
**Housing Authority of Travis County
Board of Commissioners
Regular Meeting
502 East Highland Mall Blvd., Suite 106-B
Austin, TX 78752**

**August 6, 2026
9:30 AM**

MINUTES

The Housing Authority of Travis County (HATC) held its Regular Board of Commissioners meeting on August 6, 2026, at 502 East Highland Mall Blvd., Suite 106-B, Austin, Texas 78752, and via the Zoom link provided below.

<https://Hatctx.com/zoom>

I. CALL TO ORDER / ROLL CALL / CONFIRMATION OF QUORUM

- a. Chair Laura Goettsche called the meeting to order at approximately 9:33 A.M.
- b. Executive Assistant Arlenne Lozano conducted a Roll Call of Commissioners.
 - i. Chair Laura Goettsche: Present
 - ii. Vice-Chair Sharal Brown: Present
 - iii. Commissioner Jolene Keene: Present
 - iv. Commissioner Wilmer Roberts: Present
 - v. Commissioner Hala Farid: Present
- c. CEO/Executive Director Patrick B. Howard confirmed a quorum.
- d. Staff in attendance: CEO/Executive Director Patrick B. Howard; Director of Affordable Housing Carlos Guzman; Resident Services Director Brenda Silva-Barber; Administrative Support Specialist Patricia Tate; Interim Chief Operating Officer Veronica Macon; and Executive Assistant and Director of Communications and Outreach Arlenne Lozano
- e. Others in attendance: DNRBSZ Stanley Oliver Springerley (virtual); Carleton Living Vice President of Operations Ashley Shelite; Carleton Living Director of Compliance Benjamin Smith; BASTA Tenant Organizer Bren Bradford (virtual); Kim Hayes (virtual); and HATC Consultant Kevin Bryniak

II. PUBLIC FORUM / CITIZEN COMMUNICATION

N/A

III. CONSENT AGENDA

- a. Approval of the Minutes from the July 7, 2026, Regular Meeting.
 - i. Commissioner Roberts made a **motion** for approval.
 - ii. Commissioner Farid **seconded** the motion.
 - iii. Motion **passed** unanimously.

IV. ACTION ITEMS

- a. Resolution No. HATC-2026-08: To Amend the TexPool Resolution Authorized Representative.
 - i. Commissioner Keene made a **motion** for approval.
 - ii. Commissioner Roberts **seconded** the motion.
 - iii. Motion **passed** unanimously.
- b. Resolution No. HATC-2026-09: To Amend the HATC Procurement Policy, Superseding the Previously Amended Policy Approved via Resolution No. HATC-2024-19.

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- i. Commissioner Roberts made a **motion** for approval.
 - ii. Commissioner Farid **seconded** the motion.
 - iii. Motion **passed** unanimously.

V. DISCUSSION ITEMS

- a. CEO/Executive Director's Report
 - i. Voucher Programs/Homeless Initiatives
 1. HCV Programs (Conventional)
 2. Homeless Initiatives
 3. Special Purpose Vouchers
 4. CoC Program
 - a. CEO/Executive Director Howard provided the Board with a series of program updates, such as staff mapping county "high opportunity areas" to create landlord incentives targeting neighborhoods underrepresented in voucher utilization; current housing software runs on Travis County servers, and the transition to a cloud-based system is underway.
 - ii. Affordable Housing Program [Compliance, Occupancy, Physical Improvements, Delinquency, Service Requests]
 1. Eastern Oaks Apartments
 2. Summit Oaks Apartments
 3. Alexander Oaks Apartments
 4. Carson Creek Homes
 5. Manor Town Apartments
 6. Manor II Apartments
 - a. Director Guzman and Carleton VP of Operations Ashley Shelite provided the Board with an update on the Affordable Housing portfolio for the period of 06/01/2026 through 06/30/2026.

Eastern Oaks:

- 93% occupied – 2 (two) vacant units
- \$3,110.00 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending evictions

Summit Oaks:

- 92 % occupied – 2 (two) vacant units
- \$11,720.00 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending evictions

Alexander Oaks:

- 96% occupied – 2 (two) vacant units
- \$15,114.00 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending evictions

Carson Creek:

- 94% occupied – 1 (one) vacant unit

- \$1,553.85 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending evictions

Manor Town:

- 91% occupied – 3 (three) vacant units
- \$2,627.00 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending evictions
 - a. Director Guzman noted that the engineering company will assess truss issues on unit 114 and develop a relocation strategy for residents in units potentially affected by the rehab restart.

Manor Town II:

- 100% occupied – 0 (zero) vacant units
- \$2,236.00 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending evictions

iii. HATC Foundation

1. Director Silva-Barber provided the Board with an overview of the ongoing and planned initiatives within the Foundation/Resident Services program, including the 2026 Back-to-School event, Health Fair at Alexander Oaks, Summer Meals program wrap-up, rent and utility assistance pilot program, and Family Self-Sufficiency (FSS) program growth.

iv. HATC and TCFC Finance Reports for Period Ending on 06/30/2026.

1. CEO/Executive Director Howard mentioned to the Board that he met with newly appointed Travis County Precinct Four Commissioner George Morales to discuss expectations for property development within the precinct. Additionally, there are approximately \$7.5 million in TCFC discretionary funding, and \$2.4 million allocated to operations.

v. TCFC Project Status Update

1. CEO/Executive Director Howard confirmed that a standing real estate committee meeting has been established to streamline communication relating to current and potential TCFC projects.

b. Board Reports

- i. Executive Committee- N/A
- ii. Real Estate Committee- N/A
- iii. Governance Committee- N/A
- iv. HR Committee- Commissioner Roberts confirmed that the committee has a meeting scheduled for August 11, 2026.
- v. Ad Hoc Resident Advocacy Tenant Protections Committee- Commissioner Farid and Director Silva-Barber noted that they are in the process of finalizing the recommendations from stakeholders. The next step is to receive final guidelines with attorney remarks before sending the revised draft to the stakeholders.

VI. EXECUTIVE SESSION

a. N/A

VII. ADJOURNMENT

- a. Commissioner Roberts made a **motion** for approval.
- b. Commissioner Brown **seconded** the motion.
- c. Motion **passed** unanimously.

The meeting was adjourned at approximately 11:24 A.M.



Patrick B. Howard, Secretary
Housing Authority of Travis County