

**HOUSING AUTHORITY OF TRAVIS COUNTY  
SPECIAL BOARD OF COMMISSIONERS**

**502 East Highland Mall Blvd., Suite 106-B**

**Austin, Texas 78752**

**June 18, 2015**

**11:00 a.m.**

**AGENDA**

The Housing Authority of Travis County Board of Commissioners will consider and possibly act on the following:

June 18, 2015

**CALL TO ORDER, ROLL CALL  
CERTIFICATION OF QUORUM**

Melvin G. Wrenn

**CITIZEN COMMUNICATION**

*Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.*

**ACTION ITEMS – DISCUSSION**

- Item 1: Presentation, deliberation and possible action regarding transition management, organizational and operational processes and program implementation procedures regarding the departure of the Executive Director of the Housing Authority of Travis County (HATC) and Executive Secretary of Strategic Housing Finance Corporation (SHFC). The discussion will cover impact to daily operations, budget, finance and progress reporting during the interim phase while both HATC and SHFC are seeking personnel replacements.
- Item 2: Presentation, discussion, deliberation and possible action of Travis County Commissioner's Court action plan and the Travis County Auditor's review. Time is reserved for representatives of Travis County.
- Item 3: Discussion, deliberation of outgoing and incoming Interim Executive Director.
- Item 4: Discussion, deliberation of Property Status Report
- Item 5: Discussion, deliberation and approval of the Budget for 2015-2016 along with year-to-day savings.
- Item 6: Presentation of Housing Authority City of Austin, Consulting Group Maintenance Management Plan. Time is reserved for representatives of Housing Authority City of Austin
- Item 7: Presentation, discussion and deliberation of Financial Management Plan proposal from Fort Worth Housing Authority.
- Item 8: Authorization to visit the Fort Worth Housing Authority to include; Patrick Howard, Robert Onion, Betty Black and Melvin G. Wrenn for next week.

- Item 9: Discussion, deliberation for a fleet management plan.
- Item 10: Discussion, deliberation request for policies and procedure review schedule.
- Item 11: Discussion, deliberation of meeting schedule including time, location and preliminary agenda for the Annual Board Retreat.
- Item 12: Discussion of salaries, organizational structure and personnel issues for both Housing Authority of Travis County and Strategic Housing Finance Corporation. This will include and is not limited to review of past Compensation Study and Employee Survey.
- Item 13: Discussion, deliberation of issues and concerns of the Board of Commissioners.
- Item 14: Executive Session – Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.
- According to the Texas Government Code Annotated 551.071, Consulting with Attorney  
According to the Texas Government Code Annotated 551.072, Real Property  
According to the Texas Government Code Annotated 551.074, Personnel Matters
- Item 15: Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions.

**ADJOURN**

Please take notice that the Board of Commissioners of the Housing Authority of Travis County will hold a Special Board Meeting beginning at 11:00 a.m. on Thursday, June 18, 2015. The Housing Authority of Travis County will meet at 502 East Highland Mall Blvd., Suite 106-B Austin, Texas 78752.

The Housing Authority of Travis County offers accommodations for persons accessing its facilities, as required by the Americans with Disabilities Act. If you require special accommodations, please contact the Housing Authority of Travis County office at 512-480-8245 for assistance. Hearing impaired may contact Relay Texas 1-800-735-2989 or TDD.

The Board of Commissioners will consider and may take action on the following items:

June 18, 2015

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Melvin G. Wrenn

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## **ADJOURN**

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**Melvin G. Wrenn, Interim Secretary  
Housing Authority of Travis County**