# Michelle Nguyen

#### Visual Designer

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### Education

#### **Orange Coast College**

Costa Mesa, CA | 2021 - Current Certificate of Achievement in UX Design

#### University of California, Davis

Davis, CA | 2012 - 2015

Bachelor of Arts in Japanese

### **Skills**

Photoshop

Illustrator

InDesign

Figma

Webflow

Adobe XD

Typography

Color Theory

Basic HTML / CSS

Organizational skills

Time management

## **Experience**

#### Office Assistant | Graffius Food Services Inc.

Lake Forest, CA | Sep 2023 - Current

Performed routine data entry work, sorting and filing, retrieving and opening mail, and assisted with other office tasks.

#### Food Server | Tanakaya Soba Restaurant

Tustin, CA | Apr 2023 - Sep 2023

Managed multiple roles as host, server, busser, food runner, and cashier in a fast-paced setting and delivered prompt and friendly service.

#### Seasonal Logistics Processor | Nordstrom

Irvine, CA | Nov 2021 - Aug 2022

Picked and fulfilled online web orders from store inventory in a timely manner following standards.

#### Server | Shin-Sen-Gumi Irvine

Irvine, CA | Sep 2016 - Oct 2019

Took orders and delivered food and beverages in a timely manner, notifying customers of any delay, and demonstrated thorough knowledge of the menu including allergens.

## **Projects**

#### Let's Go Paint website | Orange Coast College

Apr 2024 - May 2024

Designed a website using wocode for a local art studio based in Seal Beach, California for my Advanced Internship course.

#### PaweverHome | Orange Coast College

Nov 2022 - Dec 2022

Conceptualized and designed a mobile app that helps pet owners find pet-friendly rental housing for my UX/UI Design course's final project.

#### Coffee Tomo Website Re-design | Orange Coast College

Dec 2022

Reimagined the layout of a local coffee shop's website for my Web Design course's final project.