

**HOUSING AUTHORITY OF TRAVIS COUNTY  
SPECIAL BOARD MEETING  
502 East Highland Mall Blvd.  
Suite 106-B  
Austin, Texas 78752  
March 2, 2010  
12:00 p.m.**

**MINUTES**

The Housing Authority of Travis County, Texas held a Special Board of Commissioners Meeting at 502 East Highland Mall Blvd., Suite 106-B, Austin, Texas 78752 on the above date. A quorum was established, and Chairman Tommy A. Nobles called the meeting to order at 12:11 p.m.

**ROLL CALL**

Roll Call of Directors: Chairman Tommy A. Nobles, Vice Chairman Melvin Wrenn, Commissioner Philip Barnes, Commissioner Richard Moya (via phone). Absent: Commissioner Tracy Burkhalter. Staff in Attendance: Executive Director Craig Alter, Assistant Executive Director/CFO William Friday, Administrative Assistant Debbie Honeycutt. Executive Director Craig Alter certified the quorum.

Item 1: Discussion, deliberation and possible action regarding the selection and employment of an Executive Director of the Housing Authority of Travis County

Commissioner Philip Barnes made a **motion** to adjourn to Executive Session to discuss Item 1. Commissioner Melvin Wrenn seconded the motion, which **passed** unanimously.

The Board adjourned at 12:14 p.m.

Item 2: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.  
According to the Texas Government Code Annotated 551.071, Consulting with Attorney  
According to the Texas Government Code Annotated 551.072, Real Property  
According to the Texas Government Code Annotated 551.074, Personnel Matters

Item 3: Reconvene from Executive Session and take any action deemed necessary as the result of the Executive Session discussions

Commissioner Richard Moya was available for the meeting via phone and had to hang up at 12:35 p.m.

The Board reconvened at 12:40 p.m.

Mr. Barnes made a **motion** to post the job description for the Housing Authority Executive Director position in the El Mundo, the Villager and El Prensa newspapers, post on the NAHRO and TWC websites, and to close the posting after two weeks. Mr. Wrenn seconded the motion, which **passed** unanimously.

## ADJOURN

There being no further business, Mr. Wrenn made a **motion** to adjourn. Mr. Barnes seconded the motion, which **passed** unanimously. The Board adjourned at 12:50 p.m.

Respectfully submitted,

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Craig Alter, Executive Director