

## ATTACHMENT A: PERFORMANCE MEASURE WORKSHEET

Applicants must **complete (1) the capacity-building section AND (2) the section(s) appropriate to their one or two selected focus area(s)**. See Section VI of RFP for details on completing this attachment.

CAPACITY BUILDING (Required for all sites)	
<b>Goal: To expand the scale, reach, efficiency, or effectiveness of programs and organizations.</b>	
Please provide your anticipated target for each indicator as a result of the Commonwealth Corps members' activities.	
<b>REQUIRED MEASURES</b>	
Indicator	Target
Number of unique individuals who have been directly impacted by, benefited from, participated in, or connected with your members' service (e.g., participated in member-led projects/activities).	
Number of community volunteers recruited and/or managed by members.	
Number of hours of service contributed by community volunteers recruited and/or managed by members.	
Dollar value of cash and/or in-kind support leveraged by members, including value of member-managed volunteers (DO NOT include value of Commonwealth Corps members).	
<i>Describe the instrument(s) or tools you will use to track the above data:</i>	
Number of member projects aimed at increasing sustainability and/or documentation of program.	
<i>Describe at least one (1) member project aimed at increasing sustainability/documentation:</i>	
<i>Describe the impact you expect in capacity building as a result of the Commonwealth Corps project:</i>	
<b>ADDITIONAL MEASURES (select at least <i>one</i> and option to add additional measures)</b>	
Indicator	Target
Number of new beneficiaries served as a result of the Commonwealth Corps project(s) and member activities.	
Number of existing beneficiaries reporting improved program services as a result of the Commonwealth Corps project(s) and member activities.	
Number of additional activities completed by members outside of the proposed project plan (activities can include special events, conferences, board meetings, community events, etc.).	
Number of outputs produced as a result of Commonwealth Corps project(s) and member activities (outputs can include any tangible, measurable contribution members make such as lessons, reports, outreach materials, etc.).	
<i>Describe the instrument(s) or tools you will use to track the above data:</i>	

**FOCUS AREA: ECONOMIC OPPORTUNITY/WORKFORCE DEVELOPMENT**

**Goal: To improve economic well-being and security of underresourced individuals.**

Please provide your anticipated target for each indicator as a result of the Commonwealth Corps members' activities.

**MEASURES** (select at least **three**, and option to add additional measures):

Indicator	Target
Number of economically under-resourced individuals or individuals facing chronically high rates of unemployment <i>referred to job training and placement services.</i>	
Number of economically under-resourced individuals or individuals facing chronically high rates of unemployment <i>receiving job training and other skills development services.</i>	
Number of economically under-resourced individuals or individuals facing chronically high rates of unemployment <i>referred to job placement services.</i>	
Number of economically under-resourced individuals or individuals facing chronically high rates of unemployment <i>receiving job placement services.</i>	
Number of economically under-resourced individuals or individuals facing chronically high rates of unemployment <i>assisted in pursuing educational opportunities.</i>	
Number of economically under-resourced individuals or individuals facing chronically high rates of unemployment <i>assisted in receiving professional certification, licensure, or credentials.</i>	
(Optional) [A different performance measure of the host site's choosing that includes a clear, measurable target.]	

*How does your organization define economically under-resourced individuals?*

*Describe the instrument(s) or tools you will use to track the above data:*

*Describe the impact you expect in this focus area as a result of the Commonwealth Corps project:*

<b>FOCUS AREA: EDUCATION</b> <b>Complete the Early Childhood <i>AND/OR</i> the General Education (K-12) Sections</b>	
<b>Goal: To improve school readiness and success for children and youth.</b>	
Please provide your anticipated target for each indicator as a result of the Commonwealth Corps members' activities.	
<b>EARLY CHILDHOOD EDUCATION REQUIRED MEASURES:</b>	
Indicator	Target
Number of unique children participating in early childhood education programs.	
Number of unique children completing participation in early childhood education programs.	
Number of unique children demonstrating gains in school readiness in terms of social/emotional development, literacy skills, or numeracy skills.	
How will the project define and determine participation and completion of programs?	
Describe the instrument(s) or tools you will use to track the above data:	
Describe the impact you expect in this focus area as a result of the Commonwealth Corps project:	
<b>EARLY CHILDHOOD EDUCATION ADDITIONAL MEASURES</b> (select at least <b>one</b> , and option to add additional measures):	
Indicator	Target
Number of unique parents/caregivers/guardians receiving referrals to early childhood education programs/services.	
Number of unique parents/caregivers/guardians increasing engagement in their child(ren)'s early childhood education.	
Number of activities supported by members aimed at increasing family engagement in early childhood education.	
(Optional) [A different performance measure of the host site's choosing that includes a clear, measurable target.]	
How will the project define and determine increased engagement?	
Describe the instrument(s) or tools you will use to track the above data:	

GENERAL EDUCATION (K-12) REQUIRED MEASURES:	
Indicator	Target
Number of unique children/youth participating in education programs.	
Number of unique children/youth completing participation in education programs.	
<p>Number of unique children/youth demonstrating improved school engagement through changes in <u>two</u> key behaviors and/or attitudes. <i>Please specify the <u>2</u> behaviors and/or attitudes.</i></p> <p>Behaviors/attitudes may include increased attendance, increased completion of assignments including homework, increased teacher-reported participation, decreased disciplinary referrals, increased interest in school, improved perspective on school climate, increased attachment to school, or increased educational aspirations.</p>	<p>Targeted behaviors and/or attitudes:</p>
<p><i>Describe the instrument(s) or tools you will use to track the above data:</i></p>	
<p><i>Describe the impact you expect in this focus area as a result of the Commonwealth Corps project:</i></p>	
GENERAL EDUCATION (K-12) ADDITIONAL MEASURES (select at least <b>one</b> , and option to add additional measures):	
Indicator	Target
Number of unique parents/caregivers/guardians receiving referrals to educational programs/services.	
Number of unique parents/caregivers/guardians increasing engagement in students' learning and/or educational goals.	
Number of activities supported by members aimed at increasing family engagement in students' learning and/or educational goals.	
(Optional) [A different performance measure of the host site's choosing that includes a clear, measurable target.]	
<p><i>How will the project define and determine increased engagement?</i></p>	
<p><i>Describe the instrument(s) or tools you will use to track the above data:</i></p>	

## FOCUS AREA: HEALTH AND NUTRITION

**Goal: To improve the physical and mental health of communities and individuals.**

Please provide your anticipated target for each indicator as a result of the Commonwealth Corps members' activities.

**MEASURES** (select at least **three**, and option to add additional measures):

Indicator	Target
Number of unique individuals utilizing preventive and primary health care services and/or programs benefitting their health.	
Number of unique clients to whom information on health insurance, health care access, and/or health benefits programs is delivered.	
Number of unique clients enrolled in health insurance, health services, and/or health benefits programs.	
Number of unique individuals participating in health education programs.	
Number of unique individuals receiving individualized health- or nutrition-related coaching/support.	
Number of health and/or nutrition resources, tools, or materials developed and/or distributed as a result of members' service.	
Number of unique individuals from the overall population served in this focus area who received substance abuse prevention or treatment related services. <i>(Applicants are strongly encouraged to include this measure, if relevant.)</i>	
<i>(Optional)</i> [A different performance measure of the host site's choosing that includes a clear, measurable target.]	

*Describe the instrument(s) or tools you will use to track the above data:*

*Describe the impact you expect in this focus area as a result of the Commonwealth Corps project:*

## VETERANS' SUPPORT

**Goal: To support or improve the physical, mental, and social wellbeing of veterans and military families.**

Please provide your anticipated target for each indicator as a result of the Commonwealth Corps members' activities.

### REQUIRED MEASURES:

Indicator	Target
Number of veterans and/or active-duty military personnel that received assistance.	
Number of family members of veterans and/or active-duty military personnel that received assistance.	
Number of veterans and/or military family members engaged as Commonwealth Corps members.	

*Describe the instrument(s) or tools you will use to track the above data:*

*Describe the impact you expect in this focus area as a result of the Commonwealth Corps project:*

### ADDITIONAL MEASURES (select at least **two**, and option to add additional measures):

Indicator	Target
Number of veterans receiving housing placement/support services.	
Number of veterans receiving services to increase access to primary and preventive health care and/or receiving information on health benefits.	
Number of veterans receiving job training, skill development, or job placement services.	
Number of veterans assisted in receiving professional certification, licensure, or credentials.	
Number of veterans assisted in pursuing education opportunities.	
<i>(Optional)</i> [A different performance measure of the host site's choosing that includes a clear, measurable target.]	

*Describe the instrument(s) or tools you will use to track the above data:*

## YOUTH DEVELOPMENT /YOUTH VIOLENCE PREVENTION

**Goal: To increase access to positive youth\* development opportunities and decrease youth exposure to risk behaviors.**

Please provide your anticipated target for each indicator as a result of the Commonwealth Corps members' activities.

### REQUIRED MEASURES:

Indicator	Target
Number of unique youth connected to resources and services through outreach.	
Number of unique youth enrolled in education, alternative education, job trainings, or other positive development activities.	
Number of unique youth completing education, alternative education, job trainings, or other positive development activities.	

*Describe the instrument(s) or tools you will use to track the above data:*

*Describe the impact you expect in this focus area as a result of the Commonwealth Corps project:*

### ADDITIONAL MEASURES: (select at least **one**, and option to add additional measures):

Number of unique youth demonstrating increased positive behaviors/protective factors.	
Number of unique youth demonstrating decreased risk behaviors including decreased substance abuse, arrest, gang involvement, or disciplinary referrals and suspensions in school.	
Number of individuals assisted in receiving professional certification, licensure, or credentials.	
Number of unique youth served in this focus area who received substance abuse prevention or treatment related services. (Applicants are strongly encouraged to include this measure, if relevant, which does not count toward required minimum of one measure.)	
(Optional) [A different performance measure of the host site's choosing that includes a clear, measurable target.]	
<i>Describe the instrument(s) or tools you will use to track the above data:</i>	

**\*For the purpose of this application, youth and young adults are defined as persons 24 years old or under**

