

HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
SPECIAL BOARD MEETING
502 East Highland Mall Blvd.
Suite 106-B
Austin, Texas 78752
May 7, 2013
6:00 p.m.

MINUTES

The Housing Authority of Travis County, Texas held a Special Board of Commissioners Meeting at 502 East Highland Mall Blvd., Suite 106-B, Austin, Texas 78752 on the above date. A quorum was established, and Chairman Melvin Wrenn called the meeting to order at 7:28 p.m.

ROLL CALL

Roll Call of Commissioners: Chairman Melvin G. Wrenn, Commissioner Sarah Anderson, Commissioner Willie S. Anderson; Commissioner Richard Moya. Absent: Vice Chairman Philip Barnes. Staff in Attendance: Executive Director Craig Alter, Administrative Assistant Debbie Honeycutt and Accountant Betty Black. Executive Director Craig Alter certified the quorum.

CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

There were none at that time.

ACTION ITEMS – DISCUSSION

Item 1: Presentation, deliberation and possible action regarding Housing Authority of Travis County financial matters:

- a. Finance Committee report including possible budget amendments and recommendations.
- b. Presentation of the proposed Fiscal Year 2014 Housing Authority of Travis County annual operating budget.
- c. Proposed amendments by the Housing Authority of Travis County to the previously accepted Interlocal Agreement with Strategic Housing Finance Corporation revising the stated fee for services and providing an enhanced declaration of agency singular identity.

Chairman Wrenn said the Finance Committee did not have a report.

Commissioner Richard Moya made a **motion** to adopt the budget as presented. Commissioner Sarah Anderson seconded the motion, which **passed** unanimously.

Mr. Moya made a **motion** to approve Item 1.C and assess from Strategic Housing Finance Corporation a total of One Hundred Seventy Four Thousand Dollars (\$174,000.00) as management fees which are for fiscal year July 1, 2013 through June 30, 2014; One Hundred Forty Five Thousand (\$145,000.00) for the Voucher Program and Twenty Nine Thousand (\$29,000.00) for the Shelter Plus Program. Commissioner Willie Anderson seconded the motion, which **passed** unanimously.

Item 2: Presentation, deliberation and possible action regarding changes to the Housing Authority of Travis County Housing Choice Voucher payment standard.

Mr. Moya made a **motion** to approve the suggested Proposed Payment Standards that is dated May 7, 2013. Ms. Willie Anderson seconded the motion, which **passed** unanimously.

Item 3: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.

According to the Texas Government Code Annotated 551.071, Consulting with Attorney
According to the Texas Government Code Annotated 551.072, Real Property
According to the Texas Government Code Annotated 551.074, Personnel Matters

There were none at the time.

Item 4: Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions.

N/A

ADJOURN

Ms. Willie Anderson made a **motion** to adjourn the Board meeting. Ms. Sarah Anderson seconded the motion, which **passed** unanimously. The Board meeting was adjourned at 8:01 p.m.

Respectfully submitted,

Craig Alter, Secretary