

**HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
BOARD MEETING
502 East Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
October 18, 2012
12:00 p.m.**

AGENDA

The Board of Commissioners of the Housing Authority of Travis County will consider and possibly act on the following:

October 18, 2012

**CALL TO ORDER, ROLL CALL
CERTIFICATION OF QUORUM**

Melvin G. Wrenn
Craig Alter

CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

REPORTS

Item 1: Presentation of Public and Affordable Housing Properties and Housing Choice Voucher Reports.

Item 2: Presentation of Board Committee Reports.

- a. Personnel Committee report including an evaluation of the Housing Authority of Travis County Executive Director and results of the Position Classification and FY2013 Salary Plan prepared by Public Sector Personnel Consultants.
- b. Finance Committee report including possible budget amendments and recommendations.

Item 3: Presentation, discussion and possible action regarding the Executive Director's Report on:

- a. HUD Recovery Agreement/Corrective Action Plan status
- b. Travis County CDBG funds available for housing development or planning
- c. Outstanding matters from previous Board of Commissioners meetings
- d. Annual meeting strategic planning discussion notes summary
- e. Housing Authority of Travis County public funds investment policy, rules, training
- f. Board travel budget remaining
- g. Conferences & training schedule

ACTION ITEMS - CONSENT

Item 4: Review and approval of Minutes from the August 24, 2012 Annual Board Meeting.

Item 5: Review and approval of Minutes from the August 24, 2012 Board Election Meeting.

ACTION ITEMS – DISCUSSION

Item 6: Presentation, deliberation and possible action regarding the August 31, 2012 Housing Authority of Travis County financial statements and any related impact upon the FY2013 annual operating budget, and policies regarding the reserve fund minimum balance and investments.

- Item 7: Presentation, deliberation and possible action regarding the Position Classification and FY2013 Salary Plan prepared by Public Sector Personnel Consultants and any related FY2013 staff salary adjustments.
- Item 8: Presentation, deliberation and possible action regarding a proposal from the University of Texas, School of Social Work, to conduct an employee and customer attitude survey.
- Item 9: Presentation, deliberation and possible action regarding conducting a performance evaluation of the Housing Authority of Travis County Executive Director for the period from initial date of appointment through June 30, 2012.
- Item 10: Presentation, deliberation and possible action regarding development of a project and hosting AmeriCorps VISTA personnel through an agreement for services with the Corporation for National and Community Service.
- Item 11: Presentation, deliberation and possible action regarding establishing a timeline and steps for evaluating future use options of Housing Authority of Travis County public housing properties.
- Item 12: Presentation, deliberation, and possible action regarding entering into an Interlocal Agreement between Strategic Housing Finance Corporation and the Housing Authority of Travis County for services to be provided by the Housing Authority of Travis County to Strategic Housing Finance Corporation and the fees for such services.
- Item 13: Presentation, deliberation and possible action regarding the Housing Authority of Travis County draft RFP for strategic planning consulting services.
- Item 14: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.

According to the Texas Government Code Annotated 551.071, Consulting with Attorney
According to the Texas Government Code Annotated 551.072, Real Property
According to the Texas Government Code Annotated 551.074, Personnel Matters

Item 7: Presentation, deliberation and possible action regarding the Position Classification and FY2013 Salary Plan prepared by Public Sector Personnel Consultants and any related FY2013 staff salary adjustments.

Item 9: Presentation, deliberation and possible action regarding conducting a performance evaluation of the Housing Authority of Travis County Executive Director for the period from initial date of appointment through June 30, 2012.

- Item 15: Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions.
- Item 16: Presentation, discussion and possible action regarding the next meeting of the Board of Commissioners.
- Item 17: Presentation, deliberation and possible action regarding tenant removal policies and procedures.
- Item 18: Presentation, deliberation and possible action regarding legal contracted services provided to the Housing Authority of Travis County.

ADJOURN

Please take notice that the Board of Commissioners of the Housing Authority of Travis County, Texas will hold a Board Meeting beginning at 12:00 p.m. on Thursday, October 18, 2012. The Housing Authority of Travis County will meet at 502 East Highland Mall Blvd., Suite 106-B Austin, Texas 78752.

The Housing Authority of Travis County offers accommodations for persons accessing its facilities, as required by the Americans with Disabilities Act. If you require special accommodations, please contact the Housing Authority of Travis County office at 512-480-8245 for assistance. Hearing impaired may contact Relay Texas 1-800-735-2989 or TDD.

The Board of Commissioners will consider and may take action on the following items:

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ADJOURN

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**Craig Alter, Secretary
Housing Authority of Travis County**