

**HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
ANNUAL BOARD MEETING
502 East Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
August 19, 2011
1:00 p.m.**

AGENDA

The Board of Commissioners of the Housing Authority of Travis County will consider and possibly act on the following:

August 19, 2011

**CALL TO ORDER, ROLL CALL
CERTIFICATION OF QUORUM**

Melvin G. Wrenn
Craig Alter

CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

REPORTS

- Item 1: Presentation of Public and Affordable Housing Properties Report.
- Item 2: Presentation, deliberation and possible action regarding the progress in establishing Public Housing Resident Councils at each Public Housing property.
- Item 3: Presentation of Board Committee Reports.
- Item 4: Executive Director's Report.
- Item 5: Presentation, deliberation and possible action regarding issues, visions, goals, and concerns of the Housing Authority of Travis County Board of Commissioners.

ACTION ITEMS - CONSENT

- Item 6: Review and approval of Minutes from the May 19, 2011 Board Meeting.
- Item 7: Review and approval of Minutes from the May 21, 2011 Special Board Meeting.
- Item 8: Review and approval of Minutes from the June 21, 2011 Board Meeting.
- Item 9: Presentation, deliberation and possible action regarding proposed changes to and annual renewal of the Public Housing program Admittance and Continued Occupancy Plan (ACOP).
- Item 10: Presentation, deliberation and possible action regarding adopting and utilizing a new Public Housing program lease.
- Item 11: Presentation, deliberation and possible action regarding extending the independent annual financial audit report professional services contract with Leal and Carter, Public Accountants for the fiscal year 2012.

- Item 12: Presentation, deliberation and possible action regarding proposed revisions to the Housing Authority of Travis County Personnel Policy.
- Item 13: Presentation, deliberation and possible action regarding renewing the Cooperative Agreement with the Housing Authority of the City of Austin for Joint Jurisdiction in Administering the Housing Choice Voucher (Section 8) Housing Assistance Payment Programs.

ACTION ITEMS - DISCUSSION

- Item 14: Presentation, deliberation and possible action regarding consideration of filing an application with the U.S. Department of Housing and Urban Development for the partial or complete demolition or disposition of the Housing Authority of Travis County Public Housing properties, including considerations of the potential future uses of the Public Housing properties. Invited guests that will participate in discussing these issues are Joe Schiff, the Schiff Group, Inc., Apolinio (“Nono”) Flores, Flores Residential, L.C., and David Pohler, Director of Housing, HUD San Antonio Field Office.
- Item 15: Presentation, deliberation and possible action regarding the Request for Proposal for Fee Accountant professional services.
- Item 16: Presentation, deliberation and possible action regarding executing a professional services contract with a contractor for real estate appraisal services selected through the Request for Proposal process.
- Item 17: Presentation, deliberation and possible action regarding possible future disposition of Housing Authority of Travis County real estate assets.
- Item 18: Presentation, deliberation and possible action regarding proposed changes to and annual renewal of the Housing Choice Voucher program Administrative Plan.
- Item 19: Presentation, deliberation and possible action regarding the presentation of the June 30, 2011 financial statements and any impact upon the FY2012 annual operating budget.
- Item 20: Presentation, deliberation and possible action regarding the proposal to create a new staff position for the Housing Authority of Travis County.
- Item 21: Presentation, deliberation and possible action regarding a request for an annual financial contribution from the Strategic Housing Finance Corporation for FY2011.
- Item 22: Presentation, deliberation and possible action regarding the current status of the U.S. Department of Housing and Urban Development Office of Inspector General acceptance of the repayment plan offered by the Housing Authority of Travis County.
- Item 23: Presentation, deliberation and possible action regarding the Executive Director performance evaluation and other personnel matters, such as the results of the staff salary survey and staff compensation.
- Item 24: Presentation, deliberation and possible action regarding amending the Housing Authority of Travis County travel budget to permit increased training for staff and Commissioners.
- Item 25: Presentation, deliberation and possible action regarding the progress of implementing the suggested procedural and operational changes by the Southwest Housing Compliance Corporation.
- Item 26: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.

According to the Texas Government Code Annotated 551.071, Consulting with Attorney

According to the Texas Government Code Annotated 551.072, Real Property

According to the Texas Government Code Annotated 551.074, Personnel Matters

Item 17: Presentation, deliberation and possible action regarding possible future disposition of Housing Authority of Travis County real estate assets.

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Item 23: Presentation, deliberation and possible action regarding the Executive Director performance evaluation and other personnel matters, such as the results of the staff salary survey and staff compensation.

Item 27: Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions.

ADJOURN

Please take notice that the Board of Commissioners of the Housing Authority of Travis County, Texas will hold an Annual Board Meeting beginning at 1:00 p.m. on Friday, August 19, 2011. The Housing Authority of Travis County will meet at 502 East Highland Mall Blvd., Suite 106-B Austin, Texas 78752. The Board of Commissioners will consider and may take action on the following items:

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ADJOURN

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Craig Alter
Executive Director/Secretary
Housing Authority of Travis County, Texas