**Fall Festival 2025 Vendor Application/Information**

**TIME AND ACCESS**

* Saturday September 13th 12pm-5pm
	+ Access to site at 11:00am for setup and after 5pm for takedown
* Vendors must provide all their own equipment: tables, chairs and tents/canopies (reminder this is on the street so you won’t be able to secure tents with pegs)
* All food vendors require a permit. \*They are responsible for securing and displaying their permit while on site.

All vendor booths must remain open during the entire festival. NB Fall Festival is an outdoor festival and will proceed rain or shine. Vehicle access to and from the site will be restricted between 11:00am and 5pm on Saturday. *Absolutely no vehicles can be pulled onto site until authorized to do so.*

* No vehicles should be on site except to unload/load (when permitted) Do not by pass street closure.
* There is no water available on site
* Absolutely no dumping of waste will be allowed on site (please bring garbage cans/bags and take your waste with you at the end of day)
* If you do not clean up after the festival, you will be charged a waste removal fee.

**VENDOR REQUIREMENTS**

* Vendors must provide their own equipment, and make sure that their equipment is able to withstand inclement weather
* All vendors are responsible for the garbage in their area as well as recycled bottles and/or cans
* The applying vendor must exhibit for sale only items for which they were screened and accepted.
* Vendors may not sublet, assign, donate or trade their assigned space
* No loudspeaker, amplified or other sound device can be used on site
* All activities must be conducted within the assigned space
* It is at the vendor’s responsibility to have adequate liability insurance coverage

**RAIN OUT PROCEDURE**

NB Fall Festival is an outdoor festival and will proceed rain or shine. No refunds will be made due to inclement weather or a vendor’s decision not to participate.

**EARLY WITHDRAWL OR NO SHOWS**

Any vendors who do not show up, regardless of cause, will not be refunded booth fees.

**REFUND POLICY**

**You will be refunded 100% of your vendor fees if you notify Kori Humenny (****ed@downtownnb.ca****)by 12pm, August 13th, 2025 of your cancellation. After this date, all application fees are non-refundable.**

**COST: $50/table Max of 3 tables per vendor**

**\*$25/table non-profit rate**

**DISCLAIMER**

* NB Fall Festival cannot be held responsible for any lost or stolen items before, during or after the festival
* NB Fall Festival and the Vendor Selection Committee reserve the right to decline an application
* NB Fall Festival will designate vendor space locations and reserves the right to relocate vendors if required.
* No duplicate business will be permitted.

Date: