

HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
BOARD MEETING
502 East Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
February 21, 2013
12:00 p.m.

AGENDA

The Board of Commissioners of the Housing Authority of Travis County will consider and possibly act on the following:

February 21, 2013

CALL TO ORDER, ROLL CALL
CERTIFICATION OF QUORUM

Melvin G. Wrenn
Craig Alter

CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

REPORTS

Item 1: Presentation of Public and Affordable Housing Properties and Housing Choice Voucher Reports.

Item 2: Presentation, deliberation and possible action regarding the Executive Director's Report on:

- a. HUD Recovery Agreement/Corrective Action Plan status
- b. Outstanding matters from previous Board meetings
- c. FY2014 Annual Budget
- d. Public Funds Investment Act Training
- e. Conferences & training schedule
- f. HUD Funding
- g. Family Self-Sufficiency Program
- h. Office building
- i. State of the Housing Authority and Vision for the Future

ACTION ITEMS - CONSENT

Item 3: Review and approval of Housing Authority of Travis County Board of Commissioner Meeting Minutes:
a. December 12, 2012 Board Meeting.
b. December 20, 2012 Special Board Meeting.

ACTION ITEMS – DISCUSSION

Item 4: Presentation, deliberation and possible action regarding Housing Authority of Travis County financial matters:
a. Finance Committee report including possible budget amendments and recommendations.
b. November 31, 2012 Housing Authority of Travis County financial statements and budget review, discussion and possible action to cover potential budget amendments including, but not limited to: 1) conferences, training and travel budget; and, 2) other budget adjustments to cover expected increases in housing authority operating cost.
c. Execution of the Interlocal Agreement with Strategic Housing Finance Corporation approved by the Boards of the Housing Authority of Travis County and Strategic Housing Finance Corp.

- d. Proposed additional revisions to the Interlocal Agreement with Strategic Housing Finance Corporation for consideration by the SHFC Board of Directors.

- Item 5: Presentation, deliberation and possible action regarding Housing Authority of Travis County employee related matters:
- a. Personnel Committee report including the University of Texas Institute for Organizational Excellence Housing Authority employee survey results.
 - b. The University of Texas Institute for Organizational Excellence employee attitude survey summary and report.
 - c. The University of Texas Institute for Organizational Excellence customer satisfaction survey.
 - d. The Housing Authority of Travis County employee retirement plan, including consideration of re-enrolling in the Mutual of America pre-tax 457 Savings Plan.
 - e. Organizational chart and staff responsibility change proposals for Personnel Committee consideration.
- Item 6: Presentation, deliberation and possible action regarding conducting a performance evaluation of the Housing Authority of Travis County Executive Director for the period from initial date of appointment through December 31, 2012 and considering including the Public Sector Personnel Consultants' salary and compensation recommendations in the Executive Director's Employment Agreement.
- Item 7: Presentation, deliberation and possible action regarding development of a project and hosting AmeriCorps VISTA personnel through an agreement for services with the Corporation for National and Community Service.
- Item 8: Presentation, deliberation and possible action regarding the Housing Authority of Travis County draft RFP for strategic planning consulting services.
- Item 9: Discussion, deliberation and possible action regarding Housing Authority of Travis County legal matters:
- a. Professional legal services provided to the Housing Authority of Travis County.
 - b. Eviction policy and procedures for properties managed by the Housing Authority.
- Item 10: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.

According to the Texas Government Code Annotated 551.071, Consulting with Attorney
According to the Texas Government Code Annotated 551.072, Real Property
According to the Texas Government Code Annotated 551.074, Personnel Matters

Item 5: Presentation, deliberation and possible action regarding Housing Authority of Travis County employee related matters:

- a. Personnel Committee report including the University of Texas Institute for Organizational Excellence Housing Authority employee survey results.*
- b. The University of Texas Institute for Organizational Excellence employee attitude survey summary and report.*
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- d. The Housing Authority of Travis County employee retirement plan, including consideration of re-enrolling in the Mutual of America pre-tax 457 Savings Plan.*
- e. Organizational chart and staff responsibility change proposals for Personnel Committee consideration.*

Item 6: Presentation, deliberation and possible action regarding conducting a performance evaluation of the Housing Authority of Travis County Executive Director for the period from initial date of appointment through December 31, 2012 and considering including the Public Sector Personnel Consultants' salary and compensation recommendations in the Executive Director's Employment Agreement.

Item 11: Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions.

Item 12: Presentation, deliberation and possible action regarding the next meeting of the Board of Commissioners.

ADJOURN

Please take notice that the Board of Commissioners of the Housing Authority of Travis County, Texas will hold a Board Meeting beginning at 12:00 p.m. on Thursday, February 21, 2013. The Housing Authority of Travis County will meet at 502 East Highland Mall Blvd., Suite 106-B Austin, Texas 78752.

The Housing Authority of Travis County offers accommodations for persons accessing its facilities, as required by the Americans with Disabilities Act. If you require special accommodations, please contact the Housing Authority of Travis County office at 512-480-8245 for assistance. Hearing impaired may contact Relay Texas 1-800-735-2989 or TDD.

The Board of Commissioners will consider and may take action on the following items:

February 21, 2013

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Craig Alter

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Item 12: Presentation, deliberation and possible action regarding the next meeting of the Board of Commissioners.

ADJOURN

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Craig Alter, Secretary
Housing Authority of Travis County