



CMG Volunteer Instructions

We appreciate your interest in volunteering and/or visiting at CKS. Safety is of utmost importance to us. Therefore, all volunteers and/or visitors must be appropriately vetted, per Diocesan Policy.

Please follow the instructions below:

- 1) Follow the link to the **Diocesan Website** at <https://cdlex.org/>
- 2) From the homepage, follow the **SAFE ENVIRONMENT** tab. Once inside the safe environment portal, please choose the **VOLUNTEERING tab**. From there, please follow the CMGconnect hyperlink.
- 4) A new volunteer will need to create an account with **Catholic Mutual Group (CMG)**. A link to CMG can be found inside the safe environment portal, on the Diocesan homepage, **OR** by following this link: <https://lexington.cmgconnect.org>
 - a. Please ensure you choose the correct responses from the dropdown menu when registering:
 - **SCHOOL: LEXINGTON/CHRIST THE KING - LEXINGTON**
 - **Choose Role - Volunteer**
 - **Choose I Participate As - Volunteer**
 - b. Upon registration, you will be required to complete the following:
 - Complete **ALL** assigned modules
 - Pass a Background Check
 - Driving video is voluntary, but encouraged
- 5) Once the process is complete, the sponsoring location will be notified of the applicant's eligibility to volunteer. (***Please allow 2-4 weeks for completion***). Your CMG certification will be good for up to 5 years following your approval.

****If you are NOT in compliance, per Diocesan Policy, you will NOT be allowed to volunteer/visit until all necessary requirements are complete.***