

Hostel Approval Checklist

Approval Stage	Authority / Reviewer	What Is Checked	Common Failure Point	Check
Concept & Feasibility	Local planning authority	Land use permission for institutional buildings, zoning compliance	Assuming residential land use is acceptable	
	Fire department (pre-check)	Site access, approach road width, fire tender movement	Narrow access roads discovered late	
Building Plan Sanction	Municipal / development authority	FAR utilisation, setbacks, height, site layout	Overbuilt massing violating fire access	
	Planning scrutiny	Corridor widths, stair locations, circulation logic	Layout conflicts flagged after submission	
Fire NOC (Design Stage)	State / city fire services	Occupant load, exit capacity, travel distance, staircase width	Bed capacity reduced after fire review	
	Fire safety review	Basement use, refuge areas, fire separation	Late fire consultant involvement	
Utility NOCs	Water supply authority	Daily water demand, UG/OH tank sizing	Under-sized storage and pump rooms	
	Electricity board	Load calculations, DG backup, transformer space	No reserved electrical infrastructure space	
	Sewerage / pollution control	Sewage treatment, waste segregation	STP and waste zones not planned	
Construction Phase	Inspecting authorities	As-built compliance with sanctioned plans	Deviations from approved drawings	
Occupancy / Use Approval	Local authority & fire department	Accessibility, fire systems, services installation	Accessibility added too late	
	Institutional / funding body	Functional readiness and safety compliance	Conditional occupancy approval	