



NERSB ***EARLY COLLEGE***

Scholar Handbook 2024-2025

1215 Saint Andrews Street
Jamesville, NC 27846
Phone: (252) 792-0241
www.neregionalschool.org

Handbook

Dear NERSBA Early College Scholars and Families,

On behalf of our Board of Directors, faculty and staff, welcome to NERSBA Early College! We are excited to have you as part of our scholastic community. NERSBA Early College offers comprehensive and diverse academic programs to ensure every scholar meets their best potential under the guidance of talented, caring and committed staff members. In addition, NERSBA provides our scholars with an early college experience through course offerings from our higher education partners Martin Community College and the University of Mount Olive.

As our partner in education, we encourage parents and guardians to continue an active role in their child's academic journey and to take advantage of the opportunities offered at NERSBA Early College. Your continual support and active involvement are vital to your scholar's academic and social experience. We encourage you to become a member of our FFA Alumni and volunteer as often as you can.

This handbook contains specific information regarding policies and procedures for the day-to-day operations at our school. It is expected that parents and scholars read, discuss and refer to this handbook. Should you have questions or need further clarification about any information contained within, please do not hesitate contact me. Your scholar's success is our main mission!

The entire NERSBA Early College team wishes you the best and are looking forward to a great school year.

Sincerely,

David Jenkins
Principal

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School Calendar

Please see the back cover of this planner for the 2024-2025 school calendar. This information can also be found on our NERSBA website www.neregionalschool.org.

Scholar Volunteer Days

NERSBA Early College recognizes the value of giving back to our communities and provides days in its scholastic calendar for scholars to volunteer in schools, charitable organizations, etc. Students should log their volunteer hours in AET for their SAE requirement.

Communication from NERSBA

Weekly updates regarding NERSBA Early College events and schedules are sent out via phone messages on Sunday evenings at approximately 4:00 p.m. Additional phone notifications may be sent out as needed to keep everyone informed of any changes or as a reminder for important dates throughout the school year. In addition, updates and information will be placed on our Twitter, Facebook, and website.

Emergency Closings/Delays

When necessary to close or delay school due to inclement weather or any other unforeseen occurrence that presents a threat to the safety of scholars or causes major damage to school property, the administration shall notify parents via a phone message. This information will be posted on the NERSBA website and local news outlets (WITN and WNCT).

NOTE: The use of phone messages requires that we have up-to-date and accurate phone contact information for parents/guardians. When phone numbers and email addresses change, please contact the school at (252) 792-0241 to report the changes to the data manager.

Attendance

Attendance in school and active participation daily in class are integral components of academic achievement and the teaching-learning process. According to the NC Compulsory Attendance Law (G.S. 115C-378), regular attendance by every scholar is mandatory. In order for the scholar to be counted present in school, he/she must be present at least 75% of each class period. Parents/ guardians are responsible for ensuring that scholars attend and remain at school daily. In order for an absence to be excused, the parent/guardian must submit written documentation regarding the reason for the absence to data manager at the front office. Absences due to extended illnesses, three (3) or more days, require a statement from a physician explaining the illness.

In the case of absences, including suspensions or school-related activities, the scholar will be permitted to make up his or her work. When absent from class, it is the scholar's sole responsibility to contact their instructors in an effort to determine what assignments and/or work was missed. When absent from school/class, the scholar will have 3 school days to complete and submit all missed work UNLESS other arrangements have been made with individual instructors. This policy ONLY applies to NERSBA high school-based courses and NOT college-level courses (i.e., Martin Community College, University of Mount Olive, or other higher education affiliates).

Excessive Absences/Tardies

Class attendance and participation are critical elements of the educational process and may be considered when assessing academic achievement. Scholars are expected to be at school on time and

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to be present at the scheduled starting time for each class. Scholars who are tardy to school or class for unexcused reasons will be subject to those consequences outlined in NERSBA guidelines for scholar behavior (see the Scholar Behavior section in this handbook) up to and including dismissal from NERSBA.

NERSBA shall notify parents and take all other steps required by G.S. 115C-378 for excessive absences.

- a. After 3 unexcused absences have been accumulated, NERSBA will notify legal guardians via a phone call;
- b. After no more than 6 unexcused absences, legal guardians will be notified via mail;
- c. Once a scholar accumulates 10 or more unexcused absences, NERSBA will request a conference with legal guardian and scholar to discuss a future plan of action.

If a scholar is absent (excused and/or unexcused) for more than eight (8) days in a semester or 16 days in a year-long course, the NERSBA attendance committee shall consider whether the scholar receives credit for the course. The committee shall review other measures of academic achievement, the circumstances of the absences, the number of absences, and the extent to which the scholar completed missed work. A committee will recommend to the principal and the principal may make any of the following determinations:

- scholar will not receive course credit for the semester;
- scholar will receive the grade otherwise earned; or
- scholar will be given additional time to complete the missed work before a determination of the appropriate grade is made.

Scholar Dismissal during School Hours

No scholar shall leave the school grounds during school hours without prior permission from the NERSBA principal or school designee. Permission to leave will be granted under the following conditions:

- a. NERSBA has received written permission (via signed note, email with a scanned parental signature, or fax) from legal guardian prior to dismissal;
- b. Scholar is participating in school sponsored event or educational opportunity with prior approval from legal guardian; and/or
- c. A legal guardian or approved individual(s) reports to the main office to sign scholar out.

Scholars who sign out of school or class for unexcused reasons without parental consent or leave campus, will be subject to those consequences outlined in NERSBA guidelines for scholar behavior (see the **Scholar Behavior** section in this handbook) up to and including dismissal from NERSBA.

Transportation Procedures

Buses to/from NERSBA Campus

Local Education Agencies (LEAs) will arrange transportation for all scholars in collaboration with a scholar's home Local Education Agency (LEA) transportation services from either Martin, Pitt, Tyrrell, or Washington counties. The scholar must ride the bus that is specific to their home domicile. Transportation will be provided to and from NERSBA campus on all school calendar days in which scholars are required to report to campus for instruction. Unlike traditional bus routes, the scholar's home LEA will determine pick-up and drop-off locations prior to the start of the academic year based on data received from yearly enrollment in terms of scholars' addresses.

Scholars may attend school during periods of suspension from the bus with transportation being provided by parent/legal guardian.

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Buses to/from MCC Campus

Scholars who are enrolled in face-to-face classes at Martin Community College will be provided transportation to and from the Jamesville Campus during designated hours of the school day.

****Riding the bus is a privilege, not a right, and scholars may be denied that privilege based on NERSBA Early College behavior expectations and independent LEA policies regarding bus behavior****

Parking/Driving

NERSBA E.C. Campus

The administration may assign individual scholar parking spaces or designate parking areas for scholars. Whenever individual spaces are designated or assigned, first priority will be given to individuals with physical disabilities. Pursuant to G.S. 115C-46, the administrator may request for the registration of vehicles and remove cars parked in violation of school rules.

Parking on school grounds is a privilege, not a right. Parking privileges may be revoked as a consequence for violating parking rules or for violating scholar behavior policies, school standards or school rules. Scholars' cars parked on school property may be searched in accordance with scholar search policies. NERSBA Early College is not liable for any damage and/or lost or stolen items relating to scholars' vehicles while on campus.

Scholars may be required to complete and submit a parking request each academic year. It is the responsibility of the scholar to keep the school informed of any changes to this information. Provided decals must be displayed at all times.

NERSBA Early College will comply with state guidelines regarding the reporting of scholar's grades to maintain a valid NC driver's license/permit. If a scholar is identified as needing to be referred to NCDMV due to inadequate progress, the parents/guardians will be notified. Within 10 days of notification, the parents/ guardians may submit a hardship request for consideration and review. If after the 10 days, no hardship request has been received or the hardship submitted was denied, names of identified scholars will be submitted to NCDMV. Please refer to NCDMV for more information regarding adequate progress and reinstatement.

Off-site Scholar Parking

Scholars participating in school-related internships or off-site learning opportunities will adhere to location specific parking rules and regulations. NERSBA Early College is not liable for any damage and/or lost or stolen items relating to scholars' vehicles while off-site.

NERSBA's Academic Five-Year Plan

Acceptance to attend NERSBA requires commitment to an academic plan of up to 5 years with the goals of graduating with both a NC High School Diploma (meeting all of the requirements for NC high school graduation) and college credits that includes graduating with an Associate's Degree or a career studies certificate(s). In order to achieve these goals, scholars will adhere to a schedule of classes that is similar to, but not exclusive to, the following outline:

English (4 high school credits):

- English 1
- English 2
- English 3
- English 4

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Math (4 high school credits):

- Math 1
- Math 2
- Math 3
- Math 4

Social Studies (4 high school credits):

- Civic Literacy
- Economics and Personal Finance Literacy
- American History
- World History

Science (3 high school credits):

- Earth/Environmental Science
- Biology
- A Physical Science

Health & Physical Education:

- HEA 110 (Personal Health/Wellness) *
- PED 110 (Fit & Well)*
- CPR Requirement

Agriscience & Biotechnology Coursework:

All scholars must complete two levels of courses from one of the following areas:

- Animal Science
- Horticulture
- Ag Engineering
- Biotechnology
- Natural Resources

College Coursework - Associate Degree and/or Career Certificate:

- College Plans of Study (see Appendix B)

SAE Requirement (Formerly known as Capstone)

All NERSBA scholars are expected to participate in FFA. All scholars are required to have a Supervised Agriculture Experience (SAE). The specific types of SAEs and their requirements will be taught in the various agriculture classes. Agriculture Proficiency Awards honor FFA members who, through supervised agriculture experiences, have developed specialized skills that they can apply toward their future careers. Nationally, students can compete for awards in nearly 50 areas ranging from agricultural communications to wildlife management. All NERSBA graduates are required to apply for a proficiency award during their Junior year. It is anticipated that scholars will place in their respective area at least on the federation level. All records for SAEs are maintained in AET which is an online record keeping platform. In the event that a scholar does not place on the federation level, the faculty

and administration at NERSBA will evaluate the proficiency award application.

Dual Credit

According to the State Board of Education, NERSBA Early College scholars may receive high school credit for post- secondary courses completed under dual enrollment through NERSBA. For example, HIS 131 may be taken as a dual enrollment credit for the American History 1 high school requirement.

Promotion Requirements

- 9th to 10th: Students must have earned 6 credits, including credit for English I and one credit of social studies.
- 10th to 11th: Students must have earned 13 credits, including English I and English II, two credits of social studies, credit for Math I Math II, and one credit of science.
- 11th to 12th: Students must have earned 20 credits, including English I, English II, and English III, three credits of social studies, Math I, Math II, and Earth and Environmental and Biology.

Graduation Protocol and Information

Only those students who have satisfactorily completed the requirements for graduation will be allowed to participate in commencement exercise.

- NERSBA Early College requires a Graduation Application, which includes a \$25 fee.
- NERSBA Early College graduates will order their caps and gowns through our designated company in a group order.
- Purchasing graduation announcements and other memorabilia is optional and does not ensure that you will graduate or qualify to participate in graduation exercises.
- In order to participate in Graduation, you must meet all academic, attendance, financial obligations and be in good standing.
- To earn an Associate’s degree, diploma or certificate from a NERSBA higher education partner (Beaufort County Community College, Martin Community College, Pitt Community College or the University Of Mount Olive) you must complete the required number of semester hours of credit as determined by your individual program and respective college and/or university. The graduation process with our respective higher educational partner schools is unique to that school and separate from NERSBA. Individual higher education partners may have an accompanying graduation fee established by that school.
- Academic Honors
 - Honor Graduate – In order to be considered an Honor Graduate, you must have a weighted grade point average (GPA) of 3.5 or higher. Honor graduates will be recognized with the following distinctions:
 - Summa Cum Laude – students with a weighted GPA of 4.5 or greater
 - Magna Cum Laude – students with a weighted GPA of 4.1000- 4.499
 - Cum Laude students with a weighted GPA of 3.5 – 4.099
- NC High School Diploma Endorsements:
 - Career Endorsement
 - College Endorsement

- College/UNC Endorsement
- NC Academic Scholars Endorsement
- Global Languages Endorsement

- NC Scholars is a special recognition through the State Board of Education – specific criteria can be found at this website: www.ncpublicschools.org/docs/curriculum/scholars_prog.pdf

NERSBA Early College Commencement Marshals

Scholars from the Junior Class will be selected to serve as marshals for our graduation commencement based on academic standing with their class. Scholars ranking among the seven highest weighted grade point averages at the conclusion of the fall semester of their junior year will be asked to serve as marshals for our commencement ceremony.

Academic Expectations

It is the goal of NERSBA Early College that all scholars will make adequate academic progress each year and thereby acquire the skills necessary for secondary education and career success. To realize this goal, it is important to evaluate on a continuous basis scholar performance and progress as it pertains to graduation requirements to ensure suitability of scholar enrollment.

Academic Concerns

NERSBA Early College scholars are expected to maintain good academic standing in all NERSBA and college classes. At the completion of each grading period, scholars in academic jeopardy will be identified by teachers and referred to school administration. If a scholar is failing a course, administrators will work with the scholar, parent/guardian and teacher to create a plan for improvement. This plan may include an academic probation contract with criteria that must be met for a scholar to maintain enrollment at NERSBA Early College.

If a scholar fails 2 or more classes (NERSBA or non-NERSBA) in a semester, then the scholar will be placed on academic probation and the legal guardian and scholar will be required to meet with the principal and create an academic plan to discuss necessary efforts to promote success.

If a scholar fails 4 or more classes (NERSBA or non-NERSBA) in a school year, the he/she will be referred back to their home LEA.

If a scholar fails 4 or more classes (NERSBA or non-NERSBA) during the fall semester, then he/she will be referred back to their home LEA.

Make-up Work

When a scholar is absent from class, whether excused, unexcused, or due to school-related activities, it is their sole responsibility to contact their instructor(s) in an effort to determine what assignments and/or work was missed.

When absent from school/class, scholars will have 3 school days to complete and submit all missed work upon returning to school UNLESS they have made other arrangements with each individual instructor within this timeframe.

NERSBA Grading Scale

NERSBA Early College follows the 10-point grading scale:

90-100	A
80-89	B
70-79	C
60-69	D
59 & below	F

*NOTE: Pursuant to G.S. 116-11(10a), effective with the freshman class of 2015-16, the weighting for Honors courses shall be one-half (.5) of a quality point. In addition, the state weighting system adds the equivalent of one (1) quality point to the grade earned in community college courses included on the most recent Comprehensive Articulation Agreement Transfer List, and for courses taught at four-year universities and colleges.

Final Exams

Final exams will be administered in all NERSBA courses. Exams will consist of state issued standardized tests or teacher-made finals when no state test is required. All final exam grades will count 25% of the scholar's overall final course grade. Scholars and legal guardians will be given prior notice of exam schedules and dates.

FFA Chapter Degrees:

**Chapter FFA Degree Requirements (10th-11th Grades)

1. Must have received the Greenhand FFA Degree.
2. Must have satisfactorily completed the equivalent of at least 180 hours of systematic school instruction in agricultural education at or above the ninth-grade level, have in operation an approved supervised agricultural experience program and be enrolled in an agriculture course.
3. Have participated in the planning and conducting of at least three official functions in the chapter's Program of Activities.
4. A student after entering agricultural education must have:
 - a. **earned and productively invested at least \$150 by the member's own efforts; or worked at least 45 hours in excess of scheduled class time; or a combination thereof; and**
 - b. **developed plans for continued growth and improvement in a supervised agricultural experience program.**
2. Have effectively led a group discussion for 15 minutes.
3. Have demonstrated five procedures of parliamentary law.
4. Show progress toward individual achievement in the FFA award programs.
5. Have a satisfactory scholastic record.
6. Have participated in at least **10 hours of community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid supervised agricultural experience hours.**
7. Submit the Chapter FFA Degree through AET.

****State FFA Degree Requirements (12th - 13th Grades)**

1. Have received the Chapter FFA Degree.
2. Have been an active FFA member for at least two years (24 months) at the time of receiving the State FFA Degree.
3. While in school, have completed the equivalent of at least two years (360 hours) of systematic school instruction in agricultural education at or above the ninth grade level, which includes FFA traditions 29 a supervised agricultural experience program.
4. A student after entering agricultural education must have:
 - **earned and productively invested at least \$1,000; or**
 - **worked at least 300 hours in excess of scheduled class time; or**
 - **a combination thereof, in a supervised agricultural experience program.**
5. Demonstrate leadership ability
 - Performing 10 procedures of parliamentary law.
 - Giving a six-minute speech on a topic relating to agriculture or FFA.
 - Serving as an officer, committee chairperson or participating member of a chapter committee.
6. Have a satisfactory scholastic record as certified by the local agricultural education instructor and the principal or superintendent.
7. Have participated in the planning and completion of the chapter's Program of Activities.
8. Have participated in at least five different FFA activities above the chapter level.
9. **Have participated in at least 25 hours of community service, within at least two different community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid supervised agricultural experience hours.**

Religion in the School

The United States Constitution and North Carolina Constitution protect the right of an individual to subscribe to any religious beliefs or to no religious beliefs at all. It is NERSBA Early College's policy to comply with federal and state law regarding religion and religious expression in the schools (see G.S. 115c-407.30). NERSBA Early College will neither advance nor inhibit any religion or religious belief, viewpoint, expression, or practice. It is also our policy to support, within the framework of the United States Constitution and the North Carolina Constitution, the free, private exercise of individual religious beliefs by scholars. NERSBA Early College will not prevent, or otherwise deny participation in, constitutionally protected prayer in the system's schools, consistent with guidance issued by the U.S. Department of Education and applicable judicial decisions interpreting the religion clauses of the First Amendment of the U.S. Constitution.

Religious-Based Exemptions from School Programs

If parents have religious-based objections to certain programs, they may petition to exempt their child from participation. Any request for exemption should be submitted to the principal or designee in accordance with the following guidelines.

- The request must be in writing.
- The request must specify the activities or studies that violate their religious beliefs and explain how their religious beliefs are violated by the activity.
- The request may suggest a proposed alternate activity or study.

The principal shall review the request in accordance with any constitutional or statutory standards and shall accommodate the request when required to do so by law. If accommodation is not required by law, the principal or designee may choose to accommodate such a request after weighing factors, such as the interest of the scholar, the impact on other scholars, and the availability of

alternative activities or materials. An appeal of the principal's decision may be made to the board through the scholar grievance procedure.

Scholar Behavior Expectations

All decisions related to scholar behavior are guided by NERSBA Early College's educational objectives to teach responsibility and respect for cultural and ideological differences and our commitment to creating a safe, orderly, and inviting school.

Scholars must comply with behavior expectations in the following circumstances:

- a. while in any school building or on any school premises before, during or after school hours;
- b. while on any bus or other vehicle as part of any school activity'
- c. while waiting at any school bus stop;
- d. during any school-sponsored activity;
- e. when subject to the authority of school employees; and at any place or time when the scholar's behavior has or is reasonably expected to have a direct and immediate impact on the orderly and efficient operations of the schools or the safety of individuals and scholars in the school environment.

Below are the behavior guidelines and consequences that will be implemented.

Level 1 Offenses

Level 1 behavior offenses include acts that disrupt the orderly operation of the classroom, school function, or extracurricular activities. These include:

- Unexcused tardies/early dismissals
- Dress code violations
- Failure to comply with class rules
- Horseplay
- Use of a cell phones as a disruption to the classroom/student learning process or without prior permission from the instructor

Level 1 Consequences

The consequences for any of the infractions listed above are as follows:

- 1st – 2nd Offense

The scholar will receive a verbal warning and be informed that the incident will be documented.

- 3rd Offense

Office referral with parent/guardian contact and student conference.

- 4th Offense

The scholar will be suspended for one day.

- 5th Offense

The scholar will be suspended until a parent conference occurs at NERSBA. At this point, a behavior contract will be developed and followed.

Level 2 Offenses

Level 2 behavior offenses include acts that significantly interfere with the learning and/or well-being of others. These include:

- Confrontation/disrespect with NERSBA staff or any authorized school personnel
- Non-compliance with reasonable requests of any authorized school personnel
- Bullying another student
- Confrontation/disrespect with another scholar
- Cheating/plagiarism/copyright violations
- Intentional verbal or physical acts that are perceived as disrespectful or disruptive
- Possessing or distributing illustrations or literature that significantly disrupts the educational process or that are obscene or unlawful
- Engaging in behavior that is indecent, immoral, disreputable, lewd, or overly sexual nature
- Interfering with the operation of school buses
- Cursing or using vulgar, abusive, or demeaning language
- Reckless or belligerent behavior
- Possession of prohibited items
- Sale, distribution, or use of tobacco or vaping products

Level 2 Consequences

The consequences for any of the infractions listed above are as follows:

- 1st Offense

Office referral with parent/guardian contact and student conference. The administrator may also confiscate any related item and/or remove the scholar from the school for the remainder of the school day and impose short-term suspension.

- 2nd Offense

Office referral and conference with parent/guardian and scholar at NERSBA within 1 week of the behavior with the creation of a behavior contract. Short-term suspension will be imposed until the meeting occurs. Additional punishment will be at the sole discretion of the administrator and can include suspension or expulsion.

Level 3 Offenses

Level 3 behavior offenses include acts that significantly disrupt the orderly operation of the classroom, school function, or extracurricular activities. These include:

- Inciting riot or disturbance or encouraging others to disrupt the school environment
- Theft, trespassing, or damage to school property
- Criminal behavior
- Possessing, using, transmitting, selling or being under the influence of unauthorized or illegal drugs and/or alcohol.
- Presence of weapons, firearms, or destructive devices, bomb or terrorist threats, or actions that constitute a clear threat to scholars and/or employees.
- Physical contact between individuals that is intended to cause bodily harm or injury (fighting).

Level 3 Consequences

The consequences for any of the infractions listed above are as follows:

- Any level 3 behavior will result in the scholar being immediately directed to the office to meet with the administrator. Parents/legal guardians and/or law enforcement will be contacted to remove the scholar from campus. Suspension will occur until a parent/legal guardian conference has occurred to discuss length of suspension.

NERSBA Dress Code (Level 1 Behavior)

- No sunglasses on a scholar's face while in the building
- Headphones/earbuds are allowed OUTSIDE OF CLASS, unless granted permission by the classroom teacher
- No bedroom shoes
- Clothing that is substantially disruptive, provocative, or obscene is prohibited
- No undergarments showing
- No cleavage showing (cleavage is defined as the space created by the separation of the breasts or buttocks of a person) Garments worn to cover these areas should cover the space, as well as the breasts and/or buttocks from the top down so as not to reveal the private parts of an individual.
- No offensive language/graphics
- Straps must be 3" in width
- Shirt must meet pants (standing and sitting)
- Shorts/skirts no shorter than 3" above the knee (no holes/tears in pants 3" above the knee)
- No athletic wear – including muscle shirts, sweatpants, gym shorts, or yoga pants
- Leggings/skinny jeans are allowed as long as the shirt is long enough to cover your bottom
- No slit or torn jeans may be worn on campus that have slits **or wholes** more than 3 inches above the knee.
- No pajamas or pajama pants.

Cell Phone Policy

Cellphones should not be out during class unless permitted by the instructor. Teachers may require all cellphones be kept in a specific location in the classroom.

FFA Official Dress

Each scholar is responsible for purchasing the FFA jacket upon entering NERSBA Early College. There will be several days throughout the school year in which the scholars will be required to wear their FFA Official Dress. The Official Dress for Males include: Official FFA jacket (zipped to the top), black slacks (NO jeans), white collared shirt, Official FFA tie, black socks, and black dress shoes (no boots, sandals, open-toed shoes or tennis shoes). The Official Dress for Females include: Official FFA jacket (zipped to the top), black skirt (MUST be knee length) or black slacks, white collared shirt, Official FFA blue scarf, black nylon hosiery, and black closed heel and toe dress shoes. Females may wear black slacks when traveling and participating in outdoor activities.

FFA Official Dress Consequences

- a. Scholars are expected to either get the Official Dress items needed or they will not be allowed to participate in FFA Activities for the day.
- b. A call and/or letter will be sent home to the parent stating that the scholar was out of compliance.
- c. Repeat offenses will result in the scholar being sent home for the day.

Bullying & Harassment Policy

NERSBA acknowledges the dignity and worth of all scholars and employees and strives to create a safe, orderly, caring, and inviting school environment to facilitate scholar learning and achievement. NERSBA

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prohibits discrimination on the basis of race, color, national origin, sex, disability, or age and will provide equal access to designated youth groups as required by law. NERSBA will not tolerate any form of unlawful discrimination, harassment, or bullying in any of its educational or employment activities or programs.

This policy applies to behavior that takes place:

- a. in any school building or on any school premises before, during or after school hours;
- b. on any bus or other vehicle as part of any school activity;
- c. at any bus stop;
- d. during any school-sponsored activity or extracurricular activity;
- e. at any time or place when the individual is subject to the authority of NERSBA personnel; and
- f. at any time or place when the behavior has a direct and immediate effect on maintaining order and discipline at NERSBA.

Definitions

For purposes of this policy, the following definitions apply:

Discrimination means any act or failure to act that unreasonably and unfavorably differentiates treatment of others based solely on their membership in a socially distinct group or category, such as race, ethnicity, sex, pregnancy, religion, age, or disability. Discrimination may be intentional or unintentional.

Harassment or bullying behavior is any pattern of gestures or written, electronic, or verbal communications, or any physical act or any threatening communication that:

- a. places a scholar or NERSBA employee in actual and reasonable fear of harm to his or her person or damage to his or her property; or
- b. creates or is certain to create a hostile environment by substantially interfering with or impairing a scholar's educational performance, opportunities, or benefits.
- c. Examples of behavior that may constitute bullying or harassment include, but are not limited to, verbal taunts, name-calling and put-downs, epithets, derogatory comments or slurs, lewd propositions, exclusion from peer groups, extortion of money or possessions, implied or stated threats, assault, impeding or blocking movement, offensive touching, or any physical interference with normal work or movement, and visual insults, such as derogatory posters or cartoons. Legitimate age-appropriate pedagogical techniques are not considered harassment or bullying.

Sexual harassment is one type of harassment. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment.

Sexually harassing conduct includes, but is not limited to, deliberate, unwelcome touching that has sexual connotations or is of a sexual nature, suggestions or demands for sexual involvement accompanied by implied or overt promises of preferential treatment or threats, pressure for sexual activity, continued or repeated offensive sexual flirtations, advances or propositions, continued or repeated verbal remarks about an individual's body, sexually degrading words used toward an individual or to describe an individual, sexual assault, sexual violence, or the display of sexually suggestive drawings, objects, pictures or written materials. Acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex, but not involving sexual activity or language, may be combined with incidents of sexually harassing conduct to determine if the incidents of sexually harassing conduct are sufficiently serious to create a sexually hostile environment.

Reporting and Investigating Complaints of Discrimination, Harassment, or Bullying

NERSBA takes seriously all complaints of unlawful discrimination, harassment, and bullying. The process provided in this policy is designed for those individuals who believe that they may have been discriminated against, bullied, or harassed in violation of this policy. Individuals who have witnessed or have reliable information that another person has been subject to unlawful discrimination, harassment, or bullying also should report such violations to NERSBA staff. Reports may be made anonymously.

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Employees are required to report any actual or suspected violations of this policy. Scholars, parents, volunteers, visitors, or others are also strongly encouraged to report any actual or suspected incidents of discrimination, harassment, or bullying. Reports may be made anonymously, and all reports shall be investigated in accordance with that policy.

Reports of discrimination, harassment, or bullying will be investigated sufficiently to determine whether further action under this policy or otherwise is necessary, and school officials shall take such action as appropriate under the circumstances, regardless of the alleged victim's willingness to cooperate. At the option of the alleged victim, the report may be treated as a complaint by the alleged victim under this policy.

Filing a Complaint

Any individual, who believes that he or she has been discriminated against, harassed, or bullied is strongly encouraged to file a complaint orally or in writing to NERSBA principal and/or staff.

In addition, complaints may be filed with:

Office for Civil Rights

U.S. Department of Education

4000 Maryland Ave, SW

Washington, DC 20202-1475

Telephone: 202-453-6020 TDD: 800-877-8339

FAX: 202-453-6021 Email: OCR.DC@ed.gov

Time Period for Filing a Complaint

A complaint should be filed as soon as possible but no later than 30 days after disclosure or discovery of the facts giving rise to the complaint. Complaints submitted after the 30-day period may be investigated; however, individuals should recognize that delays in reporting may significantly impair the ability of school officials to investigate and respond to such complaints.

Participation in Extracurricular Activities

The board recognizes the value of extracurricular activities in promoting leadership and team skills, practicing democratic principles, and encouraging the lifelong learning process. Scholars are encouraged to participate in opportunities provided by NERSBA. All activities are open to all NERSBA scholars unless a restriction is justified and has been approved by the principal. The principal shall ensure that scholars and parents will be notified of the various opportunities for participation in extracurricular activities. The principal shall establish any rules necessary for school- and scholar-initiated extracurricular activities.

Participation in off-site extracurricular activities, including field trips/competitions/conferences, is a privilege, not a right, and may be reserved for scholars in good academic standing and have met behavior standards established by NERSBA (refer to behavior section of handbook). Participation in off-site extracurricular activities may be restricted if a scholar is not passing all courses with a 60 or higher, including non-NERSBA courses, or has violated any of the NERSBA behavior expectations resulting in the completion of a contract at any point in the current academic year. Additional requirements may be applied to specific off-site extracurricular activities as determined by NERSBA staff and approved by principal.

When choosing to exercise the authority to restrict participation in off-site extra-curricular activities based on any additional requirements identified in this policy, NERSBA shall provide said requirements to all parents/guardians and scholars.

Special Circumstances

Extracurricular activities may be used as a component of a scholar's educational plan. The educational plan may include providing for or restricting the scholar's participation in extracurricular activities. If the plan restricts the scholar's participation, the plan must include other strategies designed to improve scholar performance.

Medication

NERSBA recognizes that scholars may need to take medication during school hours. NERSBA staff may administer drugs or medication prescribed by a doctor upon the written request of the parents. To minimize disruptions to the school day, medicines should be taken at home rather than at school whenever feasible. NERSBA staff should not agree to administer any medication that could be taken at home.

Administering of Medication

NERSBA staff members are authorized to administer drugs or medication when all of the following conditions have been met:

The scholar's parent or legal guardian has made a written request that NERSBA staff administer

- a. the drug or medication to the scholar and has given explicit written instructions describing the manner in which the drug or medication is to be administered.
- b. A physician has prescribed the drug or medication for use by the scholar (for over-the-counter medications as well as medications available only by a physician's prescription).
- c. A physician has certified that administration of the drug or medication to the scholar during the school day is necessary (for over-the-counter medications as well as medications available only by a physician's prescription).
- d. NERSBA staff administers the drug or medication pursuant to the written instructions provided by the scholar's parent or legal guardian.
- e. Legal guardian has completed and submitted to NERSBA the appropriate School Health Program documentation.

Self-Medication

NERSBA recognizes that scholars with certain medical conditions may need to possess and self-administer certain medications on school property.

Before a scholar will be allowed to self-administer medicine pursuant to this section, the scholar's parent or guardian must provide to the principal or designee all of the documents listed below.

- a. written authorization from the scholar's parent or guardian for the scholar to possess and self administer medication;
- b. a written statement from the scholar's health care practitioner verifying:
 1. that the scholar has a medical need;
 2. that he or she prescribed medication for use on school property during the school day, at school-sponsored activities, or while in transit to or from school or school-sponsored events; and
 3. that the scholar understands, has been instructed in self-administration of the medication, and has demonstrated the skill level necessary to use the medication and any accompanying device;
- c. a written treatment plan and written emergency protocol formulated by the prescribing health care practitioner for managing the scholar's health and for medication use by the scholar;
- d. a statement included on the NERSBA School Health Program form signed by the scholar's parent or guardian acknowledging that NERSBA and its agents are not liable for injury arising from the scholar's possession and self-administration of medication; and
- e. any other documents or items necessary to comply with state and federal laws.

Reporting Injuries/Illness

If a scholar is injured at NERSBA or during a sponsored activity, he/she must immediately report the injury to NERSBA staff so that an Incident Report can be completed. Proper steps in reporting an injury/illness:

- a. Incident is reported immediately
- b. Medical treatment depending on the severity of the incident/illness
- c. Contact parent/guardian immediately depending on severity

Scholar Searches

The principal and/or school designee has the authority to conduct reasonable searches of scholars and to seize scholars' unauthorized materials for the purposes of maintaining a safe, orderly environment and upholding standards of conduct. This policy applies to searches conducted on school grounds, in school facilities, or at school-sponsored events.

Searches of Personal Effects

The principal and/or school designee may search a scholar's desk area, motor vehicle, and/or personal effects, including but not limited to purses, book bags, and outer clothing.

1. "Pat-down" Searches- The principal and/or designee may conduct a frisk or "pat-down" search of a scholar. The search must be conducted in private by a school official of the same gender with an adult witness present.
2. Metal Detector Searches- A metal detector may be used to search a scholar and/or personal effects.
3. Suspicion less General Searches- In an effort to maintain a safe, drug-free, and weapon-free learning environment, school officials may conduct certain types of general, suspicion less searches in the schools. All general searches must be conducted in a minimally-intrusive, nondiscriminatory manner and may not be used to single out a particular individual or category of individuals.
4. Search of Wireless Communication Device(s)- wireless communication devices and their contents, including, but not limited to, text messages and digital photos, may be searched whenever the principal and/or school designee has reason to believe the search will provide evidence that the scholar has violated or is violating a law or NERSBA behavior expectation(s).

Seized Items

Any illegal contraband seized by school officials must be promptly turned over to the proper law enforcement authorities.

Failure to Cooperate

A scholar's failure to cooperate with a reasonable search or seizure as provided in this policy will be considered a violation of the expected standard of behavior, and will subject the scholar to appropriate consequences.

NERSBA Early College Grievance Process

Whenever a scholar or parent/guardian believes that he or she has been adversely affected by a decision of a school employee, the scholar or parent or guardian may file a grievance as provided in this policy.

Filing a Grievance

- a. A grievance must be filed as soon as possible but no later than 30 days after disclosure or discovery of the facts giving rise to the grievance. For a grievance submitted after the 30 day period that claims a violation, misapplication or misinterpretation of state or federal law, the principal or designee shall determine whether the grievance will be investigated after considering factors such as the reason for the delay; the extent of the delay; the effect of the delay on the ability of the school system to investigate and respond to the complaint; and whether the investigation of the complaint is necessary to meet any legal obligations. However, scholars, parents and guardians should recognize that delays in filing a grievance may significantly impair the ability of NERSBA to investigate and respond effectively to such complaints.

- b. A scholar or parent or guardian who has a grievance must provide the following information in writing to the principal: (1) the name of the NERSBA employee or other individual whose decision or action is at issue; (2) the specific decision(s) or action(s) at issue; (3) any board policy, state or federal law, state or federal regulation, or State Board of Education policy or procedure that the parent or guardian or scholar believes has been misapplied, misinterpreted or violated; and (4) the specific resolution desired.
- c. If, however, the grievance claims that a state or federal law has been misapplied, misinterpreted or violated, the scholar may submit the grievance directly to the Board of Directors.
- d. If a scholar wants to initiate a formal grievance regarding a decision by the principal that directly and specifically affects the scholar, the general process described in this policy will be used, except that the grievance will be submitted to the Board of Directors.

Investigation

- a. The principal shall schedule and hold a meeting with the scholar and/or parent or guardian within five school days after the grievance has been filed with the principal. The scholar may be accompanied by a parent, legal guardian or other person who is in a position of loco parentis to the scholar.
- b. The principal shall conduct any investigation of the facts necessary before rendering a decision.

Response by Principal

- a. The principal shall provide a written response to the written grievance within 10 days of the meeting. The response will include the principal's decision regarding resolution of the grievance and the basis for the decision. In responding, the principal may not disclose information about other scholars or employees that is considered confidential by law.
- b. A copy of the grievance and the principal's response will be filed with the Board of Directors.

Appeal to the Board

If the grievant has alleged a violation of a specified federal or state law, federal or state regulation, State Board of Education policy or procedure, or local board of education policy or procedure, the grievant will have the right to appeal a final administrative decision to the board of directors (see subsection E.5.a, Mandatory Appeals, below). If a grievant has not alleged such specific violations, he or she may request a board hearing, which the board may grant at its discretion (see subsection E.5.b, Discretionary Appeals, below).

Mandatory Appeals

1. If the grievant is dissatisfied with the principal's response to his or her grievance and has alleged a violation of a specified federal or state law, federal or state regulation, State Board of Education policy or procedure, or local board of education policy or procedure, the grievant may appeal the decision to the board within five days of receiving the principal's response.
2. A hearing will be conducted.
3. The board will provide a final written decision within 30 days of receiving the appeal unless further investigation is necessary or the hearing necessitates that more time be taken to respond.

Discretionary Appeals

1. If the grievant is dissatisfied with the principal's response to his or her grievance but has not alleged a violation of a specified federal or state law, federal or state regulation, State Board of Education policy or procedure, or local board of education policy or procedure, then within five days of receiving the principal's response, the grievant may submit to the Board Chairman a written request for a hearing before the board of directors.
2. If the full board will be meeting within two weeks of the request for a hearing, the board will decide at that time whether to grant a hearing. Otherwise, the board chairperson will appoint a three-person panel to review the request and determine whether to (1) deny the appeal; (2) review the principal's

decision on the written record only; or (3) grant a hearing. The panel will report the decision to the board. The board may modify the decision of the panel upon majority vote at a board meeting.

3. If the board denies the appeal, the decision of the principal will be final and the grievant will be notified within five days of the board's decision.
4. If the board decides to grant a hearing, the hearing will be conducted.
5. The board will provide a final written decision within 30 days of the decision to grant an appeal, unless further investigation is necessary or the hearing necessitates that more time be taken to respond.

Scholar Personal Property

NERSBA Early College is not responsible for any personal materials (i.e., cell phones, tablets, laptops, purses, or clothing, etc.).

Child Nutrition

Breakfast and lunch are provided through Martin County Public Schools. Scholars may use their free/reduced lunch status from the previous academic year for the first 30 days of school, allowing time for applications to be submitted, processed, and parent/legal guardian notified. After the first 30 days of school, meals will be charged at full price. NERSBA Early College will send notices home on a regular basis to notify parent/legal guardian of scholar's negative account balances. Payments may be made to Martin County Public Schools via cash or money order.

Scholar Records

NERSBA Early College adheres to FERPA which creates the following 5 rights:

1. right to be informed of one's rights under FERPA
2. right to review and inspect one's own educational records
3. right to challenge the record
4. right to prevent disclosure of records unless exception
5. right to complain to the FERPA Office

Detailed explanations of these rights are available upon written request.

Board of Directors Meetings

NERSBA Early College's Board Meetings allow for public input. Meeting dates and times are posted on the school's website. Parents are welcome to attend all meetings. If further information is needed, please contact the school via phone at (252) 792-0241.

Collections & Solicitations

Individuals and organizations must secure approval from the principal prior to any collection/solicitation of money and/or goods while on the NERSBA Early College campus.

Non-NERSBA Early College Courses

MARTIN COMMUNITY COLLEGE

Martin Community College (MCC) will provide an information session at the beginning of each semester for NERSBA Early College parents, scholars and staff.

Scholar Safety

While actively engaged in college courses, college activities, or moving about the MCC Campus, NERSBA Early College scholars will adhere to and be disciplined according to the MCC and NERSBA Early College scholar manual.

Handbook

Facilities/Resources

Scholars will have access to instructional and non-instructional resources available at MCC that are provided to all college scholars including, but not limited to: counselors and staff for postsecondary academic advising, career resources, writing lab, tutoring, and library resources.

Inclement Weather

When MCC cancels day/evening classes or closes their campus for inclement weather, the NERSBA Early College Principal will be notified. Scholars will then be notified via a phone call and email.

When NERSBA Early College closes school, the principal will notify MCC and MCC will allow scholars to complete any coursework assigned by MCC instructors during the closure (within a reasonably appropriate amount of time as determined by the course instructor).

Inclement weather decisions for MCC and NERSBA Early College are separate decisions, and therefore, one closure does not guarantee closure for both.

Courses outside of NERSBA's transportation schedule

Scholars choosing to take MCC courses outside of the NERSBA Early College scheduled transportation hours will be responsible for providing their own transportation to attend those courses. These courses will be approved by guardians prior to registration.

Eligibility Requirements for Continuing Taking Courses at MCC

To remain eligible for MCC courses, scholars must continue to make progress toward high school graduation, and maintain a **2.0 GPA** in college coursework after completing two MCC courses. A scholar who falls below a 2.0 GPA, after completing two college courses at MCC, will be subject to the college's policy for satisfactory academic progress as outlined in the MCC catalog. Scholars will not be allowed to take more than 16 semester hours during the fall and/or spring semester.

Grades from College Classes:

NERSBA Early College receives grading reports from our higher education partners. These grades are reported on the scholar's NERSBA transcript. If the higher education partner lists grades by letter – those are interpreted on the NERSBA transcript as follows: A – 95, B – 85, C-75, D -65, F – 60. If the higher ed partner lists the grades by exact average – those are then listed on the NERSBA transcript in that manner.

If a scholar drops a class before the college semester begins, the class should not appear on their NERSBA Early College transcript.

If a scholar withdraws from a class once the semester is underway – a **W** will appear on their NERSBA transcript.

If a scholar is removed from a class due to non-attendance, Martin Community Colleges gives that student a WF (Withdraw Failing). If this WF is awarded during the time in the semester where they can withdraw themselves- a scholar can do that and have a W on their transcript. **Otherwise, a WF is considered an F and will be noted on the NERSBA Early College transcript as such and will impact their NERSBA GPA.** These will also count towards failures that lead to a scholar being sent back to their home LEA.

College Transcripts:

To obtain an official transcript from any and all colleges attended by a NERSBA Scholar – the student is responsible to obtain this themselves. The cost for each transcript is the obligation of that student.

UNIVERSITY OF MOUNT OLIVE

Scholars interested in UMO enrollment will be required to meet with the Counselor to complete and submit an application to the university. If a scholar is selected to attend UMO they will be notified and complete the registration process with the NERSBA Early College Counselor. Scholars will be required to meet all UMO admissions and course requirements prior to enrollment.

ALL POST-SECONDARY/NCVPS/NON-NERSBA COURSES

Costs

NERSBA Early College will be responsible for all required instructional resources (textbooks, computer, software) as listed on individual course syllabi for enrolled courses. For clarification, traditional school supplies (notebooks, paper, pen, etc) will be the responsibility of scholars along with any other suggested and/or additional resources the scholar would prefer to purchase independently. Scholars will be responsible for any lost/damaged resources provided by NERSBA Early College. When available, NERSBA Early College may provide necessary textbooks to help reduce cost, but scholars are responsible for any lost/damaged items prior to graduation. NERSBA Early College does not pay for textbooks for summer classes or the cost of the required Cosmetology Kit.

Course Withdrawals

Scholars who decide to withdraw from a course must complete a Request to Withdraw form by the deadline as determined by NERSBA Early College. All completed forms will be submitted to the NERSBA Early College Counselor. Scholars and parents/guardians will be required to meet with NERSBA staff and obtain principal approval prior to completing the official withdrawal process. Once the withdrawal process is complete, the scholar will receive a "W" on their college transcript and a notation indicating withdrawal on their high school transcript for any dual credit courses.

Scholars withdrawing from more than 5 college courses during their NERSBA enrollment will return to their home LEA. Administrative withdrawals, and any other involuntary withdrawals, will be counted towards the total number of course withdrawals.

Scholars who are withdrawn, or otherwise unenrolled, from all online course work may be required to complete additional academic tasks during their scheduled NERSBA online facilitated class(es).

Schedule Changes

Scholars interested in completing an add/drop must complete a NERSBA Add/Drop form by the deadline as determined by NERSBA Early College. All completed forms must be submitted to the NERSBA Counselor. Upon review and obtainment of principal approval, the official add/drop process will be completed. Once the official add/drop process is completed, the scholar will either be removed from the course and have the course deleted from all transcripts or be enrolled into the desired course.

Due to the limited timeframe of the add/drop periods at institutions, any forms received after the indicated NERSBA deadline will not be processed. Any requests for courses to be deleted that is received after the deadline will be returned to the scholar who will need to complete the withdrawal process.

Transcripts

Scholars may obtain unofficial/official transcripts according to the institution's policies and procedures. Any fees associated with this request are the responsibility of the scholar.

Handbook

Attendance

Scholars will adhere to institution's attendance policy for both online and face-to-face courses as provided in their course syllabi. It is the responsibility of the scholar to make prior arrangements and receive approval from each instructor for any absences that are beyond the constraints of the course syllabi and understand the consequences of these absences. Please note that failure to adhere to attendance guidelines with/without prior approval may result in failure of the course. These failures will count towards the policy where scholars can be sent back to their home LEA.

Scholar Responsibility

Scholars are required to print and read all individual course syllabi. It is recommended that scholars record deadlines of all assignments in a calendar as outlined by NERSBA Early College facilitators, however scholars are ultimately responsible for their own time management and organization. Scholars should communicate with instructors and/or NERSBA Early College facilitators regarding any course specific questions or concerns.

Scholars are expected to login to ALL active educational email accounts and learning management systems (Blackboard, Canvas, Moodle, etc.) on a daily basis to ensure successful communication between scholars and staff.

Proctored Exams

Any scholars requiring a proctored exam need to notify the NERSBA Career Development Coordinator via email no later than 2 weeks before the assessment is made available. Keep in mind that failure to do so may result in an inability to allot time for the exam to be proctored during school hours while on NERSBA Early College's campus.

Scholar Attendance Privileges for Online Courses

All scholars are required to attend scheduled NERSBA Early College online facilitated class(es) for the first four weeks of each online course. Any scholar with a 90 or above in ALL online courses AND a cumulative weighted GPA of 3.5 or higher on their NERSBA Early College transcript will be exempt from attending their scheduled online facilitated class(es), but not exempt from completing assignments. These scholars will be required to attend a scheduled face-to-face meeting with their assigned facilitator every two weeks to monitor progress. If scholars fall below a 90 in ANY online course, he/she will be required to attend scheduled NERSBA Early College online facilitated class(es) adhering to NERSBA Early College attendance policies, until the guidelines are met during a scheduled face-to-face meeting with the assigned facilitator. Cumulative GPA requirements will be determined on a semester basis.

Appendix A

Associate of Science Degree Plan of Study And

Associate of Arts Degree Plan of Study

MCC Associate in Science (A10400) Requirements

ENGLISH COMPOSITION [6 CREDITS NEEDED]

ENG 111 (3 CREDITS)

ENG 112 (3 CREDITS)

COMMUNICATIONS/HUMANITIES/FINE ARTS [6 CREDITS NEEDED]

ENG 231 (3 CREDITS) (Dual enrollment course for English 3)

_____ (3 CREDITS)

SOCIAL/BEHAVIORAL SCIENCES [6 CREDITS NEEDED]

HIS 131 (3 CREDITS) (Dual enrollment course for American History 1)

_____ (3 CREDITS)

MATH [8 CREDITS NEEDED]

MAT 171 (4 CREDITS) (Dual enrollment course for Math 4)

MAT 172 (4 CREDITS)

NATURAL SCIENCES [8 CREDITS NEEDED]

_____ (4 CREDITS)

_____ (4 CREDITS)

ADDITIONAL GENERAL EDUCATION REQUIREMENTS [11 CREDITS NEEDED]

HIS 132 (3 CREDITS) (Dual enrollment course for American History 2)

SPA 111 (3 CREDITS) (Requirement to enroll in a University of North Carolina school)

SPA 112 (3 CREDITS) (Requirement to enroll in a University of North Carolina school)

ENG 242 (3 CREDITS) (Dual enrollment course for English 4)

OTHER REQUIRED HOURS [15 CREDITS NEEDED]

ACA 122 (1 CREDIT)

PED 110 (2 CREDITS) (Dual enrollment course for high school Health/Physical Education credit)

HEA 110 (3 CREDITS) (Dual enrollment course for high school Health/Physical Education credit)

_____ (3 CREDITS)

_____ (3 CREDITS)

_____ (3 CREDITS)

Appendix A

MCC Associate in Arts (A10100) Requirements

ENGLISH COMPOSITION [6 CREDITS NEEDED]

ENG 111 (3 CREDITS)

ENG 112 (3 CREDITS)

COMMUNICATIONS/HUMANITIES/FINE ARTS [9 CREDITS NEEDED]

ENG 231 (3 CREDITS) (Dual enrollment course for English 3)

_____ (3 CREDITS)

_____ (3 CREDITS)

SOCIAL/BEHAVIORAL SCIENCES [9 CREDITS NEEDED]

HIS 131 (3 CREDITS) (Dual enrollment course for American History 1)

HIS 132 (3 CREDITS) (Dual enrollment course for American History 2)

_____ (3 CREDITS)

MATH [4 CREDITS NEEDED]

MAT 171 (4 CREDITS) (Dual enrollment course for Math 4)

NATURAL SCIENCES [4 CREDITS NEEDED]

_____ (4 CREDITS)

ADDITIONAL GENERAL EDUCATION REQUIREMENTS [14 CREDITS NEEDED]

SPA 111 (3 CREDITS) (Requirement to enroll in a University of North Carolina school)

SPA 112 (3 CREDITS) (Requirement to enroll in a University of North Carolina school)

ENG 242 (3 CREDITS) (Dual enrollment course for English 4)

_____ (3 CREDITS)

_____ (3 CREDITS)

OTHER REQUIRED HOURS [15 CREDITS NEEDED]

ACA 122 (1 CREDIT)

PED 110 (2 CREDITS) (Dual enrollment course for high school Health/Physical Education credit)

HEA 110 (3 CREDITS) (Dual enrollment course for high school Health/Physical Education credit)

_____ (3 CREDITS)

_____ (3 CREDITS)

_____ (3 CREDITS)

Supervised Agriculture Experience

Supervised Agricultural Experience (SAE)

NERSBA scholars are required to complete at least 360 hours in a SAE project. Supervised Agricultural Experience (SAE) is a student-led, instructor supervised, work-based learning experience that results in measurable outcomes within a predefined, agreed upon set of practices aligned to a career plan of study. For more information about SAEs please visit <https://ncffa.org/agricultural-education/sae/>. This information is entered into the Agricultural Experience Tracker (AET) system yearly. Below are the cumulative hours for obtaining the mandatory 360 hours.

Freshman Year: 50 hours

Sophomore Year: 75 hours

Junior Year: 100 hours

Senior/Super Senior Year: 135 hours

AET Login Information

Chapter # NC0631

USERNAME:

PASSWORD:

Agricultural Experience Tracker (AET) Data

All scholars are to maintain their SAE and Community/Volunteer Service hours in the AET system. To access this system please go to www.theaet.com. The NERSBA Chapter Number (#) is NC0631. The scholar will receive a username and password during the initial agriscience course.

FFA Degrees

FFA has a structured degree program which rewards active FFA members for progress in all phases of leadership, skills and occupational development. NERSBA scholars are required to submit an application for the Greenhand FFA Degree encouraged during the 9th Grade. Scholars are encouraged to submit applications for the various other degrees offered through FFA.

Greenhand FFA Degree (9th Grade)

Chapter FFA Degree (10th-11th Grade)

State FFA Degree (12th-13th Grade)