

**HOUSING AUTHORITY OF TRAVIS COUNTY  
SPECIAL BOARD MEETING  
502 East Highland Mall Blvd.  
Suite 106-B  
Austin, Texas 78752  
March 15, 2010  
12:00 p.m.**

**MINUTES**

The Housing Authority of Travis County, Texas held a Special Board of Commissioners Meeting at 502 East Highland Mall Blvd., Suite 106-B, Austin, Texas 78752 on the above date. A quorum was established, and Chairman Tommy A. Nobles called the meeting to order at 12:20

**ROLL CALL**

Roll Call of Directors: Chairman Tommy A. Nobles, Vice Chairman Melvin Wrenn (Via Phone), Commissioner Philip Barnes, Commissioner Tracy Burkhalter. Absent: Commissioner Richard Moya. Staff in Attendance: Assistant Executive Director/CFO William Friday, Assistant Executive Director William Friday certified the quorum.

Item 1: Discussion, deliberation and possible action regarding the selection and employment of an Executive Director of the Housing Authority of Travis County

Commissioner Tracy Burkhalter made a **motion** to adjourn to Executive Session to discuss Item 1. Commissioner Philip Barnes seconded the motion, which **passed** unanimously.

The Board adjourned to Executive Session at 12:22 p.m.

Item 2: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.  
According to the Texas Government Code Annotated 551.071, Consulting with Attorney  
According to the Texas Government Code Annotated 551.072, Real Property  
According to the Texas Government Code Annotated 551.074, Personnel Matters

Item 3: Reconvene from Executive Session and take any action deemed necessary as the result of the Executive Session discussions

The Board reconvened at 12:45 p.m.

Mr. Barnes made a **motion** to amend the posting that had been drafted for the Executive Director position to provide for the receiving of the applications. He said they must be post marked by April 13, 2010 and the applications that are hand delivered must be submitted by Friday, April 16, 2010. And to add language to include preferred experience of tax credit financing and multiple layers of development finance above the multiple projects, senior level management experience, minimum five years experience in affording housing and knowledge of Municipal, Federal, State and Local Laws and local ordinances. Commissioner Tracy Burkhalter seconded the motion, which **passed** unanimously.

## ADJOURN

There being no further business, Mr. Wrenn made a **motion** to adjourn. Mr. Barnes seconded the motion, which **passed** unanimously. The Board adjourned at 12:55 p.m.

Respectfully submitted,

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Craig Alter, Executive Director