

**HOUSING AUTHORITY OF TRAVIS COUNTY  
BOARD OF COMMISSIONERS  
BOARD MEETING  
502 East Highland Mall Blvd.  
Suite 106-B  
Austin, Texas 78752  
November 12, 2010  
12:00 p.m.**

**AGENDA**

The Board of Commissioners of the Housing Authority of Travis County will consider and possibly act on the following:

November 12, 2010

**CALL TO ORDER, ROLL CALL  
CERTIFICATION OF QUORUM**

Melvin G. Wrenn  
Craig Alter

Item 1: Citizen Communications: *Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.*

**ACTION ITEMS**

- Item 2: Administer the Housing Authority of Travis County Board of Commissioners' Oath of Office to Sarah Anderson, confirmed appointee of Travis County Commissioner Sarah Eckhardt.
- Item 3: Review and approval of Minutes from the September 11, 2010 Annual Board Meeting.
- Item 4: Review and approval of Minutes from the September 11, 2010 Annual Election Board Meeting.
- Item 5: Review and approval of Minutes from the October 5, 2010 Special Board Meeting.
- Item 6: Review and approval of Minutes from the October 19, 2010 Board Meeting.
- Item 7: Presentation, deliberation and possible action regarding proposed revisions to the Housing Authority of Travis County Personnel Policy.
- Item 8: Presentation, deliberation and possible action regarding proposed amendments to the By-Laws of the Housing Authority of Travis County.
- Item 9: Presentation, deliberation and possible action regarding changing the eligibility requirement for public housing related to past criminal offenses.
- Item 10: Presentation, deliberation and possible action regarding a resolution of the Housing Authority Board of Commissioners prohibiting the Housing Authority staff from amending the employee retirement SEP/IRA plan without Board approval.
- Item 11: Presentation, deliberation and possible action regarding Housing Authority Board of Commissioners and staff celebrations of Thanksgiving and Christmas holidays.

- Item 12: Presentation, deliberation and possible action regarding changing the Housing Authority SEP/IRA retirement program employee benefit eligibility date.
- Item 13: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.
- According to the Texas Government Code Annotated 551.071, Consulting with Attorney  
According to the Texas Government Code Annotated 551.072, Real Property  
According to the Texas Government Code Annotated 551.074, Personnel Matters
- Item 14: Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions.
- Item 15: Presentation and deliberation of the Authority's August and September, 2010 Financial Reports and possible related action regarding the Authority's Annual Budget.

### **DISCUSSION ITEMS**

- Item 16: Presentation of Public and Affordable Housing Properties Report.
- Item 17: Presentation regarding progress in implementation of Southwest Housing Compliance Corporation organization improvement recommendations.
- Item 18: Presentation of Board Committee Reports.
- Item 19: Presentation regarding progress in responding to the U.S. Department of Housing and Urban Development Office of Inspector General report recommendations.
- Item 20: Review list of outstanding matters from previous Board meetings.
- Item 21: Issues for consideration, discussion, planning, and possible action.
- Issues and concerns of the Board

### **REPORTS**

- Executive Director's Report
- Chairman's comment

### **ADJOURN**

**Please take notice that the Board of Commissioners of the Housing Authority of Travis County, Texas will hold a Board Meeting beginning at 12:00 p.m. on Friday, November 12, 2010. The Housing Authority of Travis County will meet at 502 East Highland Mall Blvd., Suite 106-B Austin, Texas 78752. The Board of Commissioners will consider and may take action on the following items:**

November 12, 2010

**CALL TO ORDER, ROLL CALL  
CERTIFICATION OF QUORUM**

Melvin Wrenn  
Craig Alter

Item 1: Citizen Communications: *Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.*

**ACTION ITEMS**

- Item 2: Administer the Housing Authority of Travis County Board of Commissioners' Oath of Office to Sarah Anderson, confirmed appointee of Travis County Commissioner Sarah Eckhardt.
- Item 3: Review and approval of Minutes from the September 11, 2010 Annual Board Meeting.
- Item 4: Review and approval of Minutes from the September 11, 2010 Annual Election Board Meeting.
- Item 5: Review and approval of Minutes from the October 5, 2010 Special Board Meeting.
- Item 6: Review and approval of Minutes from the October 19, 2010 Board Meeting.
- Item 7: Presentation, deliberation and possible action regarding proposed revisions to the Housing Authority of Travis County Personnel Policy.
- Item 8: Presentation, deliberation and possible action regarding proposed amendments to the By-Laws of the Housing Authority of Travis County.
- Item 9: Presentation, deliberation and possible action regarding changing the eligibility requirement for public housing related to past criminal offenses.
- Item 10: Presentation, deliberation and possible action regarding a resolution of the Housing Authority Board of Commissioners prohibiting the Housing Authority staff from amending the employee retirement SEP/IRA plan without Board approval.
- Item 11: Presentation, deliberation and possible action regarding Housing Authority Board of Commissioners and staff celebrations of Thanksgiving and Christmas holidays.
- Item 12: Presentation, deliberation and possible action regarding changing the Housing Authority SEP/IRA retirement program employee benefit eligibility date.

Item 13: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.

According to the Texas Government Code Annotated 551.071, Consulting with Attorney

According to the Texas Government Code Annotated 551.072, Real Property

According to the Texas Government Code Annotated 551.074, Personnel Matters

Item 14: Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions.

Item 15: Presentation and deliberation of the Authority's August and September, 2010 Financial Reports and possible related action regarding the Authority's Annual Budget.

### **DISCUSSION ITEMS**

Item 16: Presentation of Public and Affordable Housing Properties Report.

Item 17: Presentation regarding progress in implementation of Southwest Housing Compliance Corporation organization improvement recommendations.

Item 18: Presentation of Board Committee Reports.

Item 19: Presentation regarding progress in responding to the U.S. Department of Housing and Urban Development Office of Inspector General report recommendations.

Item 20: Review list of outstanding matters from previous Board meetings.

Item 21: Issues for consideration, discussion, planning, and possible action.

- Issues and concerns of the Board

### **REPORTS**

- Executive Director's Report
- Chairman's comment

### **ADJOURN**

**Seal**

---

**Craig Alter**  
**Executive Director/Secretary**  
**Housing Authority of Travis County, Texas**