

# is seeking a City Administrator

### **ANNOUNCEMENT**

**Job Purpose Summary:** Responsible for planning, organizing, directing, and coordinating all municipal activities. Serves as the chief administrative officer of the City and is responsible for the proper administration of all affairs of the City.

**Salary Range:** \$110,000 - \$136,000

**Minimum Qualifications:** Bachelor's Degree in Public Administration or related field; three to five years related experience and/or training; or equivalent combination of education and experience.

## APPLICATION PROCEDURE

To be considered for this position, an applicant's file must be completed and received by January 22, 2026 and must contain:

- 1. Cover Letter
- 2. Résumé
- 3. Formal Application

# **SELECTION TIMELINE**

Application deadline: January 22

Finalists selected: January 23

Interviews: March 2 & 3

Candidate selected: March 3

#### **POSITION PROFILE**

View the full position profile, job description, and benefits package at <a href="mailto:mnscsc.org/careers/government">mnscsc.org/careers/government</a> or <a href="mailto:staugustmn.gov">staugustmn.gov</a>.

### SEND APPLICATION MATERIALS TO

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