

MODEL UNITED NATIONS TRAINER - HO CHI MINH CITY

POSITION DESCRIPTION

Start Date: Per Project Basis

Category: Freelance/ Ad-hoc

Location: Ho Chi Minh City

Established in 2015, The Global Citizen Education Group is an educational social enterprise that aims to bridge the gap in skills development and global citizenship education. We believe in using education as a platform for impact. Our goal is to develop global citizens who will make positive contributions to the community around them and the world that they live in, and we do so by empowering individuals to seize the opportunities of the 21st century and develop holistically as lifelong learners by equipping them with the necessary skills: Thinking Critically, Writing Creatively, Speaking Confidently, Working Collaboratively.

With headquarters in Singapore, The Global Citizen has branch offices in Vietnam, the Philippines, and Indonesia, conducting operations across East and Southeast Asian countries in collaboration with students, schools, businesses, non-profit organisations, and government-affiliated agencies.

Job Title: Model United Nations Trainer - Ho Chi Minh City

Job Description

1. Job Summary:

The Global Citizen Education Group is seeking someone with strong expertise in teaching introductory courses in International Relations, Diplomacy, and Model United Nations (MUN). The trainer should have a strong academic background in diplomacy, international relations, international studies, international development, or international law, though candidates with a background in political science, public policy, law, history, or other social sciences will be considered, provided they have relevant experience. In addition, candidates are expected to have at least 1 year of teaching experience and experience in MUN or similar activities, particularly as a Chair, part of the Content Department, or Organising Team.

The trainer should have good English proficiency and will be conducting lessons with materials provided by The Global Citizen Education Group. This position is based in Vietnam, and trainers are expected to reside locally and travel for on-site training programmes in Ho Chi Minh City or have a strong internet connection for online programmes. The terms of engagement and remuneration will be on a per-programme basis as a freelancer, and candidates must be pursuing or have obtained an undergraduate degree from a recognised school from the [World Higher Education Database \(WHED\)](#).

2. Responsibilities:

- Conduct engaging training sessions for students based on the curriculum developed by The Global Citizen Education Group.
- Provide feedback on students' performance and behaviour periodically.
- Execute classroom management for small-group lessons.
- Tailor teaching methods and content to accommodate the diverse learning needs and interests of students.

3. Qualifications:

- Be pursuing or have obtained an undergraduate degree from an accredited school in the [IAU WHED](#).
- Good command of the English language.
- Preferred 2 years of relevant teaching experience.
- Strong communication skills.
- Professional and able to work independently.
- Passionate about teaching.

4. Experience:

- At least 2 years of experience in MUN or similar activities.
- Candidates who have experience as a Chair, as part of the Content Department, or as part of the Organising Team would be preferred.

5. Recognised English Certifications:

- International English Language Testing System (IELTS) Academic (7.5/9.0)
- Test of English as a Foreign Language Internet-based test (TOEFL iBT) (95/120)
- Cambridge English Qualifications (C1 Advanced)
- Pearson Test of English Academic (PTE Academic) (76/90)
- Pearson English International Certificate (PEIC) (Level 4 - Advanced)
- Test of English for International Communication (TOIEC) Listening & Reading Test (945/990), Speaking & Writing Test (360/400)
- International English Language Testing System (IELTS) General (8.0/9.0)
- University Degree in English Major (GPA: 3.0/4.0)
- SAT Evidence-Based Reading and Writing Score (675/800)
- ACT English Language Arts (ELA) (25/36)
- Aptis ESOL Advanced (166/200 - C1)

6. Application Process:

Interested applicants should send their CV to

hoanganh.nguyen@theglobalcitizeneducation.com with a subject line **HCMC MUN Trainer - [Full Name]**.

Applications and interviews will be conducted on a rolling basis, and we will close the application once the position has been filled. All applications should be submitted in English, and any supporting documents that are not originally in English should be translated.

Kindly understand that due to the volume of applications that may be received, only applications that are selected for an interview will be contacted. Interviews may be conducted online or in person, depending on the availability of the relevant interviewer.