
Action Item: IV.a.

November 6, 2025

Resolution No. HATC-2025-16: To Amend the HATC Human Resources (HR) Policy handbook.

WHEREAS, the Personnel Policy Manual of the Housing Authority of Travis County (HATC) is a critical document that governs the administration of human resources and related administrative matters across the organization; and

WHEREAS, the Personnel Policy Manual has undergone periodic amendments and updates throughout HATC's history to ensure compliance with applicable laws, regulations, and best practices in human resources management; and

WHEREAS, a comprehensive update and amendment to the Personnel Policy Manual have last been conducted or formally reviewed and approved by the Board of Commissioners on May 4th, 2023; and

WHEREAS, such an update is necessary to maintain legal compliance and to ensure that HATC's personnel policies, programs, and employee benefits are current and effectively support the organization's operations.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of Travis County hereby:

1. Approves Resolution No. HATC-2025-16, thereby authorizing the amendment of the Personnel Policy Manual as presented; and
2. Authorizes the Chief Executive Officer/Executive Director to execute all necessary documents and actions related to the implementation of the amended Personnel Policy Manual.

PASSED AND APPROVED this 6 day of November 2025, by the Board of Commissioners of the Housing Authority of Travis County.



Laura Goettsche, Chair
Board of Commissioners

Approved by:



Patrick B. Howard, CEO/Executive Director