

BOARD OF COMMISSIONERS MEETING HOUSING AUTHORITY OF TRAVIS COUNTY, TEXAS

2200 East Martin Luther King, Jr. Blvd.

Austin, Texas 78702

March 21, 2009

9:30 a.m.

MINUTES

The Housing Authority of Travis County, Texas held a Board of Commissioners Meeting at 2200 East Martin Luther King, Jr. Blvd. on the above date. A quorum was established, and Chairman Tommy A. Nobles called the meeting to order at 11:38 a.m.

ROLL CALL

Roll Call of Commissioners: Chairman Tommy A. Nobles, Commissioner Tracy Burkhalter, Commissioner Richard Moya. Absent: Vice Chair Ofelia Elizondo, Commissioner Melvin Wrenn. Staff in Attendance: Executive Director Wiley Hopkins, Assistant Executive Director/CFO Bill Friday, Director of Development & Planning Keith Hoffpauir, PR/Marketing Manager Cindy Noland, Administrative Assistant Debbie Honeycutt. Executive Director Wiley Hopkins certified the quorum.

NEW BUSINESS

Item 1: Citizen Communications

There were no citizen communications.

Item 2: Approval of Minutes from the February 21, 2009 Board Meeting

Chairman Tommy A. Nobles said Item 2 would be tabled until the next scheduled Board meeting.

Item 3: Presentation, deliberation and possible approval, direction and authorization for the Executive Director to negotiate and execute a contract for the build out of 502 Highland Mall Blvd.

Executive Director Wiley Hopkins said staff is requesting the Board of Commissioners of the Housing Authority to approve and authorize the Executive Director to negotiate and execute a Contract with Brevell Enterprises dba B&O Construction for a maximum cost of \$478,903.00 for build out at offices located at 502 Highland Mall Blvd.

Commissioner Richard Moya made a **motion** approve Item 3 as presented. Chairman Nobles seconded the motion, which **passed** 2 yeas and 1 abstained.

Chairman Tommy A. Nobles - yea
Commissioner Tracy Burkhalter - abstained
Commissioner Richard Moya - yea

Item 4: Presentation, deliberation and possible approval to authorize the Executive Director to accept \$182,074.00 in special American Recovery and Reinvestment Act of 2009 funds and to authorize the Executive Director to utilize the funds based upon the revised Capital Fund Program budget and guidelines

Mr. Moya made a **motion** to approve Item 4 as presented.
Commissioner Tracy Burkhalter said she would like to come back and discuss it.
Chairman Nobles seconded the motion, which **passed** 2 yeas and 1 abstained.

Chairman Tommy A. Nobles - yea
Commissioner Tracy Burkhalter - abstained
Commissioner Richard Moya – yea

REPORTS

- Executive Director's Report

There were none at that time.

- Issues and concerns of the Board

There were none at that time.

Items 2, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, were tabled until the next scheduled Board meeting.

ADJOURN

There being no further business, Mr. Moya made a **motion** to adjourn. Chairman Nobles seconded the motion, which **passed** unanimously. The Board adjourned at 11:45 a.m.

Respectfully submitted,

Wiley J. Hopkins, Executive Director/Secretary