

## Fire NOC Renewal Preparation Checklist (India – 2026)

Section	Checklist Item	Yes / No	Remarks / Observations	Responsible Person	Target Date
Drawings & Layout	Updated as-built fire drawings prepared (reflect current layout)				
	Exit routes, staircases, and refuge areas match approved drawings				
	Post-occupation layout changes identified and documented				
Occupancy & Use	Actual occupant load recalculated based on current usage				
	Beds / seats / workstations verified against approved capacity				
	Building use matches approved occupancy classification				
Fire Systems	Fire pumps and jockey pumps tested and functional				
	Fire alarms and detection systems operational				
	Sprinklers and hydrants tested under live conditions				
	Fire control / annunciation panels functional				
	Backup power supply for fire systems verified				
Exits & Signage	Exit routes unobstructed on all floors				
	Staircases not used for storage				
	Fire doors functional and not held open				
	Emergency signage visible and illuminated				
	Exit lighting functional during power failure				
Maintenance Records	Valid AMC contracts available for all fire systems				
	Maintenance and service logs updated				
	Installed systems match AMC documentation				
Internal Audit	Internal fire compliance audit conducted				
	Capacity creep assessed and addressed				
	Previous rectification points closed				
	Inspection readiness reviewed internally				
Final Readiness	All documents aligned with actual on-ground conditions				
	Fire systems tested under inspection-level conditions				
	Renewal application planned before expiry date				