**BOARD AND EXECUTIVE DIRECTOR RELATIONS** *Policy Code:* **2010**

The board recognizes the importance of an effective working relationship between the board and executive director. The board further recognizes the distinct and separate areas of responsibility of the board and the executive director of the school. The executive director is responsible for the administration of the school consistent with the board’s policies.

To maintain a cohesive relationship between the board and the school, the executive director shall serve as secretary of the board and assist all board committees. The executive director shall keep the board informed of the operation of the school. The executive director shall make recommendations to the board as requested by the board and as otherwise determined appropriate by the executive director. The executive director also shall assist the board in making sound decisions and meeting the requirements of law by providing information and advice regarding all matters that require board action.

When acting in his or her official capacity, the executive director shall provide the board with notice in advance, if possible, if he or she is called upon to speak before the General Assembly, the State Board of Education, the board of county commissioners in either of the counties from which NERSBA scholars originate, or other governmental entities on legislation, policy, or political issues of concern to the board. The executive director shall also make a report to the board of such activities at the next regular meeting of the board. In addition, the executive director shall keep the board informed when he or she has been asked to comment upon proposed or pending state legislation or policy.

Legal References: G.S. 115C-238.68

Cross References: Board Authority and Duties (policy 1010), Duties of Officers (policy 2210), Official School Spokesperson (policy 2220)

Adopted: February 19, 2020

Revised: May 18, 2022