

**HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
SPECIAL BOARD MEETING
502 East Highland Mall Blvd.
Suite 106-B
Austin, Texas 78752
August 4, 2014
6:00 p.m.**

MINUTES

The Housing Authority of Travis County, Texas held a Board of Commissioners Meeting at 502 East Highland Mall Blvd., Suite 106-B, Austin, Texas 78752 on the above date. A quorum was established, and Chairman Melvin Wrenn called the meeting to order at 6:14 p.m.

ROLL CALL

Roll Call of Commissioners: Chairman Melvin G. Wrenn, Vice Chairman Philip Barnes, Commissioner Sarah Anderson, Commissioner Willie S. Anderson, Commissioner Richard Moya. Staff in Attendance: Administrative Assistant Debbie Honeycutt, Finance Manager Betty Black. Interim Executive Director Melvin G. Wrenn certified the quorum.

CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

There were none at that time.

ACTION ITEMS – DISCUSSION

Item 5: Presentation, deliberation and possible action regarding the Housing Authority budget and financial projections during the transition period.

Finance Manager Betty Black presented Item 5.

Commissioner Richard Moya made a **motion** to adjourn to Executive Session to discuss Item 3. Vice Chairman Philip Barnes seconded the motion, which **passed** unanimously.

The Board adjourned to Executive Session at 6:30 p.m.

Item 10: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.

- A. According to the Texas Government Code Annotated 551.071, Consulting with Attorney.
- B. According to the Texas Government Code Annotated 551.072, Real Property.
- C. According to the Texas Government Code Annotated 551.074, Personnel Matters.

Item 11: Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions.

The Board reconvened at 7:50 p.m.

ACTION ITEMS – DISCUSSION

Item 3: Presentation, deliberation and possible action regarding Southwest Corporation Intergovernmental Agreement.

Mr. Moya made a **motion** to refer Item 3 to the Transition Committee and report back at the annual meeting. Vice Chairman Barnes seconded the motion, which **passed** unanimously.

- Item 4: Presentation, deliberation, and possible action regarding Project Based Voucher allocation to Foundation Communities.

Vice Chairman Barnes made a **motion** to proceed with the plan for allocating Project Based Vouchers to the Foundation Communities in consistence with HUD guidelines and previous discussions. Mr. Moya seconded the motion, which **passed** unanimously.

REPORTS

- Item 1: Presentation of Board Committee reports:
A. Transition Committee
B. Finance Committee
C. Personnel Committee

No action taken.

ACTION ITEMS – DISCUSSION

- Item 2: Presentation, deliberation and possible action regarding transition management, organizational and operational processes and program implementation procedures regarding the departure of the Executive Director of the Housing Authority of Travis County (HATC) and Executive Secretary of Strategic Housing Finance Corporation (SHFC). The discussion will cover impact to daily operations, budget, finance and progress reporting during the interim phase while both HATC and SHFC are seeking personnel replacements.

No action taken.

- Item 6: Presentation, deliberation and possible action regarding the Housing Authority of Travis County Operating Policies and Procedures.

No action taken.

- Item 7: Presentation, deliberation and possible action regarding signing a renewal lease with Travis County for office space located at 502 E. Highland Mall Blvd. Suite 106-B, Austin, TX.

No action taken.

ACTION ITEMS - CONSENT

- Item 8: Presentation, deliberation and possible action regarding minutes from:
A. May 29, 2014 Special Board Meeting

No action taken.

REPORTS

- Item 9: Presentation, deliberation and possible action regarding:
A. The Interim Executive Director's and Board Chairman Report

No action taken.

ADJOURN

Commissioner Sarah Anderson made a **motion** to adjourn the Board meeting. Commissioner Willie Anderson seconded the motion, which **passed** unanimously. The Board meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Melvin G. Wrenn, Interim Secretary
Housing Authority Board Chairman

- A copy of these Minutes can be found on the web site (www.hatctx.com)
- An audio recording is available upon request. 512-480-8245.