

Join our team

NOW HIRING: DEVELOPMENT DIRECTOR

We are seeking a passionate, organized, and relationship-driven Development Director to lead our fundraising and donor engagement efforts. This key role will be responsible for planning and implementing strategies to grow philanthropic support through individual and planned giving, events, and corporate partnerships.

As a vital member of our team, the Development Director will work with the Executive Director to help shape the future of Autism Society San Diego by ensuring we have the resources to expand our impact across the region.

Key Responsibilities:

Fundraising Strategy & Execution

- Develop and implement a comprehensive annual fundraising plan aligned with the organization's strategic goals
- Maintain accurate donor records and financial tracking in donor management system (e.g. Network for Good)
- Prepare and present fundraising performance metrics and reports to the Executive Director
- Manage fundraising efforts, including individual giving, major gifts, monthly giving, and corporate sponsorships

Events & Campaigns

- Lead the planning and execution of signature fundraising events and smaller donor or community events
- Manage event logistics including budgets, timelines, permits, vendors, and volunteers
- Develop event sponsorship packages and secure corporate sponsors
- Lead seasonal and year-end fundraising campaigns

Donor Engagement & Stewardship

- Cultivate and manage relationships with new and existing donors to build long-term engagement and support
- Design and implement donor acknowledgment and stewardship strategies, including thank-you letters, recognition programs, and impact reports
- Oversee donor communications and annual giving campaigns, including Giving Tuesday, mid-year, and year-end appeals

Corporate & Community Partnerships

- Identify, cultivate, and secure support from businesses, civic organizations, and local influencers
- Develop customized partnership opportunities that align with corporate CSR goals and Autism Society programs
- Represent Autism Society San Diego at community events, networking opportunities, and public presentations
- Identify and secure sponsorships for events and programs

Qualifications:

Required:

- Minimum 5 years of nonprofit development/fundraising experience
- Demonstrated success in individual giving, planned giving, corporate sponsorship and donor stewardship
- Strong storytelling, writing and communication skills
- Proficiency in donor database software
- Ability to manage multiple projects with attention to detail and deadlines
- Commitment to Autism Society San Diego's mission and values

Preferred:

- Knowledge of the autism or disability community
- Experience with fundraising in a small-to-mid-sized nonprofit
- Spanish language proficiency is a plus

Why Join Us?

- Be part of a mission-driven team making a meaningful impact in the lives of individuals and families affected by autism
- Enjoy a supportive and flexible work environment
- Opportunities for professional growth and leadership
- Hybrid work schedule available
- Paid holidays, vacation, and sick leave

How to Apply:

Please submit a cover letter and resume to teresa@autismsocietysandiego.org with the subject line: Development Director Application

Applications will be reviewed on a rolling basis until the position is filled.

Autism Society San Diego is an equal opportunity employer. We value a diverse workforce and inclusive culture. We encourage applications from individuals with autism and other disabilities, BIPOC candidates, LGBTQ+ individuals, and people from other underrepresented communities.



Send your resume and cover letter to:

✉ teresa@autismsocietysandiego.org

For more information, visit

🌐 www.autismsocietysandiego.org