

Chaperone Guidelines

1. **Follow all laws.** Chaperones should follow all local and state laws.
2. **Represent your school well.** A chaperone's conduct should positively represent your high school at all times. Be mindful of disrespectful language — your attitude influences the students' attitude. If there's a problem with a particular student, address it with them individually and notify the counselor. Be mindful of actions that are not permitted by the school system for either chaperones or students.
3. **Be proactive.** Think through the events of the day and be prepared to solve problems before they happen.
4. **Supervise continuously.** Chaperones are responsible for all students, at all times. Do not leave the group unless there is an emergency.
    - **Lunch:** Please join the students during the lunch period. School districts and/or chaperones are responsible for bringing their own lunch — check with your guidance counselor on your specific lunch responsibility.
    - **Transitions:** Chaperones will help move students to their demonstrations. Maps will be provided, and SCC staff will be in the hallways to help direct you through the building. We do our best to keep groups separated by school district, but at times it's necessary to combine students for the logistics of the day.
5. **Communicate.** Chaperoning is a great opportunity to:
    - Get to know the students.
    - Get to know the other chaperones.
    - Get to know the College staff and faculty, and learn about the Career Pathways available to students in our region.
6. **Enjoy it!** Chaperones are a huge part of our success — enjoy the day with the students.