CSR-Funded Construction Project – Pre-Proposal Checklist

Checkbox	Checklist Item	What to Confirm	Status / Notes
	Land ownership clarity	Land ownership or valid long-term lease is clear and undisputed	
	Statutory approval pathway	Fire, local authority, zoning, and building approvals identified	
	Capacity vs demand logic	Proposed capacity matches real beneficiary demand	
	Functional use definition	Clear definition of how spaces will be used	
	Preliminary layout feasibility	Early layouts checked against basic approval norms	
	Realistic project timeline	Timeline includes approvals, construction, and contingencies	
	Cost estimate realism	Cost based on BOQs or benchmarks, not rough assumptions	
	Cost buffer provision	Buffer included for escalation or approval-driven changes	
	Phasing strategy	Project can be executed in auditable, milestone-linked phases	
	Implementing partner readiness	NGO / trust has execution and compliance capacity	
	Operations & maintenance plan	Clear plan for running and maintaining the asset post-handover	
	Impact & utilisation clarity	Beneficiary group, usage, and CSR impact defined	
	Monitoring & reporting plan	Progress reporting, audits, and UCs planned	
	Risk areas identified early	Approval, cost, or execution risks flagged in advance	