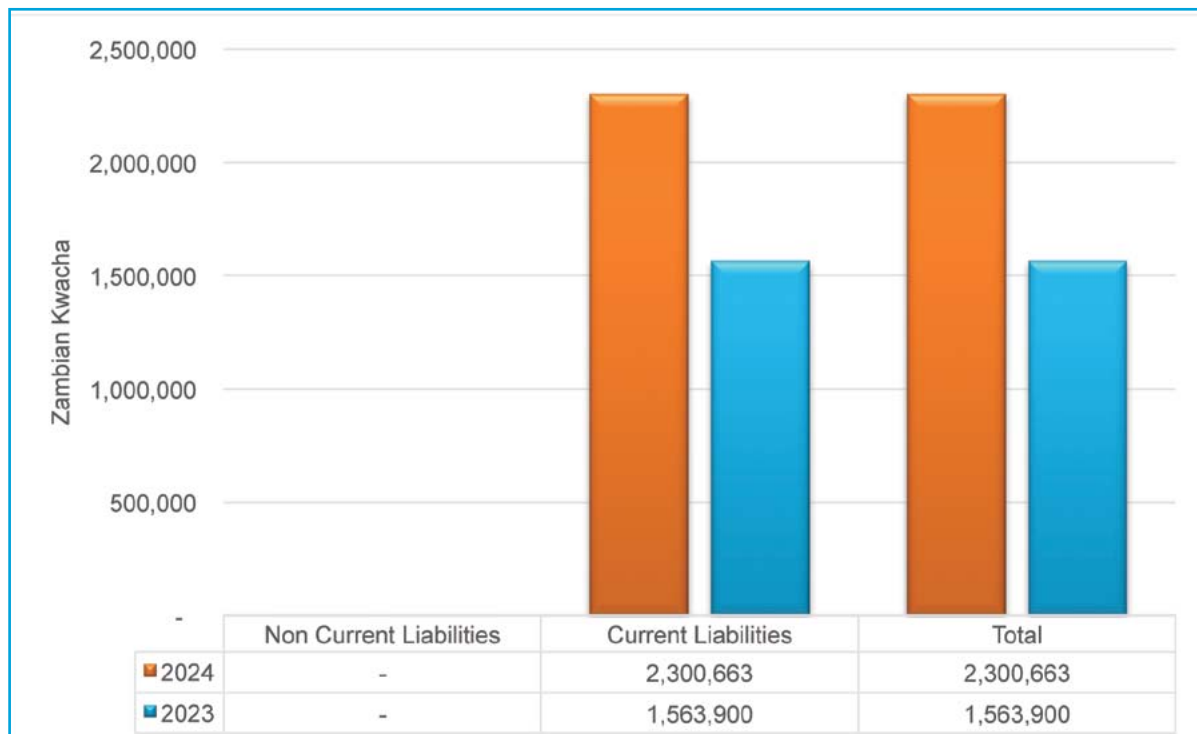
**Figure 3: Total Assets as at 31 December 2024**



## 7.5 TOTAL LIABILITIES

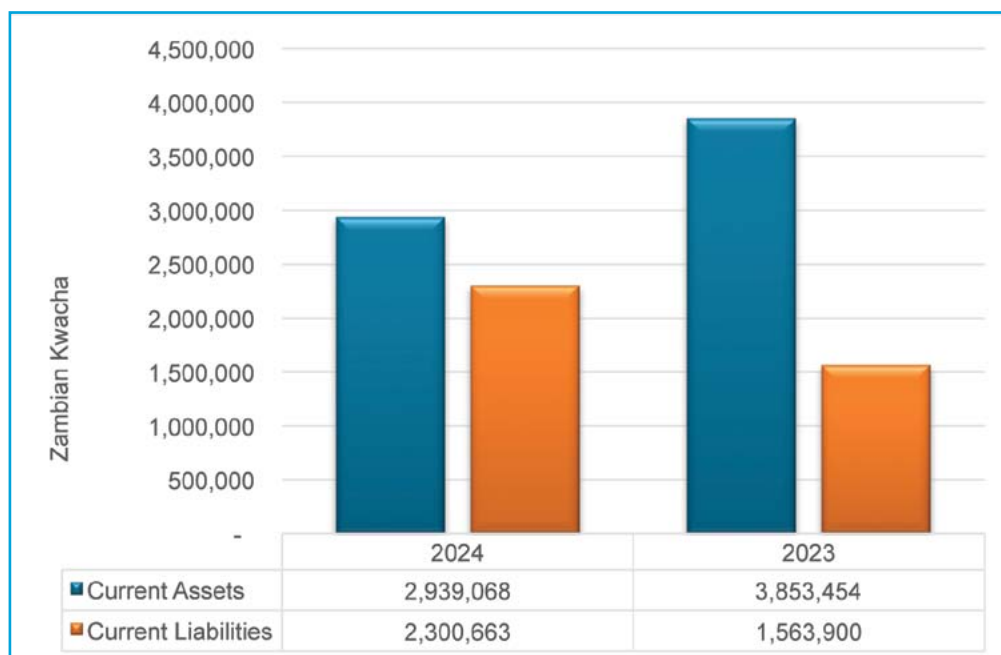
The Association continued to have no non-current liabilities as of 31st December 2024. Total liabilities—comprising solely current liabilities—increased by 47% to K2.301 million from K1.564 million in 2023. The increase was largely due to the Kwacha's depreciation, as most major creditors were foreign entities requiring payment in foreign currencies.

Key liabilities included unpaid membership contributions to the Commonwealth Local Government Forum (CLGF), United Cities and Local Governments (UCLG–Africa), and UCLG–Southern Africa Regional Office (SARO)—all foreign-denominated. Additional liabilities comprised statutory obligations to ZRA (PAYE), NAPSA, NHIMA, audit fees, and deferred income from earmarked grants.

**Figure 4: Total liabilities as at 31 December 2024**

## 7.6 LIQUIDITY

LGAZ experienced considerable liquidity challenges in 2024. The current ratio (current assets to current liabilities) fell from 2.46 in 2023 to 1.28 in 2024, indicating a 48% decline. Although the Association was able to meet its obligations as they fell due, the constrained liquidity situation negatively affected the full execution of planned activities under the 2024 Annual Work Plan.

**Figure 4: Total liabilities as at 31 December 2024**



# Annexure I

## LOCAL GOVERNMENT ASSOCIATION OF ZAMBIA 2024 ANNUAL WORK PLAN PROGRESS REPORT

STRATEGIC OBJECTIVE 1: Well-structured and supportive legal framework for local Government by 2025									
Specific Objective 1.1: To generate evidence based LA related information to influence advocacy and inform policy engagement									
Expected Result	Activities	Timeline				Responsible	Implementation Status as of 31 <sup>st</sup> December 2024		
		Q1	Q2	Q3	Q4				
Enhanced availability of data on best practices for knowledge sharing	1.1.1. Carry out scoping on best practices					DCS & BDRO	Scoping exercise was done, and areas of research identified included: - Local Authority Action to SDGs - Climate and disaster mitigation and - Case studies on decentralization by devolution.		
	1.1.2. Carry out research and document case studies					DCS & BDRO	The research was delayed and rescheduled owing to limited resources.		
	1.1.3. Disseminate findings (Newsletter, News flash, Facebook, Website & Twitter)					DCS & IAO	As above		
Expected Result	Activities	Timeline				Responsible	Implementation Status as at 31 <sup>st</sup> December 2024		
		Q1	Q2	Q3	Q4				
Relevant Acts of Parliament and policies reviewed and revised and new legislation and policies enacted	1.2.1. Identify legislation that is inconsistent with the constitution					ED	The CDF Act and the Local Government Act were identified. Position papers were submitted for consideration.		
	1.2.2. Identify other pieces of legislation that are outdated.					ED	The Public Health Act and the Lands Act were identified.		
	1.2.3. Identify like-minded stakeholders and allies					ED	LGAZ has established partnerships with the following institutions: - Alliance for Accountability Advocate Zambia (AAAZ) - Zambia Agency for persons with disability (ZAPD) - University of Zambia (Climate Compatible growth)		



<b>STRATEGIC OBJECTIVE 2: Well-resourced local authorities and LGAZ by 2025</b>							
<b>Specific Objective 2.1: To mobilize member Local Authorities in exploring new and accessing revenue sources and enhance existing ones</b>							
<b>Expected Result</b>	<b>Activities</b>	<b>Timeline</b>				<b>Responsible</b>	<b>Implementation Status as at 31<sup>st</sup> December 2024</b>
		<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>		
Revenue base for LAs broadened	2.1.1. Lobby for full implementation of constitutional, legislative and policy provisions on local government financing					ED	The Association has continued to call for the implementation of constitutional provisions of local government through Cabinet Office, MLGRD, National Assembly and Annual Conferences.
	2.1.2. Explore strategic public interest litigation					ED	This will be pursued when need arise.
	2.1.3. Encourage LAs to identify and exploit non-traditional or innovative revenue sources					DF & DCS	This is ongoing and the Association continues to utilize various platforms to encourage LAs to innovate and diversify their revenue sources
	2.1.4. Encourage LAs to develop service charters by sharing best practices					DCS	Service charters have been developed by LAs with support of MLGRD
	2.1.5. Promote the use of ICT by LAs in maximizing revenue collection by sharing best practices					DF, DCS & BDRO	This has been done through the Local Government Awards for Excellence (LGAE)
	2.1.6 Facilitate peer learning and sharing of best practices in resource mobilization					DF, DCS & BDRO	Chipata and Kitwe councils showcased their e-billing software at the annual conference in Lusaka that has helped in their resource mobilization.
<b>Expected Result</b>	<b>Activities</b>	<b>Timeline</b>				<b>Responsible</b>	<b>Implementation Status as at 31<sup>st</sup> December 2024</b>
		<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>		
Sustainability of LGAZ programmes Strengthened	2.2.1. Identify and engage potential sources for external support					ED, DF & DCS	The association has made three (3) grant applications to the Commonwealth

								Foundation, USAID, UNAIDS, ALIPH and the World Bank
	2.2.2. Develop Investment Proposal for LGAZ Office block (Revise)							A draft financial sustainability strategy has been developed and circulated to members and stakeholders for input.
	2.2.3. Write financing proposals							The financial proposal for the office block has been developed. This is what is informing engagements with potential financiers.
<b>Specific Objective 3.1: To support capacity building of human resource in the local authorities to effectively carry out their mandate</b>								
Expected Result	Activities	Timeline				Responsible	Implementation Status as at 31 <sup>st</sup> December 2024	
		Q1	Q2	Q3	Q4			
Enhanced member LAs capacity delivering on their mandate	3.1.4. Facilitate capacity building programmes for LAs and other key stakeholders					ED & DCS	Several capacity building programmes (Gender Equality and Social Inclusion, HIV and AIDS response) have been facilitated in collaboration with Cooperating Partners.	
	3.1.5 Facilitate the Local Government Awards for Excellence (LGAE)					DCS	The LGAE awards took place in August during the annual conference.	
Expected Result	Activities	Timeline				Responsible	Implementation Status as at 31 <sup>st</sup> December 2024	
		Q1	Q2	Q3	Q4			
Enhanced capacity of LGAZ and its stakeholders to effectively implement activities	3.2.1. Conduct training needs assessment/ gap analysis					ED, DCS & BDRO	This was done under the auspices of the PMI-WILL Project targeting the leadership of the Association on Gender Equality and Social Inclusion (GESI). Performance appraisals also inform this activity for the Secretariat. The LGAZ also facilitated the Monitoring Evaluation Accountability and Learning (MEAL) assessment of planners in LAs & whether LAs have M&E framework	

Increased capacity of LAs to mainstream cross cutting issues, pandemic and disasters in programmes and operations	3.2.2. Identify appropriate learning institutions							DCS	The Association is collaborating with NIPA, CLGTI, UNZA and consultants based on the needs.
	3.2.3 Facilitate Training							ED	The Association has benefited from a series of capacity building programmes under the Partnerships for Municipal Innovation Women in Local Leadership Project including those organized by Cooperating Partners such as USAID, GIZ, ICLD among others. Further, tailor-made trainings will be undertaken based on availability of resources.
	Expected Result	Activities	Timeline				Responsible	Implementation Status as at 31 <sup>st</sup> December 2024	
	3.3.1 Facilitate Training of LAs in mainstreaming Gender Equality and Social Inclusion (GESI), HIV and AIDS and wellness aspects in their programming							DF & DCS	The association facilitated GESI training for provincial LGGE subcommittees in Muchinga, Eastern and Central provinces. And will be undertaking the same in Northern & Luapula before the close of the year.  The Association, through its AMICAALL programme in collaboration with UNAIDS and NAC, conducted training of the National steering committee on their role in the coordination of the HIV and AIDS response.
	3.3.2 Facilitate capacity strengthening of LAs in responding to pandemics and Disasters							DCS	A concept note has been developed for implementation in 2025 when resources are mobilized.
	3.3.3 Facilitate mainstreaming of environmental management and climate change programmes in LAs							DCS & BDRO	A concept note has been developed and will be implemented in 2025 when funds are available

	3.3.4 Document and disseminate best practices on mainstreaming of cross cutting issues, pandemics and disasters						<b>DCS, BDRO &amp; IAO</b>	This is done through various platforms such as LGAE, Newsletters and LGAZ website
<b>STRATEGIC OBJECTIVE 4: Enhanced information sharing mechanisms for LGAZ by 2025</b>								
<b>Specific Objective 4.1: To sensitize member local authorities on the role of LGAZ in local governance</b>								
<b>Expected Result</b>	<b>Activities</b>	<b>Timeline</b>				<b>Responsible</b>	<b>Implementation Status as at 31<sup>st</sup> December 2024</b>	
		<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>			
Increased understanding and appreciation of the work of LGAZ	4.1. 1. Produce, package and disseminate appropriate information during LGAZ/AMICAALL constitutional meetings and online platforms					<b>DCS, BDRO &amp; IAO</b>	This is done through governance structures of LGAZ	
	4.1.2. Hold Annual LGAZ Conference					<b>ED</b>	The 68th Annual Conference was successfully held from 6-9 August 2024.	
	4.1.3. Hold LGAZ Executive committee meetings					<b>ED</b>	The Executive Committee was held on 5 <sup>th</sup> April 2024 in Solwezi. The second one is scheduled for 6 <sup>th</sup> December 2024.	
	4.1.4. Hold LGAZ presidency meetings					<b>ED</b>	Presidency meetings were held as planned.	
	4.1.5. Hold LGAZ Gender Equality Committee meetings					<b>ED</b>	This could not be held due to insufficient resources	
	4.1.6. Hold LGAZ Provincial Committee meetings					<b>ED &amp; Provincial Coordinators</b>	Provincial Committees convened at different intervals.	
	4.1.7. Hold Annual AMICAALL General Assembly					<b>ED</b>	The 21 <sup>st</sup> General Assembly was successfully held from 6-9 August 2024.	
	4.1.8. Hold AMICAALL National Steering Committee meeting					<b>ED</b>	The NSC meeting was convened on 4 <sup>th</sup> April 2024 in Solwezi. The second one is scheduled for 5 <sup>th</sup> December 2024.	





<b>STRATEGIC OBJECTIVE 5: Enhanced collaboration and networking with government and relevant stakeholders by 2025</b>									
<b>Specific Objective 5.1: To initiate and promote platforms for information sharing and exchange</b>									
<b>Expected Result</b>	<b>Activities</b>	<b>Timeline</b>				<b>Responsible</b>	<b>Implementation Status as at 31<sup>st</sup> December 2024</b>		
		<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>				
Enhanced platforms for information sharing and exchange	5.1.1. Identify strategic collaborators and partners and initiate formal relations.					ED & DCS	Stakeholder mapping was conducted to inform action on this activity.		
	5.1.2. Hold quarterly meetings with Government					ED & DCS	Two (2) meetings were held with MLGRD and MOFNP,		
	5.1.3. Hold meetings with Development Partners and CSO's					ED &, DCS	The Association has been attending meetings with Decentralisation Cooperating Partners and other partners such as USAID Local Impact, CSO Dan, UNAIDS and GIZ.		
<b>Expected Result</b>	<b>Activities</b>	<b>Timeline</b>				<b>Responsible</b>	<b>Implementation Status as at 31<sup>st</sup> December 2024</b>		
		<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>				
Local Government Representation on Local & International platforms maintained	5.2.1. Conduct survey on upcoming conferences relating to local government					DCS & BDRO	Information on upcoming local government events was shared through the organs of the Association and the website.		
	5.2.2. Attend local conferences					ED, DCS & DF	Attended the National Decentralisation.		
	5.2.3. Attend International Conferences ( UCLG, UCLGA, UCLGA SARO, CLFG)					ED, DCS & DF	Attended the following:  i. Commonwealth Local Government Forum Conference in Kigali Rwanda.  ii. Sustainable Urbanization: Affordable housing and urban planning in Windhoek, Namibia.		



									iii. Sister Associations Annual Conferences in Palapye, Botswana and Mzuzu, Malawi.  iv. Capacity and Institutional Building Technical Working group of the United Cities and Local Governments in Barcelona, Spain.  v. ICLD Human Rights Network Conference in Cape Town, South Africa.  vi. European Commission Policy Forum on Development in Nairobi, Kenya.  vii. World Urban Forum in Egypt  viii. Connective Cities Dialogue Forum on SDG Reporting  ix. Also attended three (3) virtual UCLGA SARO meetings
<b>Strategic Objective 6: A well-coordinated and managed Association effectively carrying out its operations and mandate by 2025</b>									
Expected Result	Activities	Timeline				Responsible	Implementation Status as at 31 <sup>st</sup> December 2024		
		Q1	Q2	Q3	Q4				
Enhanced operational, management and institutional systems for effective running of the Association	6.1.1. Develop Operational and procedure manual					DCS	Draft operational and procedural manual has been developed pending validation and approval.		

6.1.2. Develop resource mobilization manual						DF	The draft Resource Mobilisation manual has been developed pending validation and adoption alongside the Financial Sustainability Strategy.
6.1.3. Develop Institutional Sustainability Strategy						ED, DCS & DF	Draft Sustainability Strategy has been developed pending further stakeholder input, validation and approval by the Executive Committee.
6.1.5. Update financial manual						DF	The financial manual has been revised pending validation and approval by the Executive Committee.
6.1.6. Develop Human Resources Policies and Procedures						DF	The draft Human Resource policy and procedure has been developed pending validation and approval by the Executive Committee.
6.1.7. Update M & E strategy						DF & BDRO	The monitoring and Evaluation strategy has been updated.
<b>Grand Totals</b>							

# Annexure II:

## CONFERENCE DECLARATION



### 2024 LUSAKA DECLARATION

**We**, the delegates to the Joint 68th Annual Conference of the Local Government Association of Zambia and the 21st General Assembly of the Alliance of Mayors and Municipal Leaders' Initiative for Community Action on HIV and AIDS at the Local Level meeting at Mulungushi International Conference Centre, Lusaka from 6th to 9th August 2024 under the theme '**Visionary Local Leadership in the Face of Current and Emerging Developmental Challenges: A Call to Action**';

**Express** deep appreciation to His Excellency the President of the Republic of Zambia, Mr. Hakainde Hichilema for the kind gesture to accept the invitation to grace this occasion.

**Grateful** for the words of inspiration, guidance and encouragement made by His Excellency the President and concurred by the Minister of Local Government and Rural Development Hon. Gary Nkombo, MP on the strategic and pivotal role of local government in national development.

**Commend** Government's political will to implement the Revised National Decentralisation Policy through the issuance of Cabinet Circular No. 2 of 2023.

**Salute** His Excellency the President of the Republic of Zambia Mr. Hakainde Hichilema for providing guidance on the plight of local government officials for enhanced conditions of service.

**Recognise** that empowered and strengthened local authorities' ability to use Geographical Information Services and other planning and management tools will contribute to efficient decision-making in local development and delivery of public services without leaving any area behind as well as the attainment of the Sustainable Development Goals (SDGs).

**Recognise** the importance of Local Economic Development as a process which brings together different local stakeholders at the local level to work together and harness local resources for sustained economic growth;

**Concerned** on the adverse effects of climate change on the peoples' livelihoods and communities:

**Determined** to adhere to the commitment of contributing to fast-tracking the end of AIDS in our local communities by 2030;

Declare as follows:

1. To express our sincere appreciation to His Excellency the President of the Republic of Zambia, Mr. Hakainde Hichilema for his commitment and passion to the process of decentralisation and strengthening of local government.
2. Commit to forging greater dialogue and engagement with devolved ministries to promote a more holistic approach to decentralisation.
3. Urge Government to expedite the revision of pieces of legislation that do not conform to constitutional provisions on devolution;
4. Commit to forge strategic partnerships and strengthen local capacity to contribute to the realization of the agenda 2030 aspirations.
5. Commit to set up appropriate health friendly programmes for adolescents and young people to accelerate access to Integrated Sexual Reproductive Health (SRH), HIV and Gender Based Violence (GBV) services.
6. Appeal to Central Government to fully involve local authorities in national interventions aimed at addressing the impact of climate change in our communities through coordinated action for climate mitigation and adaptation.
7. Commit to fully integrate climate action activities in our Integrated Development Plans (IDPs) through use of indigenous knowledge in our efforts to combat the impact of climate change in local communities
8. Commit to ensure the existence of cordial working relations between elected and appointed officials for meaningful local governance and local development.
9. Commit to strengthen collaboration with the Drug Enforcement Commission, Competition and Consumer Protection Commission and other actors in the enforcement of measures aimed at addressing challenges associated with harmful and illicit alcohol trade and consumption.
10. Commit to integrate Gender Equality and Social Inclusion (GESI) into municipal services and in the Constituency Development Fund (CDF) projects.
11. Commit further to strengthen our engagement with traditional leaders in matters of GESI at community level.
12. Commit to exploit digitalization as a valuable tool to improve public accountability, efficiency and service delivery.
13. Commit to strengthen accountability mechanisms through an institutional approach to the audit process by establishing dedicated audit teams to oversee the audit process by the Office of the Auditor General, compliance with internal controls, processes and regulations, digitalize accounting processes to improve financial reporting and embed fiscal risk management and thereby enhance budget credibility.

## Notes





# Members of the Local Government Association of Zambia

## FULL MEMBERS

Chadiza Town Council  
Chama Town Council  
Chasefu Town Council  
Chavuma Town Council  
Chembe Town Council  
Chibombo Town Council  
Chifunabuli Town Council  
Chilanga Town Council  
Chiengi Town Council  
Chikankata Town Council  
Chililabobwe Municipal Council  
Chilubi Town Council  
Chisamba Town Council  
Chitambo Town Council  
Chingola Municipal Council  
Chinsali Municipal Council  
Chipangali Town Council  
Chipata City Council  
Chipili Town Council  
Chirundu Town Council  
Choma Municipal Council  
Chongwe Municipal Council

Gwembe Town Council

Isoka Town Council  
Itezhi- Tezhi Town Council  
Ikelenge Town Council

Kabompo Town Council  
Kabwe Municipal Council  
Kafue Town Council  
Kalabo Town Council  
Kalomo Town Council  
Kalumbila Town Council  
Kalulushi Municipal Council  
Kanchibiya Town Council  
Kaoma Town Council  
Kapiri Mposhi Town Council  
Kaputa Town Council  
Kasenengwa Town Council  
Kasama Municipal Council  
Kasempa Town Council  
Katete Town Council  
Kawambwa Town Council  
Kazungula Town Council

Kitwe City Council  
Lavushimanda Town Council  
Limulunga Town Council  
Livingstone City Council  
Luampa Town Council  
Luangwa Town Council  
Luanshya Municipal Council  
Lufwanyama Town Council  
Lukulu Town Council  
Luano Town Council  
Lumezi Town Council  
Lunga Town Council  
Lundazi Town Council  
Lunte Town Council  
Lusaka City Council  
Lusangazi Town Council  
Lupososhi Town Council  
Luwingu Town Council

Mafinga Town Council  
Mambwe Town Council  
Mansa Municipal Council  
Manyinga Town Council  
Masaiti Town Council  
Mazabuka Municipal Council  
Mbala Municipal Council  
Milenge Town Council  
Mitete Town Council  
Mkushi Town Council  
Mongu Municipal Council  
Monze Town Council  
Mpika Town Council  
Mpongwe Town Council  
Mporokoso Town Council  
Mpulungu Town Council  
Mufulira Municipal Council  
Mufumbwe Town Council  
Mulobezi Town Council  
Mumbwa Town Council  
Mungwi Town Council  
Mushindamo Town Council  
Mwandi Town Council  
Mwansabombwe Town Council  
Mwense Town Council  
Mwinilunga Town Council

Nakonde Town Council  
Nalolo Town Council  
Namwala Town Council  
Nchelenge Town Council  
Ndola City Council  
Ngabwe Town Council  
Nkeyema Town Council  
Nsama Town Council  
Nyimba Town Council

Pemba Town Council  
Petauke Town Council

Rufunsa Town Council

Samfya Town Council  
Senga Town Council  
Senanga Town Council  
Serenje Town Council  
Sesheke Town Council  
Shangombo Town Council  
Shibuyunji Town Council  
Shiwang'andu Town Council  
Sinda Town Council  
Siavonga Town Council  
Sioma Town Council  
Sikongo Town Council  
Sinazongwe Town Council  
Solwezi Municipal Council

Vubwi Town Council

Zambezi Town Council  
Zimba Town Council

## ASSOCIATE MEMBER

Institute of Local Government  
Administrators of Zambia  
(ILGAZ).  
Society of Local Government  
Chief Executives (SOLACE).

## HONORARY MEMBERS

Several