

Call for innovation projects Swiss Data Science Centre – Canton of Vaud 2025–2028

The purpose of this document is to assist candidates in providing a detailed budget according to the template provided by the SDSC. A good budget clearly explains how the funds will be used and by whom. Be explicit, justify each line item, and align the budget with the project objectives.

1. Financial rules and limits

- **Funding limit:** Maximum CHF 125,000 including VAT.
- **VAT:** To be included or not in your budget depending on whether your entity is subject to VAT; this is the responsibility of the applicant.
- **Academic consortium:** Minimum non-financial participation of 0.1 FTE throughout the duration of the project (to be documented in section 'B. Other costs covered by the main applicant or co-applicants themselves').

2. Financial process and invoicing

- **Step 1 — Overall budget by the principal investigator (PI):** The PI prepared a budget covering all project costs as well as those of all its partners.
- **Step 2 — Requested amount:** The PI clarifies the total funds requested from the SDSC (up to a limit of CHF 125,000 including VAT).
- **Step 3 — SDSC contribution of 20%:** The SDSC calculates a contribution of 20% (+ 8.1% VAT) of this total amount.
- **Step 4 — Two-stage invoicing:**
 - **PI invoice to SDSC:** At the start of the project, the PI sends an initial invoice equal to the first instalment of the total funds requested in order to receive the funding (according to the payment schedule set out in the 'letter of acceptance'). The PI includes VAT or not, depending on whether their entity is subject to VAT.
 - **Invoice from the SDSC to the PI:** At the same time, the SDSC issues and sends the PI an invoice for 20% of the funds requested + 8.1% VAT (accounting procedure linked to EPFL).