

**HOUSING AUTHORITY OF TRAVIS COUNTY  
BOARD OF COMMISSIONERS  
SPECIAL BOARD MEETING  
502 E. Highland Mall Blvd., Suite 106-B  
Austin, TX 78752  
October 23, 2014  
6:00 p.m.**

**AGENDA**

The Board of Commissioners of the Housing Authority of Travis County will consider and possibly act on the following:

October 23, 2014

**CALL TO ORDER, ROLL CALL  
CERTIFICATION OF QUORUM**

Melvin G. Wrenn

**CITIZEN COMMUNICATION**

*Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.*

**REPORTS**

Item 1: Presentation of Board Committee reports:

- A. Transition Committee
- B. Finance Committee
- C. Personnel Committee
- D. The Interim Executive Director's Report on challenges, accomplishments and pending issues.
- E. Public and Affordable Housing Report
- F. Housing Choice Voucher and other Voucher Programs

**ACTION ITEMS—CONSENT**

Item 2: Presentation, discussion and possible action regarding the recognition of public housing tenant participation at:

- A. Summit Oaks
- B. Eastern Oaks
- C. Alexander Oaks

Item 3: Presentation, deliberation, discussion and possible action on HUD related matters; REAC Inspection Report and appeal process; and agency action plan moving forward to maintain compliance.

**ACTION ITEMS – DISCUSSION**

Item 4: Presentation, deliberation and possible action regarding transition management, organizational and operational processes and program implementation procedures regarding the departure of the Executive Director of the Housing Authority of Travis County (HATC) and Executive Secretary of Strategic Housing Finance Corporation (SHFC). The discussion will cover impact on daily operations, budget, finance and progress reporting during the interim phase while both HATC and SHFC are seeking personnel replacements.

Item 5: Presentation, deliberation, discussion and possible action on selection of the top five candidates for Executive Director of Housing Authority of Travis County (HATC) and Executive Secretary of Strategic Housing Finance Corporation (SHFC).

- Item 6: Presentation, deliberation, discussion and possible action on establishing the employment practices and process; schedule and timeline to complete all reviews of applicants; and, interviews and interview process leading to hiring the Executive Director of HATC and the Executive Secretary of SHFC.
- Item 7: Presentation, deliberation, discussion and possible action on agency insurance coverage, including employee health insurance coverage.
- Item 8: Presentation, deliberation and possible action regarding signing a renewal lease with Travis County for office space located at 502 E. Highland Mall Blvd. Suite 106-B, Austin, TX.
- Item 9: Presentation, deliberation, discussion and possible action on budget revisions and agency financial plan for 2014/15 fiscal budget year.
- Item 10: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.
- A. According to the Texas Government Code Annotated 551.071, Consulting with Attorney.
  - B. According to the Texas Government Code Annotated 551.072, Real Property.
  - C. According to the Texas Government Code Annotated 551.074, Personnel Matters.
- Item 11: Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions.

**ADJOURN**

Please take notice that the Board of Commissioners of the Housing Authority of Travis County, Texas will hold a Special Meeting beginning at 6:00 p.m. on October 23, 2014. The Housing Authority of Travis County will meet at 502 East Highland Mall Blvd., Suite 106-B Austin, Texas 78752.

The Housing Authority of Travis County offers accommodations for persons accessing its facilities, as required by the Americans with Disabilities Act. If you require special accommodations, please contact the Housing Authority of Travis County office at 512-480-8245 for assistance. Hearing impaired may contact Relay Texas 1-800-735-2989 or TDD.

The Board of Commissioners will consider and may take action on the following items:

October 23, 2014

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Melvin G. Wrenn

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**ADJOURN**

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**Melvin G. Wrenn, Interim Secretary  
Housing Authority of Travis County &  
Board Chairman**