
**Housing Authority of Travis County
Board of Commissioners
Regular Meeting
502 East Highland Mall Blvd., Suite 106-B
Austin, TX 78752**

**July 2, 2026
9:30 AM**

MINUTES

The Housing Authority of Travis County (HATC) held its Regular Board of Commissioners meeting on July 2, 2026, at 502 East Highland Mall Blvd., Suite 106-B, Austin, Texas 78752, and via the Zoom link provided below.

<https://Hatctx.com/zoom>

I. CALL TO ORDER / ROLL CALL / CONFIRMATION OF QUORUM

- a. Chair Laura Goettsche called the meeting to order at approximately 9:33 A.M.
- b. Executive Assistant Arlenne Lozano conducted a Roll Call of Commissioners.
 - i. Chair Laura Goettsche: Present
 - ii. Vice Chair Sharal Brown: Absent
 - iii. Commissioner Jolene Keene: Present
 - iv. Commissioner Wilmer Roberts: Present
 - v. Commissioner Hala Farid: Present
- c. CEO/Executive Director Patrick B. Howard confirmed a quorum.
- a. Staff in attendance: CEO/Executive Director Patrick B. Howard; Director of Affordable Housing Carlos Guzman; Resident Services Director Brenda Silva-Barber; Director of Housing Choice Voucher Programs Christina Diaz; Director of Finance Subra Narayanaier; Administrative Support Specialist Patricia Tate; Social Worker Jacqueline Garcia (virtual); and Executive Assistant/Director of Communication and Outreach Arlenne Lozano.
- b. Others in attendance: DNRBSZ Stanley Oliver Springerley (virtual); Carleton Living Vice President of Operations Ashley Shelite (virtual); Carleton Living Director of Compliance Benjamin Smith; BASTA Tenant Organizer Bren Bradford (virtual); Interim COO Veronica Macon; Ivonne Lozano; and HATC Consultant Kevin Bryniack

II. PUBLIC FORUM / CITIZEN COMMUNICATION

- a. N/A

III. CONSENT AGENDA

- a. Approval of the Minutes from June 4, 2026, Regular Meeting.
 1. Commissioner Roberts made a **motion** for approval.
 2. Commissioner Keene **seconded** the motion.
 3. Motion **passed** unanimously.

IV. DISCUSSION ITEMS

- a. Rental Assistance Pilot Program Update
 - i. Director Brenda Silva-Barber provided a synopsis on the Rental Assistance Pilot program, reporting that an initial stakeholder meeting was conducted to receive policy feedback. The

HATC ad hoc committee will convene an internal meeting to revise a second draft for another round of stakeholder review.

b. CEO/Executive Director's Report

i. Voucher Programs/Homeless Initiatives

1. HCV Programs (Conventional)
2. Homeless Initiatives
3. Special Purpose Vouchers

a. Director Christina Diaz provided the Board with a series of program updates, such as continuing to work with auditors to complete the audit for HCV programs, processing the transfer of Emergency Housing Vouchers to other projects, and reviewing fraud cases for the HCV program.

ii. Affordable Housing Program [Resident Services, Compliance, Occupancy, Physical Improvements, Delinquency, Service Requests]

1. Eastern Oaks Apartments
2. Summit Oaks Apartments
3. Alexander Oaks Apartments
4. Carson Creek Homes
5. Manor Town Apartments
6. Manor II Apartments

a. Director Carlos Guzman and Carleton VP of Operations Ashley Shelite provided the Board with an update on the Affordable Housing portfolio for the period of 05/01/2026 through 05/31/2026.

Eastern Oaks:

- 97% occupied – 1 (one) vacant unit
- \$3,204.00 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending evictions

Summit Oaks:

- 92 % occupied – 2 (two) vacant units
- \$10,978.00 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending eviction

Alexander Oaks:

- 96% occupied – 2 (two) vacant units
- \$30,342.00 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending evictions

a. Director Carlos Guzman noted that Summit Oaks and Alexander Oaks are due for Inspire Inspection on Monday, July 6, 2026

Carson Creek:

- 94% occupied – 1 (one) vacant unit
- \$2,013.85 in delinquent rent

- 0 (zero) outstanding service requests
- 0 (zero) pending evictions

Manor Town:

- 91% occupied – 3 (three) vacant units
- \$3216.00 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending evictions

a. Director Carlos Guzman provided a summary of eviction notices

Manor Town II:

- 95% occupied – 1 (one) vacant unit
- \$3,616.00 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending evictions

a. Director Guzman and Interim COO Veronica Macon provided a summary of the Eviction Process according to HATC and HUD guidelines.

iii. HATC Finance Report for Period Ending on 05/31/2026.

1. Director Narayanaier provided the Board with an update on the MRI software migration. HATC received \$3 million from the closing of Cameron Road and gave a \$2 million loan to the Cameron Road developers. Additionally, the CoC grant ended on 06/30/2026.

iv. HATC Foundation

1. Director Silva-Barber provided the Board with an overview and summary of the ongoing and planned initiatives with the HATC Foundation/Resident Services program, including focus on Scholarship Program Administration, Shining STARS Program Recognition, Summer Meals Program operations, rent & utility assistance program development, and family self-sufficiency (FSS) program growth.

c. Board Reports

- i. Executive Committee- N/A
- ii. Real Estate Committee- N/A
- iii. Governance Committee- N/A
- iv. HR Committee- N/A

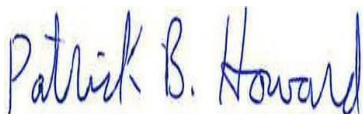
V. EXECUTIVE SESSION

a. N/A

VI. ADJOURNMENT

- a. Commissioner Farid made a **motion** for approval.
- b. Commissioner Roberts **seconded** the motion.
- c. Motion **passed** unanimously.

The meeting was adjourned at approximately 10:29 A.M.





REGULAR BOARD MEETING
Housing Authority of Travis County, Texas
502 E. Highland Mall Blvd., Suite 106-B
Austin, Texas 78752

Patrick B. Howard, Secretary
Housing Authority of Travis County