

**TRAVIS COUNTY FACILITIES CORPORATION  
BOARD OF DIRECTORS  
ANNUAL MEETING  
502 East Highland Mall Blvd., Suite 106-B  
Austin, Texas 78752  
January 5, 2023  
9:30 a.m.**

**MINUTES**

The Travis County Facilities Corporation held an Annual Board of Directors Meeting at 502 East Highland Mall Blvd., 106-B Austin, Texas 78752 on the above date.

**I. CALL TO ORDER / ROLL CALL / CONFIRMATION OF QUORUM**

A quorum was established, and Vice President Sharal Brown called the meeting to order at 10:23 a.m.

Roll Call of Directors: Vice President Sharal Brown, Director Jimmy Paver, Director Wilmer Roberts, Director Janet Wenig. Guest: Jim Plummer with Bracewell LLP via Zoom. Staff in Attendance: CEO/Executive Director Patrick Howard, Executive Assistant Madeleine Hoffman; Director of Finance Subra Narayanaier; Deputy Executive Director HR & Organizational Development Steve Peglar.

CEO/Executive Director Patrick Howard certified the quorum.

**II. PUBLIC FORUM / CITIZEN COMMUNICATION**

- Anyone desiring to discuss or comment on items directly related to the TCFC is always welcome.
- If the item is deemed related to an Agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.
- Speakers must sign-in prior to the start of the Board Meeting by emailing Madeleine Hoffman at [Madeleine.Hoffman@traviscountytexas.gov](mailto:Madeleine.Hoffman@traviscountytexas.gov)
- Maximum three-minute limit per speaker.

There were none at that time.

**III. ACTION ITEM**

A. Resolution No. TCFC-2023-01	To <u>Approve</u> inducing the Frontier Valley Apartments in partnership with Heartwood Management to be located at approximately 1418 Frontier Valley Drive; and authorizing the notification and execution of a term sheet; and other matters in connection therewith.
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Jim Plummer with Bracewell LLP presented Item III.A. to the Board.

Director Wilmer Roberts made a **motion** to approve Item III.A. Director Jimmy Paver seconded the motion, which **passed** unanimously.

#### **IV. REGULAR AGENDA**

##### **A. Discussion of a new Public Facilities Corporation finance structure for Travis County Facilities Corporation**

- There was no new information regarding Item IV.A.

##### **B. Election of Officers (President and Vice President)**

Mr. Roberts made a **motion** to nominate Jimmy Paver for President and Sharal Brown for Vice President. Director Janet Wenig seconded the motion, which **passed** unanimously.

#### **V. NEW / UNFINISHED BUSINESS**

##### **A. Discussion and consideration regarding Board of Directors issues and concerns**

- Mr. Howard proposed scheduling a Board meeting and inviting Heather Way.

#### **VI. ADJOURNMENT**

Mr. Paver made a **motion** to adjourn. Mr. Roberts seconded the motion, which **passed** unanimously.

The Board adjourned at 10:40 a.m.

Respectfully submitted,



Patrick B. Howard, CEO / Executive Director