

Nomination for Election as a Standards Development & Accreditation Committee member

ABN 85 087 326 690



Following the adoption by Members of a new Constitution at the EGM held on 26 March 2021, the Board approved and adopted a new Charter for the Standards Development and Accreditation Committee (SDAC).

Under the new Charter, which is available at this [link](#), membership of SDAC comprises of:

- (a) at least two Directors (Director Positions);
- (b) two persons elected by the Members in accordance with the Company's Election and Ballot By-Laws (as amended or replaced from time to time) with substantial and relevant skills, knowledge and experience in standards development and Australian industry and economic activity;
- (c) one representative of the Commonwealth as an *ex officio* member in accordance with the Commonwealth Memorandum of Understanding;
- (d) one person appointed by the Board (on a skills basis);
- (e) one person appointed by the Board, with substantial and relevant skills, knowledge and experience in standards development and Australian consumer policy;
- (f) one person appointed by the Board, with substantial and relevant skills, knowledge and experience in standards development and Australian state and territory regulation; and
- (g) one Young Leaders Program alumnus appointed by the Board.

Call for nominations

Annette Hoskin was elected for a second term by Members in 2022 based on having substantial and relevant skills, knowledge and experience in Australian industry and economic activity and standards development.

Ms Hoskin's second term as a member of SDAC concludes in November 2025.

Accordingly, nominations are hereby called for the position of one SDAC member who has substantial and relevant skills, knowledge and experience in Australian industry and economic activity and standards development.

Nomination Procedure

Nominations on the attached form which includes the nominee's signed consent and declaration, should be returned to the Company Secretary by email to companysecretary@standards.org.au by no later than 5.00pm AEST on Tuesday 7 October 2025.

Self-nominations will be accepted but it is recommended that candidates who are not Member representatives of Standards Australia consider seeking the support of a Member to nominate them for this position.

Members of Standards Australia are listed [here](#).

Action Prior to Nomination

Prior to submitting a nomination using the attached form, prospective candidates are invited and welcome to request a meeting with the Chair of the Board or Chair of the SDAC to discuss the role of a SDAC member and the associated responsibilities, obligations and time commitment.

Procedure

If no more than one (1) eligible nomination for the position is received, the nominee will be declared elected as a SDAC member without a ballot.

If more than one (1) eligible nomination is received, a secret ballot will be held to elect the vacant position. In that event, ballot papers and other voting information will be provided to the Members of Standards Australia on Thursday 16 October 2025.

Results of the election will be announced to the Members after the election has been conducted and all nominees have been contacted by the Chair of the Board and completed any formalities required.

Guidance

Standards Australia aspires to promote diversity in the Board and its Board Committees in order to achieve exceptional governance of its affairs through the unique contributions of people with diverse backgrounds, experiences and perspectives.

When nominating candidates for SDAC, the nominator shall have regard to the diversity of SDAC and should consider whether SDAC is comprised of an adequate mix of ages, genders, industry experience, geographic location, professional capabilities and to complement any gaps in the current composition of SDAC.

It is expected that nominees:

- Have not been disqualified from managing a corporation within the meaning of the Corporations Act 2001 (Cth)
- Have not been disqualified by the Australian Charities & Not-for-Profits Commissioner at any time from being a responsible person of a registered charity
- Have substantial and relevant skills, knowledge and experience in Australian industry and economic activity and standards development
- Have the time, capacity and capability to undertake the responsibilities of the role and attend scheduled meetings
- Agree to comply with any Codes of Conduct or policies of Standards Australia
- Agree to always act in the best interests of the Company if elected

Expectations of Committee members and additional information

As the SDAC is a Committee of the Board, members of the Committee are expected to maintain impartiality, act in good faith and in the best interests of the organisation.

All Committee members are expected to disclose any actual, potential or perceived conflicts of interest as they arise and treat any information obtained as a Committee member as confidential information.

All information related to the Company's business obtained from being a member of SDAC, including meeting papers, minutes and discussions, are confidential to the Committee and Board; and Committee members must not use any information they receive or are aware of as a Committee member for the benefit of themselves or any other person or entity they are connected to.

The Committee meets four times a year. Meetings are normally held from 10:00 a.m. – 1:00 p.m. on the first Thursday of February, May, August and November. The meetings are a mix of in-person and remote.

Standards Australia reimburses reasonable travel expenses. A tax invoice detailing the expenses and copies of tax invoice receipts should be provided to the Company Secretary when seeking reimbursement.

Any queries regarding the nomination or election process should be emailed to companysecretary@standards.org.au.