



Instructions for Completing The US Rugby Foundation Scholarship Application

GENERAL INFORMATION

The US Rugby Foundation (USRF) scholarship application form is the universal form for the scholarship applicant to apply for all eleven of the scholarship programs offered by the USRF.

ATTENTION

Complete Application

Please follow all the instructions and submit a complete application. If your application is considered incomplete, you will be ineligible to receive a scholarship. The USRF Scholarship Selection Committee recommends that the applicant have a third party review the scholarship application before submittal.

Saving the Application

Although the USRF college scholarship form allows saving the form as the applicant progresses, the USRF College Scholarship Committee recommends using that Save function and that the applicant assembles the answers to the questions (particularly the paragraph and tax questions) in an electronic document (Word, etc.) which the applicant keeps on the applicant's computer. This action will save frustration and time, if there is an inadvertent loss of the application.

Scholarship Application Basic Information

The applicant may apply for one or all of the scholarships for which the applicant is eligible. This is accomplished by checking the box on Page 1 next to the scholarship or scholarships for which the applicant wishes to be considered.

For specific details regarding individual scholarship requirements, award amounts, eligibility criteria, and deadlines, please review the detailed information provided on the USRF website.

Notes:

1. Do not check the box of a scholarship for which the applicant does not meet the designated requirements.
2. It is advantageous for the applicant to check the box for all of the scholarships for which the applicant is eligible. If an applicant only checks the box for one of the scholarships which has a higher scholarship amount, and is not selected for that scholarship, that applicant will not be considered for the scholarship of a lower scholarship amount unless the applicant checks the box for this scholarship.

NOTE

All correspondence will go to the address you specify on your application. It is **your** responsibility to inform the USRF of any changes to your address, phone number, email address, etc.

Applicant Rugby History, High School Information, and Personal Statement

Is the Applicant graduating high school in the Spring or Summer this year?

STOP!!!

Do not proceed to fill out further questions in this application if the applicant has checked **"NO"** to the above question about graduating in the Spring or Summer of this year. Applicants must be graduating high school this year to be eligible for a USRF Scholarship.

If the Applicant is **graduating** high school by Spring or Summer this year and will be playing rugby for his/her college team in the Fall, please fill out all of the information in this section.

The paragraph questions are limited to 3,000 characters.

College/University Information

All of the information in this section is important, but the contact information for the Coach of the College/University rugby team must be accurate. The USRF Scholarship Committee will contact the College Coach before final determination of a scholarship award, so it is very important that this contact information is correct.

Financial Information

NOTE

This is an important and **required** part of the application process. The applicant must complete this section correctly, and in its entirety, or your application will be disqualified.

To complete this section, do the following:

- Review yours and/or your parents previous year tax returns (Form 1040 – pages 1 & 2; Form 1040A – pages 1 & 2; Form 1040EZ – pages 1 & 2).
- Information can be found on line 37 of 1040, line 21 of 1040A or line 4 of 1040EZ of previous year tax forms.
- A copy of your and/or your parents' previous year's tax returns must be submitted with your application. *See page 6.*
- If you and/or your parents did not file tax returns in the previous year, please check the appropriate box and indicate why.

Letters of Support and Pictures

Letters of Support

The application is required to have one Letter of Support and may include up to three Letters of Support (LOS).

At least one of the LOS inputs should be from one of the applicant's rugby coaches.

- Each LOS should be a maximum of 3,000 characters.
- Ask your high school or U19 coach to provide you with a letter of support.
- The letter must include the coach's name, school/team, address, phone number and email address where they can be reached.
- In addition to the letter from your coach, letters from teachers, counselors, religious leaders and employers are all good choices as they can comment on your overall character, achievement and promise.
- Please give the individuals writing your letters enough time. Have the person recommending you include in their letter their relationship to you, in what capacity they have known you, and for how long.

- The applicant will need to have the LOS sent to the applicant in a format that the Applicant can copy and paste into the appropriate LOS section listed below.

Pictures

Please upload the following three pictures to the form.

Acceptable file formats: jpg, jpeg, png

- Picture 1 – Head shot
- Picture 2 – Action shot #1
- Picture 3 – Action shot #2

Required Supplemental Information

High School Transcripts

You **must** show proof of units completed and GPA either by submitting a photocopy of your official high school transcripts or computer print-out of your academic record.

Questions?

If the applicant and/or applicant's parents or coaches have any questions with regard to the scholarship application, please email us:

<https://www.usrugbyfoundation.org/contact>