
**Housing Authority of Travis County
Board of Commissioners
Regular Meeting
502 East Highland Mall Blvd., Suite 106-B
Austin, TX 78752**

**September 3, 2026
9:30 AM**

MINUTES

The Housing Authority of Travis County (HATC) held its Regular Board of Commissioners meeting on August 6, 2026, at 502 East Highland Mall Blvd., Suite 106-B, Austin, Texas 78752, and via the Zoom link provided below.

<https://Hatctx.com/zoom>

I. CALL TO ORDER / ROLL CALL / CONFIRMATION OF QUORUM

- a. Chair Laura Goettsche called the meeting to order at approximately 10:23 A.M.
- b. Administrative Support Specialist Patricia Tate conducted a Roll Call of Commissioners.
 - i. Chair Laura Goettsche: Present
 - ii. Vice-Chair Sharal Brown: Present
 - iii. Commissioner Jolene Keene: Present
 - iv. Commissioner Wilmer Roberts: Present
 - v. Commissioner Hala Farid: Present
- c. CEO/Executive Director Patrick B. Howard confirmed a quorum.
- d. Staff in attendance: CEO/Executive Director Patrick B. Howard; Director of Affordable Housing Carlos Guzman; Director of Housing Choice Voucher Programs Christina Diaz; Resident Services Director Brenda Silva-Barber; Administrative Support Specialist Patricia Tate; Interim Chief Operating Officer Veronica Macon; and Executive Assistant and Director of Communications and Outreach Arlenne Lozano
- e. Others in attendance: DNRBSZ Stanley Oliver Springerley (virtual); Carleton Living Vice President of Operations Ashley Shelite(virtual); Carleton Living Director of Compliance Benjamin Smith; BASTA Tenant Organizer Bren Bradford (virtual); Kim Hayes (virtual); and HATC Consultant Kevin Bryniak

II. PUBLIC FORUM / CITIZEN COMMUNICATION

N/A

III. CONSENT AGENDA

- a. Approval of the Minutes from the August 6, 2026, Regular Meeting.
 - i. Commissioner Farid made a **motion** for approval.
 - ii. Commissioner Roberts **seconded** the motion.
 - iii. Motion **passed** unanimously.

IV. DISCUSSION ITEMS

- a. CEO/Executive Director's Report
 - i. Voucher Programs/Homeless Initiatives
 - 1. HCV Programs (Conventional)
 - 2. Homeless Initiatives
 - a. Director Diaz informed the Board that the CoC NOFO was cancelled.

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3. Special Purpose Vouchers
 4. Resident Spotlight: Thomas Tutt - CoC Voucher
 - ii. Affordable Housing Program [Compliance, Occupancy, Physical Improvements, Delinquency, Service Requests]
 1. Eastern Oaks Apartments
 2. Summit Oaks Apartments
 3. Alexander Oaks Apartments
 4. Carson Creek Homes
 5. Manor Town Apartments
 6. Manor II Apartments
 - a. Director Guzman and Carleton VP of Operations Ashley Shelite provided the Board with an update on the Affordable Housing portfolio for the period of 07/01/2026 through 07/31/2026.

Eastern Oaks:

- 93% occupied – 1 (one) vacant unit
- \$2,654.00 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending evictions
 - a. Director Guzman informed the Board that a TDHCA inspection is coming up on 9/22/2026.

Summit Oaks:

- 96 % occupied – 1(one) vacant units
- \$7,684.00 in delinquent rent
- 1 (one) outstanding service request
- 0 (zero) pending evictions
 - a. Director Guzman noted that there was a DEVI file audit on 06/23/2026.

Alexander Oaks:

- 96% occupied – 2 (two) vacant units
- \$10,872.00 in delinquent rent
- 6 (six) outstanding service requests
- 0 (zero) pending evictions

Carson Creek:

- 88% occupied – 2 (two) vacant units
- \$677 in delinquent rent
- 0 (zero) outstanding service requests
- 0 (zero) pending evictions

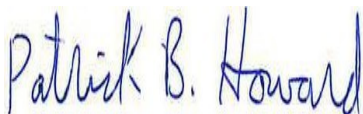
Manor Town:

- 91% occupied – 3 (three) vacant units
- \$3,848.00 in delinquent rent
- 4 (four) outstanding service requests
- 0 (zero) pending evictions

Manor Town II:

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- 100% occupied – 0 (zero) vacant units
 - \$2,000.00 in delinquent rent
 - 0 (zero) outstanding service requests
 - 0 (zero) pending evictions
 - a. Commissioner Brown asked for separate categories for service issues/work orders submitted by Carleton and Director Guzman.
- iii. HATC Finance Report for Period ending on 07/31/2026
 - 1. CEO/Executive Director Howard informed the Board that the 2027 Budget Workshop sessions will take place in November 2026.
 - iv. September Programs Calendar
 - 1. CEO/Executive Director Howard updated the Board on events and important dates for September 2026 across the Affordable Housing, Foundation, and HCV programs.
 - b. Board Reports
 - i. Executive Committee- N/A
 - ii. Real Estate Committee
 - 1. The Real Estate Committee notified the Board that they held a virtual meeting in August regarding the Easton Park project.
 - iii. Governance Committee- N/A
 - iv. HR Committee-
 - 1. Commissioner Roberts updated the Board on the committee's meeting about the Strategic Plan and the Employee Survey of the CEO.
 - v. Ad Hoc Resident Advocacy Tenant Protections Committee
 - 1. Commissioner Goettsche requested that HATC present a high-level overview of the pilot program in October 2026, before the Board votes on the 2027 budget.
- V. EXECUTIVE SESSION**
- a. N/A
- VI. ADJOURNMENT**
- a. Commissioner Roberts made a **motion** for approval.
 - b. Commissioner Farid **seconded** the motion.
 - c. Motion **passed** unanimously.

The meeting was adjourned at approximately 11:12 A.M.



Patrick B. Howard, Secretary
Housing Authority of Travis County