

Angie Saltman

President & Partner

Jarret Martyniuk

IT Manager & Cyber Security Expert



Saltmedia



IT Horizons



Saltmedia 2010

- ❖ Web Design & Development
- ❖ Graphics & Branding
- ❖ Marketing & Strategy
- ❖ Writing & Story Telling
- ❖ Consulting

IT Horizons 2015

- ❖ IT Managed Services
- ❖ Backups & Disaster Recovery
- ❖ Helpdesk & Consulting
- ❖ Cyber Security Training
- ❖ Data Center



Objectives

- ❖ Technology Basics
- ❖ Online Safety
- ❖ Microsoft Tools
- ❖ SharePoint

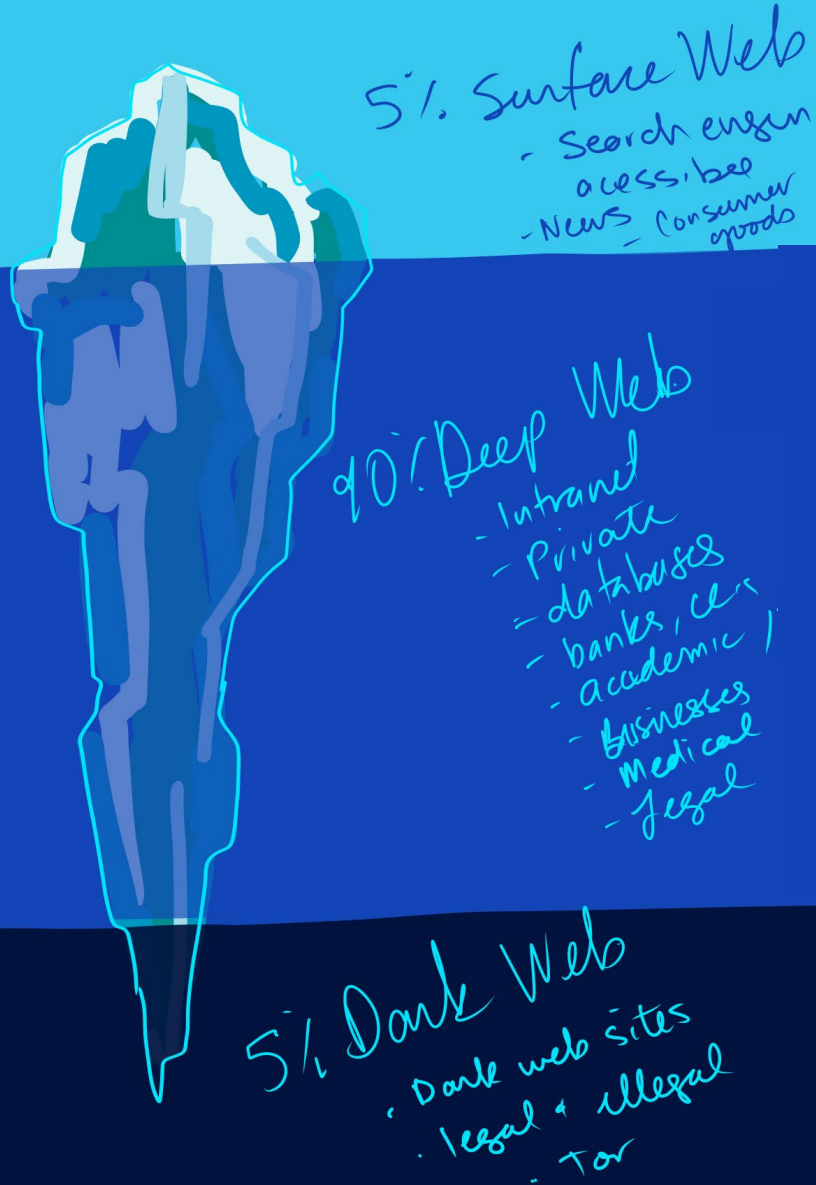


The Internet is Interconnected

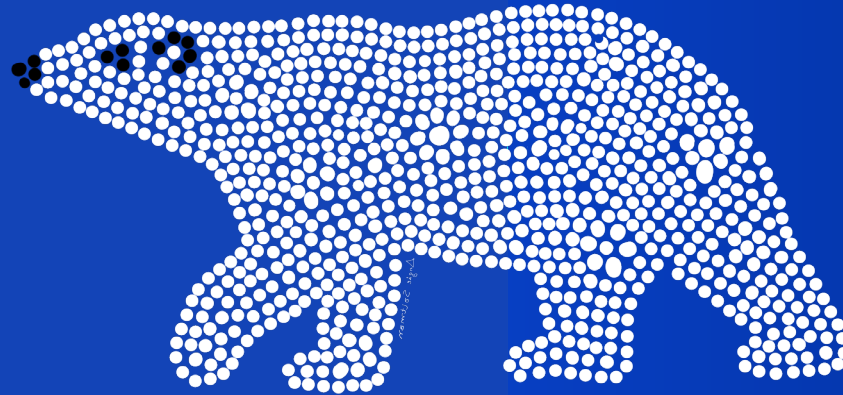
A person with braided hair is seen from behind, sitting in a glowing digital tunnel. The tunnel is composed of a complex network of blue and yellow lines and nodes, creating a sense of depth and connectivity. The background is dark with scattered light points, and the overall atmosphere is futuristic and interconnected.

Every file needs to physically live somewhere (hard drive, server and data center)

The Internet Stack



All websites and info you can see without logging in



The deep web is all website and files you get access to when you log in (Banks, email, ect)

The dark web is where is where you can not be tracked. Common use is Cyber crimes and activists for positive

The IT Stack

Information Technology

We all use technology in our lives. This is a bird's eye view of how it works

Knowledge sharing

Tech tools & systems

Information Governance

Access & storage management

Data physical location

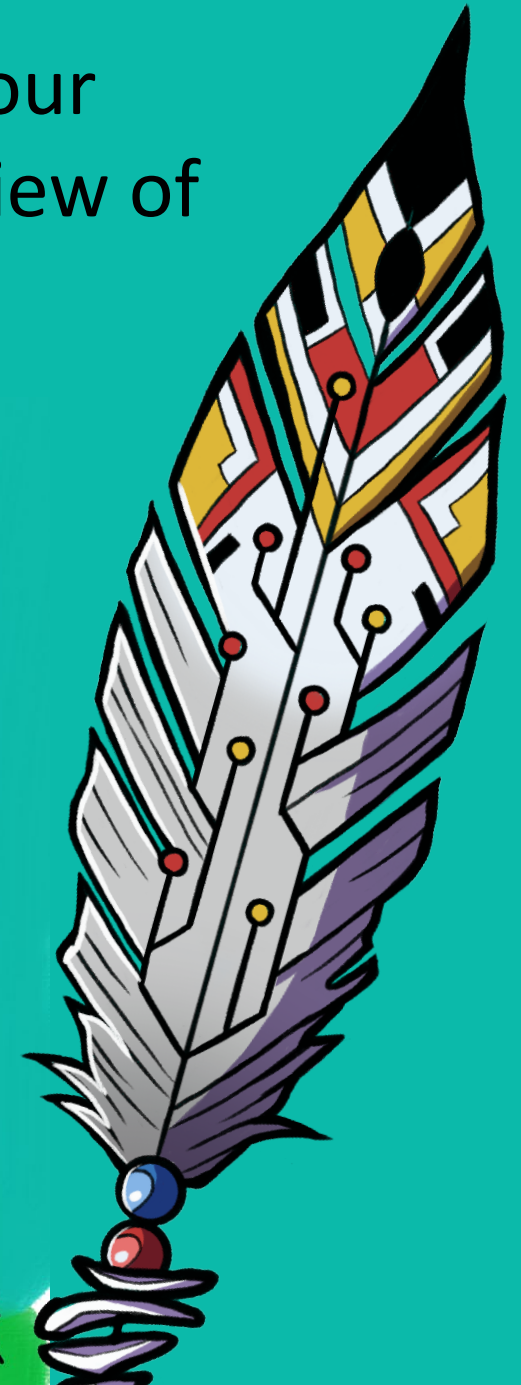
Implementation & training

IT/AI/software

Data Sovereignty
(IP - Intellectual Property)

Data Residency

Protect



Continuous Learning is by far the best way to Stay Safe Online

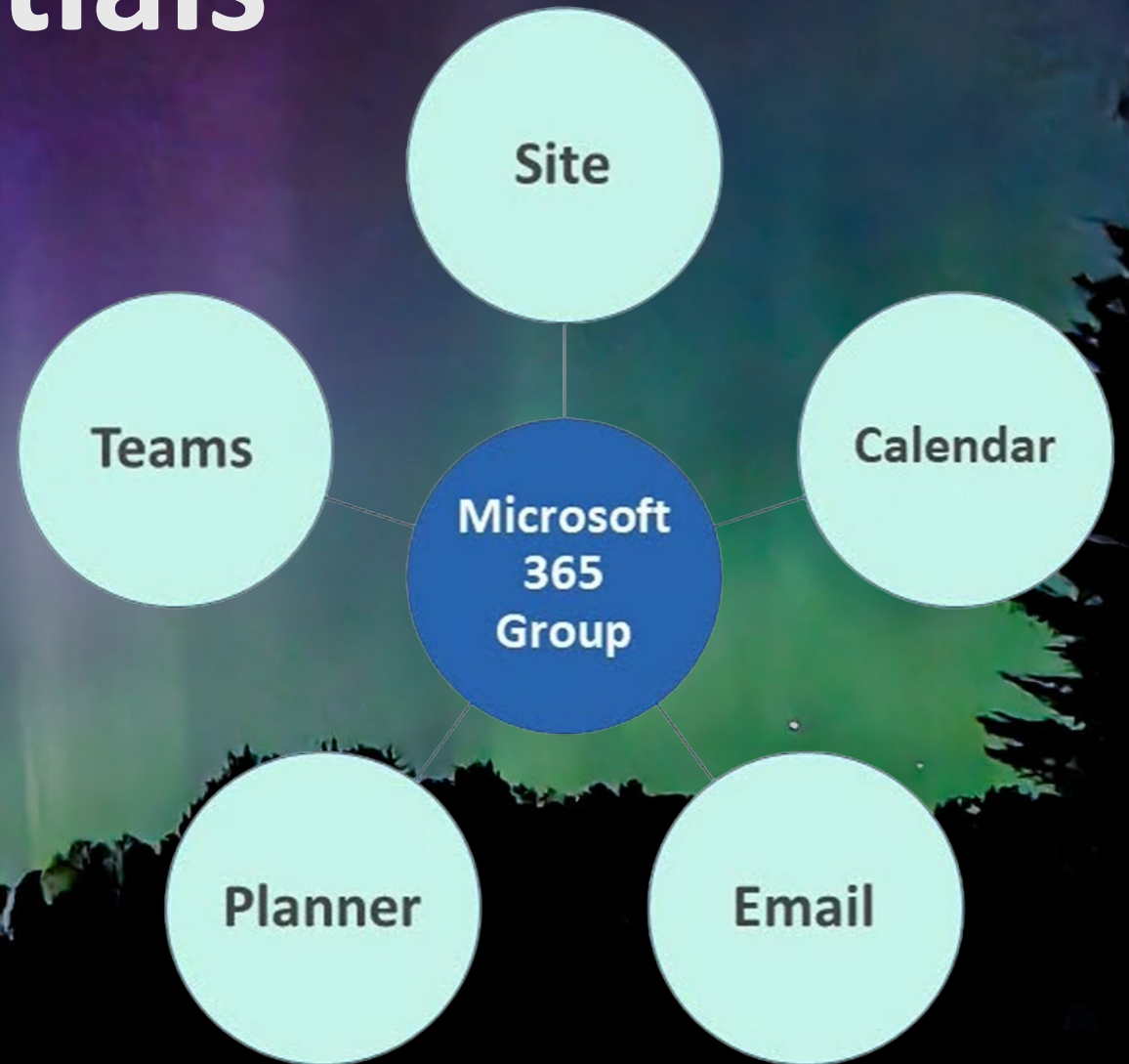
- **Use Strong Passwords**
- **Use MFA** (Multifactor Authentication)
- **Don't fall for a Trick, think before you Click**
- **Phishing & Malware**
- **Backup Your Data!**
- **AI Deepfakes & Fake News**

Get Security Training

- ❖ Employee Security Awareness Training
- ❖ Learn how to protect yourself, your team and your organization from cyber security threats

SharePoint Essentials

- ❖ What is SharePoint
- ❖ What is a 365 Group
- ❖ What is OneDrive



SharePoint Demo



SharePoint Essentials

- ❖ Uploading and organizing documents
- ❖ Sharing files with appropriate permissions
- ❖ Navigating a SharePoint site structure
- ❖ Using Microsoft 365 tools together for productivity



Questions

