

We're looking for a Support Worker at Green Pastures Derby — our 24/7 supported living home for up to 28 men making a fresh start in life. You'll be part of a small, dedicated team helping to keep the building running safely and smoothly, supporting residents in their day-to-day lives, and occasionally stepping in for the Manager when needed.

If that's you, you'll share our Christian faith and want to be part of the spiritual life of the home. You'll be compassionate, dependable, and ready to walk alongside others with patience and dignity. You'll be someone who sees the value in every individual and wants to be part of a place where lives are being changed and rebuilt.

Job Title: Support Worker

Where: GP Derby (DE23 8EA)

Hours: Full-time (including weekend hours) Part-time considered

Wage: £12.60 per hour

Contract: Permanent (with 6-month probation)

Start Date: Immediate

MAIN PURPOSE OF THE ROLE

- To ensure the health, safety, security and operational ability of the building and its residents.
- To work effectively as part of a team to achieve this and deputise for the Manager.
- Helping to maintain a positive and vibrant Christian culture.

WHAT YOU'LL BE DOING

Rent collection, Accounting and arrears recovery

- Where required collect, record and issue receipts for service charges.
- Monitor payment of rent and service charges.
- Fill in housing benefit forms and relevant tenancy forms for new residents.
- Provide general advice to occupants regarding benefit entitlement.
- Work with residents to ensure prompt payment of rent and minimise the risk of arrears.

Responsive, major and cyclical repairs

- Inspection of property and reporting/actioning of day-to-day repairs to Manager.
- Ensure agreed repairs and maintenance are carried out promptly and to a high standard.

Estate management

- Ensure that the house and surrounding area is maintained to the highest standards.
- Ensure that electrical equipment is regularly serviced, tested and complies with health and safety requirements.
- Ensure the property is maintained in a secure condition, conducting regular checks on the property and undertaking and securing outside doors.

Occupancy management

- Ensure occupants understand their occupancy agreement, their rights and obligations and comply with the terms of their occupancy.
- Ensure all breaches of the occupancy are investigated and appropriate action taken.
- Assist with the decision making, administration and maintenance of occupancy agreements providing information and advice on issues as they arise.

Occupant participation

- Consult with occupants and actively advance occupants meetings, encouraging participation in decision making processes that affect the running of the property.
- Encourage and assist occupant participation, consultation and ensure they play a part in the smooth running of the property.
- Lead morning devotions with residents.

Tenancy Support

To provide support to residents as appropriate by:

- Spending time with residents in structured one to one sessions assessing, reviewing and reporting the progress made.
- Providing the Manager with a fortnightly review of all pastoral care taking place in the hostel and suggesting improvements, and offering professional development for staff.
- Assisting residents with daily tasks, emotional support and accessing community resources.

ABOUT YOU

- Good literacy and numeracy skills are expected, and GCSEs in English and Maths, or equivalents, are preferred.
- An NVQ (National Vocational Qualification) Level 3 in Health and Social Care preferred.
- Experience in social care or related fields is beneficial, as is a willingness to learn and develop new skills.

Personal Qualities:

It's important that you're kind, caring, and treat people with dignity and respect. While we look for good English and Maths skills (or equivalent), what matters most is having the right heart for the role. If you're the right person, we can offer training to help you grow into the job.

Christian Faith

A successful candidate will participate and contribute to the spirituality of Green Pastures. For this reason, it is an occupational requirement that the successful applicant is a practicing Christian (Equalities Act 2010).

READY TO APPLY? We'd love to hear from you!

Follow the 'Apply Now' link at: [**greenpastures.co.uk/vacancies**](https://greenpastures.co.uk/vacancies)

Join us in creating a future without homelessness
for even more people: **Your passion could change lives!**