

Call for Nominations to the Membership Committee of Standards Australia Limited

ABN 85 087 326 690

At the EGM held on 26 March 2021, the Members of Standards Australia agreed to adopt a new Constitution. As a result, the Board of Standards Australia established a Membership Committee which is responsible for providing recommendations to the Board regarding applications for membership of the Company and the continued eligibility of Members of the Company.

The Membership Committee comprises of up to seven (7) people, including up to three (3) Member Representatives elected as members of the Membership Committee by the Members in accordance with the Company's Election and Ballot By-Laws.

A copy of the Membership Committee Charter is available on our website [Governance | Standards Australia](#)

Call for Nominations

There are two (2) Member-elected positions that will conclude at the 2026 AGM on the Membership Committee.

David Millar's first term on the Membership Committee will conclude at the 2026 AGM. Mr. Millar is eligible to renominate for this position for a second term of 3 years.

David Solomon was appointed by the Board to fill a casual vacancy for a term of 1 year to the 2026 AGM. Mr. Solomon is eligible to nominate for the Member-elected position.

Accordingly, nominations are hereby called for the two (2) vacant positions.

A person elected to a Member Position on the Membership Committee during the 2026 election is eligible to serve on the Member Committee for a maximum of nine (9) years and may only be re-elected after that term by a Special Resolution of the Members.

Nomination process

Nominations on the attached form, signed by two (2) Member Representatives (one of whom may be the nominee him or herself) and the nominee's signed consent and declaration, should be returned to the Company Secretary by no later than 4.00pm AEDT on Tuesday 6 October 2026.

Nomination forms and other documentation received after this time and date will not be accepted.

Nominations must be sent by email to companysecretary@standards.org.au

Nominations must be accompanied by the following:

- A candidate statement – not exceeding 600 words in Microsoft Word (not PDF) – which includes a summary of qualifications, relevant industry experience, relevant industry experience and qualities that would contribute to the Committee.
- Please include details of any actual/perceived or potential conflicts of interest.
- Your resume/CV.
- Professional candidate photo (high resolution JPEG or PNG, minimum 600x600 pixels).
- A recent Police check (within last 12 months).

Action Prior to Nomination

Prior to submitting a nomination, prospective candidates are encouraged to meet with the Chair of the Board of Directors to discuss the role of a Membership Committee Member and the associated responsibilities, obligations and time commitment. It is expected that Member Representatives and nominees understand the expectations associated with committee membership and any nominee will have the capacity to diligently carry out their role.

Procedure

If no more than two (2) eligible nominations for the positions are received, the nominees will be declared elected as Membership Committee members without a ballot.

If more than two (2) eligible nominations are received, a secret ballot will be held to elect the vacant positions. In that event, ballot papers and other voting information will be provided to Members on Thursday 22 October 2026.

Results of the election will be announced after the election has been conducted, the Chair of the Board has contacted all nominees, and any other formalities required have been completed.

Guidance

Standards Australia aspires to promote diversity in the Board and its Board Committees in order to achieve exceptional governance of its affairs through the unique contributions of people with diverse backgrounds, experiences and perspectives.

It is expected that nominees:

- Have not been disqualified from:
 - managing a corporation under the *Corporations Act 2001* (Cth); or
 - being a responsible person of a registered charity by the Australian Charities and Not-for-profits Commission at any time.
- Have not been insolvent under administration within the previous five years.
- Have no actual or perceived conflicts of interest that cannot be appropriately managed.
- Have substantial and relevant skills, knowledge and experience in Australian industry and economic activity and standards development
- Understand the expectations associated with the role and have the time, capacity and capability to undertake the responsibilities of the role and attend scheduled meetings in person in Sydney
- Have the right personal attributes for the Standards Australia Board, including sound judgement, integrity, independence of thought and the ability to constructively challenge while remaining collaborative.
- Agree to comply with the Codes of Conduct, Constitution, governance policies and other requirements applicable to Board Committee members of Standards Australia.
- Understand and agree that this is not a nominee role and agree to always act in the best interests of the Company (all members) if elected.

Expectations of Membership Committee Members

Board Committees play an important role in supporting the Board through advice, oversight and recommendations within their respective areas of responsibility.

As the Membership Committee is a Committee of the Board, Members of the Committee are expected to maintain impartiality, act in good faith and in the best interests of the organisation.

Board Committee members are expected to attend and actively participate in Committee meetings and come prepared having reviewed the meeting papers.

All Committee Members are expected to disclose any actual, potential or perceived conflicts of interest as they arise and treat any information obtained as a Committee Member as confidential information.

All information related to the Company's business obtained from being a member of Membership Committee, including meeting papers, minutes and discussions, are confidential to the Committee and Board; and Committee members must not use any information they receive or are aware of as a Committee member for the benefit of themselves or any other person or entity they are connected to.

Meetings & Travel

The Committee will meet at least four times a year and Board Committee members are expected to attend face-to-face meetings in Sydney, Australia.

Subject to the agenda and matters to be addressed, meetings may instead be conducted virtually or in a hybrid format; however, each Committee will maintain a minimum of two in-person meetings per year. This will be discussed and agreed on by Committee Members at the Committee meetings.

Reasonable travel expenses are reimbursed by Standards Australia. A tax invoice detailing the expenses and copies of tax invoice receipts should be provided to the Company Secretary when seeking reimbursement.