

Benefitsolver Administrator Access

General Information

Name of Company:			
	<i>Name</i>	<i>FEIN Number</i>	
Address:			
	<i>Street Address</i>	<i>Unit #</i>	
	<i>City</i>	<i>State</i>	<i>ZIP Code</i>
Region/Service Co-op:			
Person Invoice Addressed to:			
Email:			
Eff. Date:			
New Hire Waiting Period			

Benefitsolver Administrator Rights

Name of Admin:	
Email:	

Admin Access: (check all that apply)	☐ Billing Access: view and download monthly invoices
	☐ Enrollment Access: make changes to member records and benefits
	☐ View Only Access: view member records, cannot make changes

Name of Admin:	
Email:	

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