

**BOARD OF COMMISSIONERS MEETING
HOUSING AUTHORITY OF TRAVIS COUNTY, TEXAS
502 East Highland Mall Blvd.
Suite 106-B
Austin, Texas 78752
July 30, 2009
12:00 noon**

MINUTES

The Housing Authority of Travis County, Texas held a Board of Commissioners Meeting at 502 East Highland Mall Blvd. Suite 106-B on the above date. A quorum was established, and Chairman Tommy A. Nobles called the meeting to order at 12:28 p.m.

ROLL CALL

Roll Call of Commissioners: Chairman Tommy A. Nobles, Vice Chair Ofelia Elizondo, Commissioner Tracy Burkhalter, Commissioner Richard Moya, Commissioner Melvin Wrenn (Via Phone). Staff in Attendance: Assistant Executive Director/CFO Bill Friday, Asset Manager Sherri Griffin, Administrative Assistant Debbie Honeycutt, Guest: Harvey Davis, Travis County Housing Finance Corporation. Assistant Executive Director/CFO Bill Friday certified the quorum.

NEW BUSINESS

Item 1: Citizen Communications

There were no citizen communications.

Item 2: Presentation, deliberation and possible action regarding the combined Transition and Finance Committee meeting concerning Personnel Matters

Commissioner Richard Moya said that the Transition Committee had met earlier in the day on July 30, 2009 and had discussed what needed to be done about the Executive Director position since Mr. Hopkins would be leaving July 31, 2009. Mr. Moya said the Committee recommended to the Board to start negotiations and attempt to hire, as a consultant temporary Director, Craig Alter, who is a member of the Strategic Housing Finance Corporation Board, but not a member of the Housing Authority Board. Mr. Moya said the recommendation would be to see if he would agree to serve as Interim Executive Director until such time the Board would hire an Executive Director.

Vice Chair Ofelia Elizondo made a **motion** to adjourn to Executive Session to discuss the recommendation of the Transition Committee. Commissioner Tracy Burkhalter seconded the motion, which **passed** unanimously.

The Board adjourned into Executive Session at 12:30 p.m.

Item 4: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following subjects as appear on the current agenda. Additionally the Commissioners may also discuss and consider any other item posted on the current agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session
According to the Texas Government Code Annotated 551.071, Consulting with Attorney
According to the Texas Government Code Annotated 551.072, Real Property
According to the Texas Government Code Annotated 551.074, Personnel Matters

Item 5: Reconvene from Executive Session and take any action deemed necessary

The Board reconvened at 12:58 p.m.

Vice Chair Elizondo made a **motion** that the Transition and the Finance Committees meet with Mr. Craig Alter to discuss preliminary issues involving his engagement with the Housing Authority of Travis County. Commissioner Tracy Burkhalter seconded the motion, which **passed** unanimously.

Ms. Burkhalter left the Board meeting at 1:00 p.m.

Item 3: Presentation, deliberation and possible action regarding Budget Revision to fund Commissioners travel

Chairman Nobles said item 3 is per a discussion that he had with Mr. Friday. Chairman Nobles said prior to the budget being passed and after missing a couple of NAHRO meetings he said that he had indicated that he would like to attend the National NAHRO in Washington D.C. that is scheduled for October 2009. Chairman Nobles said he was under the impression that there was an \$2,500 or \$2,300 allowance for Commissioners travel, but he was viewing the incorrect budget. Chairman Nobles said I think we had previous made arrangements to go to Washington D.C. to attend the National NAHRO, but he said he did understand there is no money in the budget. Chairman Nobles asked if it would be possible for just him to attend. Chairman Nobles said that missing the Spring and the Summer conferences that was acceptable, but with the National NAHRO he said he thought that would be something that he would want to attend.

Mr. Moya said when the budget was approved the Board knew there was no money for travel. Mr. Moya said the Board had agreed to no travel and had also agreed to not deviate from the budget for 90 days until the Board found out if there would be any additional revenue coming in to the Housing Authority from any of the developments. Mr. Moya said for example if the Authority received \$50,000 around October 5, 2009 then at that time the Board would discuss what the priorities would be for that \$50,000. Mr. Moya said the Authority has a list of priorities that total almost a half of a million dollars. Mr. Moya said the Board had decided that the Authority would work with a balanced budget. Mr. Moya said the Board made a commitment that the budget would not be amended until there were additional revenues.

Mr. Moya asked Mr. Friday if there were any additional revenues. Mr. Friday said the Authority did receive that \$88,500 that was already listed in the budget that would be going to the Voucher account.

Chairman Nobles said going to the National NAHRO is not a must, so not going is not a big issue, but it was a discussion that was appropriate to bring in front of the Board.

Commissioner Melvin Wrenn said the budget that was approved would be discussed in the August meeting and by then the Authority would have control of the finances. Mr. Wrenn said making arrangements without sending any money would be fine as long as there are no funds spent and everything should be listed as considerations.

Mr. Moya made a **motion** to table item 3 until the next Board meeting.

Chairman Nobles asked if item 3 would be tabled until the August meeting.

Mr. Moya said he did not think the Board would know anything more about the budget in August.

Mr. Wrenn left the meeting at 1:05 p.m.

Chairman Nobles said at this time if item 3 is taken off the table he would be fine with it.

Mr. Moya said item 30 is not tabled.

There was no second for the motion.

ADJOURN

There being no further business, Mr. Moya made a **motion** to adjourn. Ms. Elizondo seconded the motion, which **passed** unanimously. The Board adjourned at 1:06 p.m.

Respectfully submitted

William Friday
Assistant Executive Director/CFO