

# TECHNICAL COMMITTEE AND NOM ORG DISCLOSURE OF INTERESTS POLICY

## 1 Overview

Standards Australia will ensure, subject to the moral and legal privacy rights of individuals, that relevant interests are to be declared at all levels of participation in the Standards development process, and throughout the organisation generally.

## 2 Managing different interests

The very nature of the Standards development process requires that organisations and participants with different and sometimes opposing or conflicted interests will be represented on Technical Committees and other decision making forums throughout the Standards Australia organisation.

Standards Australia acknowledges the existence of such differences and the need to facilitate the resolution of competing interests via the open and structured process that forms the basis of consensus standardisation.

Standards Australia's approach is to instil transparency and the disclosure of interests as a fundamental tenet of the organisation's ethos.

This ethos is supported where possible by appropriate policies and procedures to ensure relevant interests are disclosed and managed.

The following regulatory and governance documents set out obligations and procedures about disclosure of interests in Standards Australia:

### 1. Standards Technical Committees

- The [Technical Group and Committee Member Code of Conduct](#) includes provisions relating to Members disclosure of all relevant interests, including commitments to manage or remove potential, perceived or actual conflicts of interest.
- All Committee meetings have a standing agenda item providing each Member the opportunity to formally disclose any actual, potential or perceived conflicts of interest.
- [Standardisation Guide 2: Structure and Operation of Standardisation Committees](#), sets out processes for Members to disclose any specific interests they may have in relation to Committee decisions or outcomes.
- [Standardisation Guide 4: Roles and Responsibilities in Standardisation](#), has further details of Committee Members responsibilities and behaviour in relation to declaration of interests. These apply equally to Sub-Committees and Working Groups.
- [Standardisation Guide 2: Structure and Operation of Standardisation Committees](#), has specific disclosure rules for Committee Chairs.

## 2. Nomination Organisations

- The [Nominating Organisation Code of Conduct](#) has similar provisions to the Committee Member Code of Conduct.

## 3. Members

- Under the Standards Australia [Constitution](#), Members are required as part of the Member application policy to agree to comply with the terms of the Constitution and to act in the best interests of Standards Australia.
- The Member Application Form includes a requirement that Members formally disclose and take appropriate steps to manage any actual, potential or perceived conflicts of interest between the Member and Standards Australia during the period of membership.

# 3 Related information

- [Standards Australia Standards Development Competition Law Guidelines](#)

## DOCUMENT HISTORY

Date	Author	Version and Amendment Details
28/06/2017	Procedure and Process Officer	v1.0 – New document developed.
07/03/2018	Procedure and Process Officer	v2.0 – Updates approved by the Board.
27/08/2021	Policy Team	v3.0 – Updates approved by the Board.
29/11/2022	Policy Team	v4.0 – Updates approved by the Board.
11/06/2026	Policy Team	v5.0 – References to the Board removed from this version, as the Board and Board Committees DoI Policy has been developed and approved by the Board. Title change to this document to distinguish the 2 policies.