

**Housing Authority of Travis County
Board of Commissioners
Regular Meeting
502 East Highland Mall Blvd., Suite 106-B
Austin, TX 78752**

**May 7, 2026
9:30 AM**

MINUTES

The Housing Authority of Travis County (HATC) held its Regular Board of Commissioners meeting on May 7, 2026, at 502 East Highland Mall Blvd., Suite 106-B, Austin, Texas 78752, and via the Zoom link provided below.

<https://Hatctx.com/zoom>

I. CALL TO ORDER / ROLL CALL / CONFIRMATION OF QUORUM

- a. Chair Laura Goettsche called the meeting to order at approximately 9:30 A.M.
- b. Executive Assistant Arlenne Lozano conducted a Roll Call of Commissioners.
 - i. Chair Laura Goettsche: Present
 - ii. Vice Chair Sharal Brown: Present
 - iii. Commissioner Jolene Keene: Present
 - iv. Commissioner Wilmer Roberts: Present
 - v. Commissioner Hala Farid: Present
- c. CEO/Executive Director Patrick B. Howard confirmed a quorum.
- d. Staff in attendance: CEO/Executive Director Patrick B. Howard; Director of Affordable Housing Carlos Guzman; Resident Services Director Brenda Silva-Barber; Director of Housing Choice Voucher Programs Christina Diaz; Director of Finance Subra Narayanaier; Administrative Support Specialist Patricia Tate; Family Self-Sufficiency (FSS) Coordinator Tianna Jones; Executive Assistant/Director of Communication and Outreach Arlenne Lozano; and Housing Specialist Renea Frazier (virtual).
- e. Others in attendance: DNRBSZ Stanley Oliver Springerley (virtual); Carleton Living Vice President of Operations Ashley Shelite (virtual); Carleton Living Director of Compliance Benjamin Smith; BASTA Tenant Organizer Bren Bradford (virtual); Interim COO Veronica Macon; and HATC Consultant Kevin Bryniack

II. PUBLIC FORUM / CITIZEN COMMUNICATION

- a. N/A

III. ACTION ITEMS

- a. Resolution No. HATC-2026-04: To Adopt Artificial Intelligence (AI) Use Policy
 1. Commissioner Roberts made a **motion** for approval.
 2. Commissioner Brown **seconded** the motion.
 3. Motion **passed** unanimously.

IV. CONSENT AGENDA

- a. Approval of the Minutes from the April 6, 2026, Regular Meeting.
 1. Commissioner Brown made a **motion** for approval.

2. Commissioner Keene **seconded** the motion.

3. Motion **passed** unanimously.

V. DISCUSSION ITEMS

a. Committee Reassignments

- i. Chair Goettsche assigned Commissioner Farid to the Governance and Human Resources (HR) Committees.

b. CEO/Executive Director's Report

i. Voucher Programs/Homeless Initiatives

1. HCV Programs (Conventional)
2. Homeless Initiatives
3. Special Purpose Vouchers

- a. Director Christina Diaz provided the Board with a series of program updates such as continuing to work with auditors to complete the audit for HCV programs, processing the transfer of Emergency Housing Vouchers to other projects, and reviewing fraud cases for the HCV program.

ii. Affordable Housing Program [Resident Services, Compliance, Occupancy, Physical Improvements, Delinquency, Service Requests]

1. Eastern Oaks Apartments
2. Summit Oaks Apartments
3. Alexander Oaks Apartments
4. Carson Creek Homes
5. Manor Town Apartments
6. Manor II Apartments

- a. Director Carlos Guzman and Carleton VP of Operations Ashley Shelite provided the Board with an update on the Affordable Housing portfolio for the period of 03/01/2026 through 03/31/2026.

- i. CEO/Executive Director Howard introduced HATC interim COO consultant Veronica Macon.

Eastern Oaks:

- 100% occupied – 0 (zero) vacant units
- \$4,930.00 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending evictions

Summit Oaks:

- 92 % occupied – 2 (two) vacant units
- \$9,764.00 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending eviction

- a. CEO/Executive Director Howard mentioned that HATC will propose an anti-eviction/tenant protection framework and policy to the Board.

Alexander Oaks:

- 94% occupied – 3 (three) vacant units

- \$30,068.00 in delinquent rent
- 0 (zero) outstanding service request
- 0 (zero) pending evictions

Carson Creek:

- 94% occupied – 1 (one) vacant unit
- \$738.00 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending evictions

Manor Town:

- 88% occupied – 4 (four) vacant units
- \$1,850.00 in delinquent rent
- 0 (zero) outstanding service request
- 2 (two) pending evictions

Manor Town II:

- 95% occupied – 1 (one) vacant unit
- \$3,359.00 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending evictions

iii. HATC Finance Report for Period Ending in 01/31/2026

1. Director Narayanaier provided the Board with an update on audits, indicating that HATC received a clean audit report with unqualified opinions, and that SEA OAKS audits are complete.

c. Board Reports

- i. Executive Committee- N/A
- ii. Real Estate Committee- N/A
- iii. Governance Committee- N/A
- iv. HR Committee- N/A

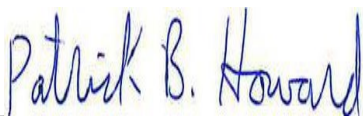
VI. EXECUTIVE SESSION

- a. N/A

VII. ADJOURNMENT

- a. Commissioner Roberts made a **motion** for approval.
- b. Commissioner Farid **seconded** the motion.
- c. Motion **passed** unanimously.

The meeting was adjourned at approximately 10:27 A.M.



Patrick B. Howard, Secretary
Housing Authority of Travis County