

**HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
BOARD MEETING
502 E. Highland Mall Blvd., Suite 106-B
Austin, TX 78752
October 16, 2013
11:00 a.m.**

AGENDA

The Board of Commissioners of the Housing Authority of Travis County will consider and possibly act on the following:

October 16, 2013

**CALL TO ORDER, ROLL CALL
CERTIFICATION OF QUORUM**

Melvin G. Wrenn
Craig Alter

CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

REPORTS

- Item 1: Presentation, deliberation and possible action regarding:
- A. The Executive Director's Report
 - B. Public and Affordable Housing Report
 - C. Housing Choice Voucher Report

- Item 2: Presentation of Board Committee Reports.

- Item 3: Presentation by Front Steps on success of placing homeless persons into permanent supportive housing through the housing choice voucher program.

ACTION ITEMS - CONSENT

- Item 4: Presentation, deliberation, and possible action regarding minutes from:
- A. August 23, 2013 Annual Board Meeting
 - B. August 23, 2013 Annual Election Meeting
 - C. September 11, 2013 Special Planning Session
 - D. September 27, 2013 Special Board Meeting

ACTION ITEMS – DISCUSSION

- Item 5: Presentation, deliberation and possible action regarding the following fiscal matters:
- A. Presentation of the August 31, 2013 financial statements.
 - B. Presentation by Linda Patterson, Patterson & Associates, of the Public Funds Investment Act requirements upon the Housing Authority of Travis County.
- Item 6: Presentation, deliberation and possible action regarding the five year strategic plan consulting services provided by TAG Associates, Inc.

- Item 7: Presentation, deliberation and possible action regarding participation in the following real estate development:
- A. The purchase and rehabilitation of the Mason Manor Apartments, 1137 Gunter Street, Austin, TX 78721 using 4% tax credit and bond financing.
 - B. Two 69-72 unit multifamily 9% tax credit financed projects proposed by Gene Watkins and partner Anthony Buttici adjacent to projects previously developed by the partners.
- Item 8: Presentation, deliberation and possible action regarding the following personnel matters:
- A. Executive Director Employment Agreement renewal.
 - B. Personnel policies and recommendations for employee year-end compensation.
- Item 9: Presentation, deliberation and possible action regarding the fiscal year 2014 Housing Authority of Travis County regular and annual Board meeting dates.
- Item 10: Presentation, deliberation and possible action regarding amending the Housing Authority of Travis County Bylaws to:
- A. Consider the creation of the Board officer position of Treasurer.
 - B. Recommend to the Travis County Commissioners Court that all Housing Authority Board members be appointed to the Strategic Housing Finance Corporation Board of Directors.
- Item 11: Presentation, deliberation and possible action regarding annual professional contracts for services:
- A. Legal services provided by Naman Howell Smith and Lee.
 - B. Legal services provided by Warren Law Firm.
- Item 12: Presentation, deliberation and possible action regarding outstanding matters of the Housing Authority Board of Commissioners.
- Item 13: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.
- A. According to the Texas Government Code Annotated 551.071, Consulting with Attorney.
 - B. According to the Texas Government Code Annotated 551.072, Real Property.
 - C. According to the Texas Government Code Annotated 551.074, Personnel Matters.

Item 7: Presentation, deliberation and possible action regarding participation in the following real estate developments:

- A. The purchase and rehabilitation of the Mason Manor Apartments, 1137 Gunter Street, Austin, TX 78721 using 4% tax credit and bond financing.*
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Item 8: Presentation, deliberation and possible action regarding the following personnel matters:

- A. Executive Director Employment Agreement renewal.*

- Item 14: Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions.

ADJOURN

Please take notice that the Board of Commissioners of the Housing Authority of Travis County, Texas will hold a Board Meeting beginning at 11:00 a.m. on October 16, 2013. The Housing Authority of Travis County will meet at 502 East Highland Mall Blvd., Suite 106-B Austin, Texas 78752.

The Housing Authority of Travis County offers accommodations for persons accessing its facilities, as required by the Americans with Disabilities Act. If you require special accommodations, please contact the Housing Authority of Travis County office at 512-480-8245 for assistance. Hearing impaired may contact Relay Texas 1-800-735-2989 or TDD.

The Board of Commissioners will consider and may take action on the following items:

October 16, 2013

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ADJOURN

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**Craig Alter, Secretary
Housing Authority of Travis County**