# **EXHIBIT A**

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Graebel Companies, Inc. c/o Cyberscout, a TransUnion Company PO Box 1286 Dearborn, MI 48120-9998





November 10, 2025

Dear

Graebel Companies, Inc. ("Graebel") writes to inform you of an event that affects some of your information. Graebel is a relocation management company that provides employee mobility services, including for

. Graebel received your information as part of its normal course of business providing these services to and is writing to you on their behalf. Although we are unaware of any identity theft or fraud in relation to the event, we are providing you with information about what happened, our response, and additional measures you can take to help protect your information, should you feel it appropriate to do so.

What Happened? In December 2024, Graebel experienced a network disruption involving certain computer systems and services. In response, we promptly took steps to confirm the security of our systems and began a thorough investigation to determine the nature and scope of the event. Our investigation confirmed the disruption was the result of a cybersecurity incident and that certain files were accessed or taken from the Graebel network between December 19, 2024 and December 22, 2024. As a result, Graebel undertook a comprehensive review of the files involved to determine what information was involved in this event and to whom it belonged.

What Information Was Involved? We recently completed our investigations and subsequent review which allowed us to notify potentially impacted clients. Graebel is notifying you now because the following types of information were involved in this incident:

Please

note, we are not aware of any identity theft or fraud as a result of this event and are notifying you out of an abundance of caution.

What We Are Doing. Information security is among Graebel's highest priorities, and we take this event very seriously. Our response included promptly securing our network, completing an investigation, and undertaking a review to determine what information may be involved. We implemented additional cybersecurity measures and reviewed existing security policies to further protect against similar events moving forward. We also notified clients and reported this event to federal law enforcement.

As an added precaution, we are offering you immediate access to complimentary credit monitoring and identity theft protection services for twenty-four (24) months through TransUnion. You can find information on how to enroll in these services in the enclosed STEPS YOU CAN TAKE TO HELP PROTECT YOUR INFORMATION. We encourage you to consider enrolling in these services as we are not able to do so on your behalf.

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What You Can Do. We encourage you to remain vigilant against incidents of identity theft and fraud by reviewing your account statements and monitoring your free credit reports for suspicious activity and to detect errors. You can review the enclosed STEPS YOU CAN TAKE TO HELP PROTECT YOUR INFORMATION to learn helpful tips on steps you can take to protect against possible information misuse, should you feel it appropriate to do so. You may also enroll in the complimentary credit monitoring services we are offering to you.

**For More Information.** We understand that you may have questions about this event that are not addressed in this letter. If you have additional questions, please call +1 (833) 326-8605 and reference engagement number 442A7A58 from 8:00 a.m. ET to 8:00 p.m. ET, Monday through Friday, excluding major U.S. holidays.

Sincerely,

Graebel Companies, Inc.

### STEPS YOU CAN TAKE TO HELP PROTECT YOUR INFORMATION

#### **Enroll in Monitoring Services**

To enroll in Credit Monitoring services at no charge, please log on to https://bfs.cyberscout.com/activate and follow the instructions provided. When prompted please provide the following unique code to receive services:

In order for you to receive the monitoring services described above, you must enroll within ninety (90) days from the date of this letter. The enrollment requires an internet connection and e-mail account and may not be available to minors under eighteen (18) years of age. Please note that when signing up for monitoring services, you may be asked to verify personal information for your own protection to confirm your identity.



#### **Monitor Your Accounts**

Under U.S. law, a consumer is entitled to one (1) free credit report annually from each of the three (3) major credit reporting bureaus, Equifax, Experian, and TransUnion. To order a free credit report, visit <a href="http://www.annualcreditreport.com">http://www.annualcreditreport.com</a> or call, toll-free, 1 (877) 322-8228. Consumers may also directly contact the three (3) major credit reporting bureaus listed below to request a free copy of their credit report.

Consumers have the right to place an initial or extended "fraud alert" on a credit file at no cost. An initial fraud alert is a one (1) year alert that is placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If consumers are the victim of identity theft, they are entitled to an extended fraud alert, which is a fraud alert lasting seven (7) years. Should consumers wish to place a fraud alert, please contact any of the three (3) major credit reporting bureaus listed below.

As an alternative to a fraud alert, consumers have the right to place a "credit freeze" on a credit report, which will prohibit a credit bureau from releasing information in the credit report without the consumer's express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in a consumer's name without consent. However, consumers should be aware that using a credit freeze to take control over who gets access to the personal and financial information in their credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application they make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, consumers cannot be charged to place or lift a credit freeze on their credit report. To request a credit freeze, individuals may need to provide some or all the following information:

- 1. Full name (including middle initial as well as Jr., Sr., II, III, etc.);
- 2. Social Security number;
- 3. Date of birth;
- 4. Addresses for the prior two (2) to five (5) years;
- 5. Proof of current address, such as a current utility bill or telephone bill;
- 6. A legible photocopy of a government-issued identification card (state driver's license or ID card, etc.); and
- 7. A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft if they are a victim of identity theft.

Should consumers wish to place a credit freeze or fraud alert, please contact the three (3) major credit reporting bureaus listed below:

Equifax	Experian	TransUnion
https://www.equifax.com/personal/ credit-report-services/	https://www.experian.com/help/	https://www.transunion.com/data-br each-help/
1 (888) 298-0045	1 (888) 397-3742	1 (833) 799-5355

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Equifax Fraud Alert, P.O. Box	Experian Fraud Alert, P.O. Box 9554,	TransUnion Fraud Alert, P.O. Box
105069 Atlanta, GA 30348-5069	Allen, TX 75013	2000, Chester, PA 19016
Equifax Credit Freeze, P.O. Box	Experian Credit Freeze, P.O. Box	TransUnion Credit Freeze, P.O. Box
105788 Atlanta, GA 30348-5788	9554, Allen, TX 75013	160, Woodlyn, PA 19094

#### **Additional Information**

Consumers may further educate themselves regarding identity theft, fraud alerts, credit freezes, and the steps they can take to protect their personal information by contacting the consumer reporting bureaus, the Federal Trade Commission, or their state Attorney General. The Federal Trade Commission may be reached at: 600 Pennsylvania Avenue NW, Washington, D.C. 20580; <a href="https://www.identitytheft.gov">https://www.identitytheft.gov</a>; 1 (877) ID-THEFT (1 (877) 438-4338); and TTY: 1 (866) 653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. Consumers can obtain further information on how to file such a complaint by way of the contact information listed above. Consumers have the right to file a police report if they ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, consumers will likely need to provide some proof that they have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement, the relevant state Attorney General, and the Federal Trade Commission. This notice has not been delayed by law enforcement.

For District of Columbia residents, the District of Columbia Attorney General may be contacted at: 400 6th Street, NW, Washington, D.C. 20001; (202) 442-9828; and <a href="https://oag.dc.gov">https://oag.dc.gov</a>. Graebel is located at 16346 Airport Circle, Aurora, Colorado 80011.

For Maryland residents, the Maryland Attorney General may be contacted at: 200 St. Paul Place, 16th Floor, Baltimore, MD 21202; 1 (410) 576-6300 or 1 (888) 743-0023; and <a href="https://www.marylandattorneygeneral.gov">https://www.marylandattorneygeneral.gov</a>. Graebel is located at 16346 Airport Circle, Aurora, Colorado 80011.

For New Mexico residents, consumers have rights pursuant to the Fair Credit Reporting Act, such as the right to be told if information in their credit file has been used against them, the right to know what is in their credit file, the right to ask for their credit score, and the right to dispute incomplete or inaccurate information. Further, pursuant to the Fair Credit Reporting Act, the consumer reporting bureaus must correct or delete inaccurate, incomplete, or unverifiable information; consumer reporting agencies may not report outdated negative information; access to consumers' files is limited; consumers must give consent for credit reports to be provided to employers; consumers may limit "prescreened" offers of credit and insurance based on information in their credit report; and consumers may seek damages from violators. Consumers may have additional rights under the Fair Credit Reporting Act not summarized here. Identity theft victims and active-duty military personnel have specific additional rights pursuant to the Fair Credit Reporting Act. We encourage consumers to review their rights pursuant to the Fair Credit Reporting Act by visiting <a href="https://www.consumerfinance.gov/f/201504\_cfpb\_summary\_your-rights-under-fcra.pdf">https://www.consumerfinance.gov/f/201504\_cfpb\_summary\_your-rights-under-fcra.pdf</a>, or by writing Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

For New York residents, the New York Attorney General may be contacted at: Office of the Attorney General, The Capitol, Albany, NY 12224-0341; 1 (800) 771-7755; or <a href="https://ag.ny.gov">https://ag.ny.gov</a>.

For North Carolina residents, the North Carolina Attorney General may be contacted at: 9001 Mail Service Center, Raleigh, NC 27699-9001; 1 (877) 566-7226 or 1 (919) 716-6000; and <a href="https://www.ncdoj.gov">https://www.ncdoj.gov</a>.

For Rhode Island residents, the Rhode Island Attorney General may be reached at: 150 South Main Street, Providence, RI 02903; 1 (401) 274-4400; and <a href="https://www.riag.ri.gov">https://www.riag.ri.gov</a>. Under Rhode Island law, individuals have the right to obtain any police report filed in regard to this event. There are approximately # Rhode Island residents that may be impacted by this event.