

**HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
BOARD MEETING**

502 E. Highland Mall Blvd., Suite 106-B

Austin, TX 78752

December 19, 2013

12:00 p.m.

AGENDA

The Board of Commissioners of the Housing Authority of Travis County will consider and possibly act on the following:

December 19, 2013

**CALL TO ORDER, ROLL CALL
CERTIFICATION OF QUORUM**

Melvin G. Wrenn
Craig Alter

CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

REPORTS

Item 1: Presentation, deliberation and possible action regarding:

- A. The Executive Director's Report
- B. Public and Affordable Housing Report
- C. Housing Choice Voucher Report

Item 2: Presentation of Board Committee Reports.

ACTION ITEMS - CONSENT

Item 3: Presentation, deliberation, and possible action regarding minutes from:

- A. August 23, 2013 Annual Board Meeting
- B. August 23, 2013 Annual Election Meeting
- C. September 11, 2013 Special Planning Session
- D. September 27, 2013 Special Board Meeting
- E. October 16, 2013 Board Meeting
- F. November 8, 2013 Special Planning Meeting

ACTION ITEMS – DISCUSSION

Item 4: Presentation, deliberation and possible action regarding the following fiscal matters:

- A. Presentation of the October 31, 2013 financial statements.
- B. Public funds Investment Policy and associated implementation documents
- C. Authorization to issue a special appreciation payment to the Housing Authority staff.

- Item 5: Presentation, deliberation and possible action regarding an update on the five year strategic plan consulting services provided by TAG Associates, Inc.
- Item 6: Presentation, deliberation and possible action regarding authorizing TAG Associates, Inc. to submit a Rental Assistance Demonstration program application to the U.S. Department of Housing and Urban Development by December 31, 2013.
- Item 7: Presentation, deliberation and possible action regarding the following personnel matters:
A. Executive Director Employment Agreement renewal.
- Item 8: Presentation, deliberation and possible action regarding the calendar year 2014 Housing Authority of Travis County regular, annual, and special Board meeting dates.
- Item 9: Presentation, deliberation and possible action regarding amending the Housing Authority of Travis County Bylaws to create the Board officer position of Treasurer.
- Item 10: Presentation, deliberation and possible action regarding the following Housing Choice Voucher program matters:
A. Suggested revisions to the housing assistance payment standards.
B. Revise the wait list preferences.
- Item 11: Presentation, deliberation and possible action regarding outstanding matters of the Housing Authority Board of Commissioners.
- Item 12: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.
- A. According to the Texas Government Code Annotated 551.071, Consulting with Attorney.
B. According to the Texas Government Code Annotated 551.072, Real Property.
C. According to the Texas Government Code Annotated 551.074, Personnel Matters.
- Item 7: Presentation, deliberation and possible action regarding the following personnel matters:
A. Executive Director Employment Agreement renewal.*
- Item 13: Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions.

ADJOURN

Please take notice that the Board of Commissioners of the Housing Authority of Travis County, Texas will hold a Meeting beginning at 12:00 p.m. on December 19, 2013. The Housing Authority of Travis County will meet at 502 East Highland Mall Blvd., Suite 106-B Austin, Texas 78752.

The Housing Authority of Travis County offers accommodations for persons accessing its facilities, as required by the Americans with Disabilities Act. If you require special accommodations, please contact the Housing Authority of Travis County office at 512-480-8245 for assistance. Hearing impaired may contact Relay Texas 1-800-735-2989 or TDD.

The Board of Commissioners will consider and may take action on the following items:

December 19, 2013

**CALL TO ORDER, ROLL CALL
CERTIFICATION OF QUORUM**

Melvin G. Wrenn
Craig Alter

CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

REPORTS

- Item 1: Presentation, deliberation and possible action regarding:
- A. The Executive Director's Report
 - B. Public and Affordable Housing Report
 - C. Housing Choice Voucher Report

- Item 2: Presentation of Board Committee Reports.

ACTION ITEMS - CONSENT

- Item 3: Presentation, deliberation, and possible action regarding minutes from:
- A. August 23, 2013 Annual Board Meeting
 - B. August 23, 2013 Annual Election Meeting
 - C. September 11, 2013 Special Planning Session
 - D. September 27, 2013 Special Board Meeting
 - E. October 16, 2013 Board Meeting
 - F. November 8, 2013 Special Planning Meeting

ACTION ITEMS – DISCUSSION

- Item 4: Presentation, deliberation and possible action regarding the following fiscal matters:
- A. Presentation of the October 31, 2013 financial statements.
 - B. Public funds Investment Policy and associated implementation documents
 - C. Authorization to issue a special appreciation payment to the Housing Authority staff.
- Item 5: Presentation, deliberation and possible action regarding an update on the five year strategic plan consulting services provided by TAG Associates, Inc.
- Item 6: Presentation, deliberation and possible action regarding authorizing TAG Associates, Inc. to submit a Rental Assistance Demonstration program application to the U.S. Department of Housing and Urban Development by December 31, 2013.
- Item 7: Presentation, deliberation and possible action regarding the following personnel matters:
- A. Executive Director Employment Agreement renewal.

- Item 8: Presentation, deliberation and possible action regarding the calendar year 2014 Housing Authority of Travis County regular, annual, and special Board meeting dates.
- Item 9: Presentation, deliberation and possible action regarding amending the Housing Authority of Travis County Bylaws to create the Board officer position of Treasurer.
- Item 10: Presentation, deliberation and possible action regarding the following Housing Choice Voucher program matters:
- A. Suggested revisions to the housing assistance payment standards.
 - B. Revise the wait list preferences.
- Item 11: Presentation, deliberation and possible action regarding outstanding matters of the Housing Authority Board of Commissioners.
- Item 12: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.
- A. According to the Texas Government Code Annotated 551.071, Consulting with Attorney.
 - B. According to the Texas Government Code Annotated 551.072, Real Property.
 - C. According to the Texas Government Code Annotated 551.074, Personnel Matters.
- Item 7: Presentation, deliberation and possible action regarding the following personnel matters:*
- A. Executive Director Employment Agreement renewal.*
- Item 13: Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions.

ADJOURN

Seal

Craig Alter, Secretary
Housing Authority of Travis County