

**TRAVIS COUNTY FACILITIES CORPORATION
BOARD OF DIRECTORS
ANNUAL MEETING
502 East Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
January 14, 2021
9:00 a.m.**

MINUTES

The Travis County Facilities Corporation held an Annual Board of Directors Meeting via Zoom on the above date.

I. CALL TO ORDER / ROLL CALL / CONFIRMATION OF QUORUM

A quorum was established, and President Eddie Karam called the meeting to order at 10:04 a.m.

Roll Call of Directors: President Eddie Karam, Vice President Robbye Meyer, Director Ann Denton, Director John Hernandez, Director Wilmer Roberts. Guests: Laura Lozano with the WHY Group; Jessica Chen with Brown, Graham & Company, P.C. Staff in Attendance: CEO/Executive Director Patrick Howard, Executive Assistant Shannon Farese, Director of Real Estate Development Robert Onion, Asset Manager Keith Hoffpauir, Sr. Administrative Assistant Debbie Honeycutt, Director of Voucher Programs Christina Montes, Director of Finance Subra Narayanaier, Housing Managers Gabrielle Jones and Carlos Guzman.

CEO/Executive Director Patrick Howard certified the quorum.

II. CONSENT AGENDA

A. Approval of the Minutes from the November 6, 2020 Regular Meeting

Director Ann Denton made a motion to approve Item II.A. Vice President Robbye Meyer seconded the motion with an amendment to make a correction to Item IV.A of the November 6, 2020 Minutes with the following correction: The motion was seconded by Wilmer Roberts not Ann Denton.

III. PUBLIC FORUM / CITIZEN COMMUNICATION

- Anyone desiring to discuss or comment on items directly related to the TCFC is always welcome.
- If the item is deemed related to an Agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.
- Speakers must sign-in prior to the start of the Board Meeting by emailing Shannon Farese at Shannon.farese@traviscountytx.gov
- Maximum three-minute limit per speaker.

There were none at that time.

IV. REGULAR AGENDA

A. Election of Officers (President and Vice President)

Ms. Denton made a **motion** to concur with the Housing Authority of Travis County and elect Robbye Meyer as President and John Hernandez as Vice President. Director Wilmer Roberts seconded the motion, which passed unanimously.

V. NEW / UNFINISHED BUSINESS

A. Discussion and consideration regarding Board of Directors issues and concerns

There were none at that time.

VI. ADJOURNMENT

Vice President Roberts made a **motion** to adjourn. Ms. Denton seconded the motion, which **passed** unanimously.

The Board adjourned at 10:05 a.m.

Respectfully submitted,



Patrick B. Howard, CEO / Executive Director