

**HOUSING AUTHORITY OF TRAVIS COUNTY  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
502 East Highland Mall Blvd., Suite 106-B  
Austin, Texas 78752  
December 7, 2023  
9:30 a.m.**

**MINUTES**

The Housing Authority of Travis County, Texas, held a Regular Board of Commissioners meeting at 502 East Highland Mall Blvd., 106-B Austin, Texas 78752 and via the link provided below.

<https://us02web.zoom.us/j/88464719746?pwd=U2QzbS8yd1EvQm5aUDF6djgwcXl1Zz09>

**I. CALL TO ORDER / ROLL CALL / CONFIRMATION OF QUORUM**

A quorum was established, and Chair Sharal Brown called the meeting to order at 9:39 a.m.

Roll Call of Commissioners: Chair Sharal Brown; Vice Chair Jimmy Paver; Commissioner Wilmer Roberts; Commissioner Rebecca Webber and Commissioner Jan Wenig.

Staff in Attendance: CEO/Executive Director Patrick Howard; Asset Manager Keith Hoffpauir; Senior Administrative Assistant Debbie Honeycutt; Director of Voucher Programs and Homeless Initiatives Christina Montes; Housing Manager Victoria Perez; Director of Finance Subra Narayanaier; Deputy Executive Director Steve Peglar.

CEO/Executive Director Patrick Howard certified the quorum.

**II. PUBLIC FORUM / CITIZEN COMMUNICATION**

Mike Gerber with the Housing Authority of the City of Austin (via phone); Mickey Fox, Attorney with Mickey Fox PLLC; Quiney Dunlap, President Austin Area Urban League; Nelson Linder with NAACP; Conor Kenny with Capital A Housing; Stacy Rhone and Stephanie Douglas with BIGAUSTIN; Kristine Januskaite and Gabby Garcia with BASTA; Kecia Prince serves on the Strategic Housing Finance Corporation Board addressed the Board with regard to Item V.a. CEO Annual Performance Evaluation.

**III. CONSENT AGENDA**

- a. Approval of the Minutes from the October 17, 2023 Special Meeting.

Commissioner Rebecca Webber made a **motion** that the October 17, 2023 Special Meeting Minutes are incorrect. Commissioner Jan Wenig seconded the motion, which **passed** with 3 Yea's and 2 Abstained.

Chair Sharal Brown – Abstained  
Vice Chair Jimmy Paver – Yea  
Commissioner Wilmer Roberts – Abstained  
Commissioner Rebecca Webber – Yea  
Commissioner Jan Wenig – Yea

Note: This item will be reconsidered at the February 1, 2024 Regular Meeting.

- b. Approval of the Minutes from the November 2, 2023 Regular Meeting.

Commissioner Wilmer Roberts made a **motion** to approve Item III.b. Vice Chair Jimmy Paver seconded the motion.

Commissioner Rebecca Webber raised questions regarding the November 2, 2023 Minutes being incorrect due to the issues with the October 17, 2023 Special Meeting Minutes.

A vote was called to approve Item III.b., which **passed** with 3 Yea's and 2 Abstained.

Chair Sharal Brown – Yea

Vice Chair Jimmy Paver – Yea

Commissioner Wilmer Roberts – Yea

Commissioner Rebecca Webber – Abstained

Commissioner Jan Wenig – Abstained

Governance Committee to review the process in which the Minutes are prepared and report back to the Board.

#### IV. **ACTION ITEMS**

a. Resolution No. HATC-2023-12	To <u>Approve</u> the Stability Voucher (SV) Program Policy
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Commissioner Roberts made a **motion** to approve Item IV.a. Vice Chair Paver seconded the motion, which **passed** unanimously.

b. Resolution No. HATC-2023-13	To <u>Approve</u> the FY2024 Annual Budget of Housing Authority of Travis County
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Commissioner Webber and Commissioner Wenig recused themselves from voting and left the dais. The Housing Authority of Travis County maintained a quorum with three Board members.

Vice Chair Paver made a **motion** to approve Item IV.b. Commissioner Roberts seconded the motion, which **passed** unanimously.

#### V. **DISCUSSION ITEMS**

- a. CEO Annual Performance Evaluation

Mickey Fox, Mickey Fox PLLC addressed the Board regarding Item V.a.

Various members of the Board weighed in on the item. Vice Chair Paver provided a synopsis of the Board's collective overall assessment of Mr. Howard's annual performance.

- b. Future meeting with Travis County Commissioners Court

Tentatively the meeting is scheduled for January 11, 2024.

**VI. CEO / EXECUTIVE DIRECTOR'S REPORT**

- a. Voucher Programs/ Homeless Initiatives – *Christina Montes*
  - i. *HCV Program (Conventional)*
  - ii. *Homeless Initiatives*
  - iii. *Special Purpose Vouchers*
- b. Affordable Housing Programs – *Carlos Guzman*
- c. Real Estate Development – *Keith Hoffpauir*
  - i. *Manor Town Phase II*
- d. Finance – *Subra Narayanaier*
- e. Human Resources/Organizational Development/HATC Foundation – *Steve Peglar*

Items VI.a. – VI.e. were not discussed.

**VII. BOARD COMMITTEE REPORTS**

- a. Human Resource Committee – Did not meet.
- b. Real Estate Committee – Did not meet.

**VIII. NEW / UNFINISHED BUSINESS**

- a. Discussion and consideration regarding Board of Commissioners issues and concerns

Discussion regarding Annual Board meeting date.

**IX. EXECUTIVE SESSION**

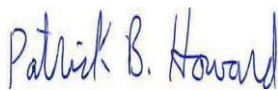
N/A

**X. ADJOURNMENT**

Commissioner Roberts made a **motion** to adjourn the Board meeting. Vice Chair Paver seconded the motion, which **passed** unanimously.

The Board meeting adjourned at 11:25 a.m.

Respectfully submitted and approved,



Patrick Howard, CEO/Executive Director