

**HOUSING AUTHORITY OF TRAVIS COUNTY  
BOARD OF COMMISSIONERS  
BOARD MEETING**

**502 East Highland Mall Blvd., Suite 106-B**

**Austin, Texas 78752**

**April 18, 2013**

**12:00 p.m.**

**AGENDA**

The Board of Commissioners of the Housing Authority of Travis County will consider and possibly act on the following:

April 18, 2013

**CALL TO ORDER, ROLL CALL  
CERTIFICATION OF QUORUM**

Melvin G. Wrenn  
Craig Alter

**CITIZEN COMMUNICATION**

*Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.*

**REPORTS**

Item 1: Presentation of Public and Affordable Housing Properties and Housing Choice Voucher Reports.

Item 2: Presentation, deliberation and possible action regarding the Executive Director's Report on:

- a. HUD Recovery Agreement/Corrective Action Plan status
- b. Outstanding matters from previous Board meetings
- c. Strategic Planning RFP
- d. Conferences & training schedule
- e. Status of re-enrollment into Mutual of America 457 Retirement Plan
- f. Request for any Commissioner Concerns for future discussion
- g. DHAP-IKE program funding reconciliation

**ACTION ITEMS - CONSENT**

Item 3: Review and approval of Housing Authority of Travis County Board of Commissioner Meeting Minutes:

- a. February 21, 2012 Board Meeting.

**ACTION ITEMS – DISCUSSION**

Item 4: Presentation, deliberation and possible action regarding Housing Authority of Travis County financial matters:

- a. Presentation of the Fiscal Year 2012 single audit report by Leal & Carter.
- b. Finance Committee report including possible budget amendments and recommendations.
- c. January 31, 2013 Housing Authority of Travis County financial statements and budget review, discussion and possible action.
- d. Presentation of the proposed Fiscal Year 2014 Housing Authority of Travis County annual operating budget.
- e. Proposed amendments by the Housing Authority of Travis County to the previously accepted Interlocal Agreement with Strategic Housing Finance Corporation revising the stated fee for services and providing an enhanced declaration of agency singular identity.

- Item 5: Presentation, deliberation and possible action regarding Housing Authority of Travis County employee related matters:
- a. Personnel Committee report.
  - b. Presentation and analysis by Noel Landyut, The University of Texas Institute for Organizational Excellence, of the HATC employee engagement survey results.
  - c. Update on The University of Texas Institute for Organizational Excellence customer satisfaction survey.
- Item 6: Presentation, deliberation and possible action regarding the Texas Public Information Request received from Ewbanks and Harris.
- Item 7: Presentation, deliberation and possible action regarding entering into a Memorandum of Understanding with the University of Texas to sponsor AmeriCorps VISTA personnel at the Housing Authority of Travis County.
- Item 8: Presentation, deliberation and possible action regarding adopting the Housing Authority of Travis County FY2013 amended and FY2014 PHA Annual Plans.
- Item 9: Discussion, deliberation and possible action regarding entering into a Housing Assistance Payment contract with Foundation Communities for twenty-two project base voucher units to house the homeless.
- Item 10: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.

According to the Texas Government Code Annotated 551.071, Consulting with Attorney  
According to the Texas Government Code Annotated 551.072, Real Property  
According to the Texas Government Code Annotated 551.074, Personnel Matters

*Item 6: Presentation, deliberation and possible action regarding the Texas Public Information Request received from Ewbanks and Harris.*

- Item 11: Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions.
- Item 12: Presentation, deliberation and possible action regarding the place and time for future meetings of the Board of Commissioners.

**ADJOURN**

Please take notice that the Board of Commissioners of the Housing Authority of Travis County, Texas will hold a Board Meeting beginning at 12:00 p.m. on Thursday, April 18, 2013. The Housing Authority of Travis County will meet at 502 East Highland Mall Blvd., Suite 106-B Austin, Texas 78752.

The Housing Authority of Travis County offers accommodations for persons accessing its facilities, as required by the Americans with Disabilities Act. If you require special accommodations, please contact the Housing Authority of Travis County office at 512-480-8245 for assistance. Hearing impaired may contact Relay Texas 1-800-735-2989 or TDD.

The Board of Commissioners will consider and may take action on the following items:

April 18, 2013

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Melvin Wrenn  
Craig Alter

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**ADJOURN**

**Seal**

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**Craig Alter, Secretary  
Housing Authority of Travis County**